KANSAS HEALTH AND PHYSICAL EDUCATION ASSOCIATION

The Council of the Kansas Health and Physical Education Association met at the Wareham Hotel, Manhattan, Kansas, Saturday, December 3, at 10 A.M. The meeting was called to order by the President, Helen Saum.

The minutes of the previous meeting were read and approved.

The Treasurer's report was read and accepted. The balance on hand is $248.32.

The following persons were suggested as possible speakers for recommendation to the Kansas State Teachers Association for general session programs in the fall of 1939: Dr. Staley, N.P. Nielson, Dr. Ragland, Ethel Perrin, Dr. McCloy.

Committee reports:

Membership

Helen Saum suggested that the list of graduates in Physical Education from each college be sent to the membership chairman. Students should be encouraged to join. There was some difference of opinion on the suggestion that each school take care of its own alumni.

Curriculum

Miss McCullough reported that Miss Zeller suggested that rather than use La Porte's curriculum or any other one already worked out, the work be done from the ground up beginning with the general education core curriculum. There was prolonged discussion as to the proper approach to the problem. Miss McCullough moved that La Porte's curriculum be publicized through various means in order to get teacher reaction and that recommendation for adoption by the State Board be postponed until this reaction is noted. Motion seconded and carried.

Survey of Physical Education in Kansas Schools

Miss Lyman reported that the questionaire can be prepared at a cost of five cents each. Mr. Strait reported breifly of his survey made while studying at the University of Iowa. Mr Washburn called attention to the report by the Legislative Council. Mr Washburn moved that no survey be made by the Association, but that Mr. Strait's survey and the report of the Legislative Council be used instead. Motion seconded and carried.

Teacher Training Curriculum

Mr. Moll reported that he had a letter ready to send out to members of the committee asking them to examine curricula of the state schools. Miss Hoover reported that a curriculum for women worked out by the Midwest Director's Society in 1933 and revised in 1938 had been sent to the committee members. She called a meeting of her committee following the morning Council meeting.

Publicity

Dr. Allen was not present to report. Miss Saum mentioned the program arranged by him and broadcast over KFKU every Thursday evening at six o'clock. Merle Henre reported sending copies of the bulletin to the sectional meetings of the Kansas State Teachers Association.

Bulletin

Mr. Washburn requested Council members to send him a record of any place offering especially interesting projects in safety education. He repor ed that the January number would be the curriculum issue.

Precedents and Constitution.
No report.

General Convention Plans.

Miss Saum reported that it was impossible to obtain the Humphrey-Weidman Dance Group. It was decided to have one speaker followed by a mixer. A directory of McPherson schools will be included in the program. There will be informal visitation by those persons desiring it.
There will be no convention luncheon. Small groups may select eating places and arrange for their own meals. Miss Saum suggested that advertising space in the program be sold to cafes and restaurants. Miss Hoover moved that the Council meet at eight A.M. Saturday morning of convention and that they not have breakfast together. Miss Saum announced a meeting of the Executive Committee at three o'clock, and of the Council at four o'clock on Friday of convention. It was decided that, if necessary, $10 be paid for the use of the Persian room at the McCourt Hotel during convention.
Teacher training institutions were urged to make every effort to have their major students in attendance. Hotel is making a rate of $1.00 per room to students with the privilege of putting three in a room.
A student section is being planned.

Convention Program Plans.

Exhibits

Oran Shearer reported that he had had a response from only one of the many firms contacted.

Women's Section

Miss McCullough reported tentative plans to have Dale Zellar speak on curriculum planning; somebody from the W.P.A. on what is being done with recreation for women; and a panel on current problems and methods.

Men's Section

Mr. Moll reported arrangments for Dr. Rarick to speak before the section. He has other speakers under consideration.

Public School

Mr. Strait reported that Superintendent Mayberry of Wichita would speak before the section. He had also contacted a number of other possible speakers. It was suggested that the new Superintendent of Public Instruction be asked.

Athletic

Mr. Morrison reported obtaining Mr. Waldorf from Hays. Mr. Patterson of Kansas State College, Manhattan, was suggested.

Student

Miss Millett reported that she was attempting to arrange for speakers from students recently graduated from school.

General Sessions

Miss Saum reported the following speakers for the general sessions: N. P. Neilson, Friday night, Dr. Martin Palmer of Wichita University, Saturday morning, Dean Raymond Schwgler of Kansas Universityfor Saturday afternoon.

Publicity

Oran Shearer reported contacting different sources of publicity for the convention program.

Program and badges.

Printing will be taken care of by Miss Hirni. Helen Saum reported that January 15 will be the final date for the completed program.

Motion for adjournment was seconded and carried.

Hazel Cave

Hazel Cave
Secretary-Treasurer

BULLETIN

of the

KANSAS HEALTH AND PHYSICAL EDUCATION ASSOCIATION

Volume VIII | December, 1933 | Number 3

A Merry Christmas

AND THREE GOOD WISHES

FOR THE NEW YEAR

Health-Happiness-Prosperity



Kansas Health and Physical Education Association
December, 1938

Vol. VIII Bulletin No. 3

SAFETY EDUCATION

By
F. P. Helm, M. D., Secretary, Kansas State Board of Health
Guest Editor

The importance of safety education cannot be emphasized too strongly, since accidents have become one of the leading causes of death in Kansas and in the nation.

Safety experts divide the means for accident prevention into the three E's -- Engineering, Enforcement and Education. Of these, in my opinion, Education is the most important. Engineering may be employed to eliminate all the physical hazards of the highway, and, although the removal of natural hazards will reduce accidents, there will always be injuries and deaths due to human carelessness, so long as motorists persist in dangerous speed, in passing cars on hills and curves, and other foolhardy driving practices. Enforcement of traffic laws, designed to protect us from our own folly, will tend to reduce accidents -- but, it is impossible to provide sufficient police officers to watch us all, all the time, on the highways. As for passing and enforcing laws for home safety -- that, obviously, is impossible; and it is in our homes ... that the majority of fatal accidents occure. It is apparent, then, that we must depend mainly upon education, as a means of accident prevention.

The logical and most fertile field for safety education is in our schools. The ancient adage, "You can't teach an old dog new tricks", applies very well to the education of adults in accident prevention. We are creatures of habit -- good or bad. A few adults will be alert enough to correct careless habits in driving, walking and other activities of everyday life. The majority of adults, however, will go on doing the same old careless things which invite disaster. Then, when the tragedy occurs, many friends of the victim, instead of learning a lesson by his example may say, "Well, that is sad, but accidents will happen," and perhaps sustain a similar injury from the same cause.

If we would obtain good results, we must concentrate our efforts in the teaching of safety in our schools. Children learn readily, they are amenable to discipline, they are forming their habits, they are interested in knowing "why" certain things must be done in a certain way, and are convinced by a reasonable explanation.

If children were taught automobile driving in schools, and restrained from driving cars until they had passed their school courses, regardless of age, we should have many less automobile deaths and injuries in this age group. Parents, unfortunately, are very negligent in giving their sons and daughters proper instruction in safe driving. Parents also fail to make the privilege of driving the family car dependent upon safe driving at all times. Fathers and mothers, instead of upholding the law enforcement agencies, when they are trying to inflict penalties for reckless driving, will usually try to have driving licenses restored to their children, or will try to block the enforcement of some other punishment for dangerously careless driving.

It is evident that we must teach home safety in our schools, in order to reduce this type of accidental injuries. Children can be taught the hazards ordinarily found in homes, and they will search their own homes for these hazards, with the result that many of them will be removed. By such simple methods as this, many painful and fatal injuries will be prevented. The younger generation, who form safe habits of living, will teach their children safety, not only by precept, but by example -- and it is at such a future time only, that we may look forward to a drastic reduction in accidental deaths.

Industry has lighted the way in accident prevention. Every large organization has its safety engineer, who is responsible, not only for the elimination of physical hazards, but in seeing that employes abide by certain safety rules. In farming, however, where no safety supervision is possible, we have more accidental deaths than in any other form of occupation. Teaching safety in the rural schools would undoubtedly

reduce these farm accident deaths, so many of which are due entirely to carelessness.

It has been said that "A nation walks forward on the feet of its children" --- it is our obligation to teach our children to walk safely.

We are very happy to present an article by Dr. F. P. Helm, Guest Fditor for this issue of the Bulletin. Dr. Helm, as Executive Secretary of the Kansas State Board of Health has been very active in urging and promoting safety education in the Kansas public schools. His articles on safety appear regularly in many of the newspapers throughout the state.

oOo

Safety Education in Dodge City High School

Safety education is being stressed more and more in the Kansas schools as a result of the need shown by the large number of accidents constantly occurring. It has been definitely proven that intensive education in safety does greatly decrease accidents among school children. St. Louis was one of the first cities to prove this fact more than 20 years ago. One of the first, if not the very first, safety courses to be used in this country, was developed and used in that city with exceedingly good results.

An intensive and well thought out course in safety has been developed by Mr. Ralph Churchill, Director of Physical Education, at Dodge City, Kansas. This course is designed for high school students and is taught to all Sophomores. He has developed a course which is having some very fine results. Mr. Churchill gives the following description of his work:

All of the Sophomore boys and girls are enrolled in Safety Education for one semester. Safety Education alternates with Physical Education. The time alloted for the course is 2.5 periods per week for one semester, each period being 55 minutes in length.

The text books being used at present are: "Man and The Motor Car," by Albert Whitney. Educational Series Vol. X National Bureau of Casuality and Surety Underwriters - New York. 1936

"Safety First and Last," by Charles E. Dull. Senior High School, Newark, New Jersey, Copyright, 1938 by Henry Holt and Company.

These texts are secured by a 15 cent rental fee per pupil.

Twenty-seven periods are used in studying automobile safety. In all cases we try to relate our study with actual happenings in and about Dodge City. The students keep newspaper articles pertaining to automobile, home, school and farm accidents. We correlate all of our academic work with these newspaper articles.

After teaching Safety Education three years, I am sincerely convinced that teaching driving in the school is very impractical. Driving is habit formation and takes considerable more time than we have alloted for it. Teaching driving is similar to that of coaching football. It takes hours of consistence repetition to become efficient in the basic fundamentals.

I do believe we have accomplished a great deal along the line of pedestrian travel, especially around the school and downtown. Maybe this is because we are always on the lookout for one of our students to break a pedestrian law and use him as an example.

The remaining twenty-five sessions we use for home, school and farm safety, covering such topics as:

Safety at Home
Fire and Fire Prevention
Safety at School and At Play
First Aid
Safety in and About the Farm

Use is made of several aids in making the course practical, graphic, and interesting. These include talks by speakers such as the police and fire chiefs, motion pictures, and lantern slides. One of the most interesting and valuable methods used is for the students to visit the scene of serious accidents that occur. In cooperation with the police department they study the accident, learn its cause and then discuss ways in which it might have been avoided. Thus they learn cause and prevention in connection with real accidents.

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Cathedral High School of Wichita will compete for the city basketball championship with Wichita East and North High Schools this year.

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NEWS NOTES

Health & Physical Education at Chanute

Health and Physical Education are a part of the school program in three of the school divisions of the Chanute Public Schools. It is taught in the Elementary, Junior and Senior High School grades. Present plans call for including courses in the Junior College Curriculum next fall.

In the 6 elementary grades there is a daily period devoted to health and physical education for all children. In junior and senior high schools each class meets daily for a 60 minute period, two of the periods each week being devoted to health education and the other three to physical education. A Co-recreational period is held on Fridays in the high school classes including such activities as singing games, square dances, shuffle board, aerial darts and volley ball.

Mr. R. R. Strait is the Director of Health and Physical Education in the Chanute schools. His staff includes one full time nurse, one man and one woman full time teachers in the junior high school, one woman full time and two part time men teaching and coaching in the high school.

oOo

The National Joint Rules Committee on Softball has completed its revision of the rules for the 1939 season. Only one change was made. The new rules permit the scoring of runs on a wild pitch, passed ball, or on the throw-back to the pitcher. This will most likely increase the scoring and should also increase the quality and accuracy of the pitching and catching.

oOo

Miss Cecile Gilbert, a graduate of the University of Minnesota, is a new instructor in Dance at Emporia State, taking the place of Miss Eleanor Sondern who resigned in August to become Mrs. Phillip Hoeffler of Milwaukee.

"Play activities in Hawaii" was the topic of a talk given by Miss Edna McCullough to the Physical Education Club of Emporia State. Miss McCullough spent two months the past summer in the Hawaiian Islands.

An intensive war against Athletes Foot is being carried on in the Department of Physical Education for Women at Emporia State. Students in all classes are given a foot examination each month. Those who show signs of the infection are excluded from use of the locker room and re-examined weekly. Prevention and treatment for ring-worm are discussed in all classes. In the two months that the plan has been used infection has been reduced about eighty per cent.

oOo

In connection with a study of safety by the Junior Girls Health Classes of Wyandotte High School, several safety films were shown and talks given by the City Safety Director, Mr. Claude R. McCammet, and a member of the State Vehicle Commission, Mr. William Armstead. Mr. Armstead demonstrated the Drivers License test which is now required of all persons obtaining drivers licenses in the State. Topics studied in the girls Safety classes were - Safety in Home, School, Recreation and Transportation.

The gymnasium costume for girls in Kansas City, Kansas Jr. and Sr. High Schools is being changed this year. A blue one-piece shorts-shirt combination has replaced the blue romper suit formerly used. The new suit has a shirt style collar and buttons down the front. The girls furnish their own insert for the suit. This style is proving very satisfactory, and is popular with the students because of the improvement in fit over that of the old style suit.

oOo

The women physical education instructors in the Junior and Senior High Schools of Topeka, Kansas, are meeting once each month this year, to discuss common problems arising in their departments. A social period is held following the discussion each time - bowling will be the activity for the winter social period.

oOo

Miss Jean Woodard, who conpleted her graduate work at Emporia Teachers College last Spring, is now State W.P.A. Assistant Supervisor of Recreational Activities for Women in Kansas. Miss Woodard taught in the Physical Education Department at Emporia Teachers Summer Session, 1938.

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MANHATTAN BICYCLE CLUB

Manhattan, as are many other cities, is faced with safety problems due to the large and rapidly increasing number of bicycles being ridden by the school pupils of the city. Realizing the menace to safety of the increased number of vehicles on the streets, the school authorities have met the situation by the organization of the Manhattan Bicycle Club. The Club is sponsored by Mr. J. C. Gaeddert, Instructor in the junior high school, who has had a great deal of experience with youth organizations.

The Club has a Constitution, Bicycle Code, Rules for Bicycle Riders, a board of directors, and official bicycle inspectors. The Manhattan Club is formed on the basis of the National Bicycle Club, using their Constitution and organization form with special adaptations to cover local conditions. The Club is governed by a board of directors, numbering 24 students, and the sponsor. This board meets every other week.

There are 250 members at present and the number is increasing. Any school pupil may become a member by having his bicycle pass official inspection and agreeing to abide by the Code and Rules of the Club. When this has been done he is given a tag to fasten to the rear wheel guard of his bicycle just the way Dad has one on his auto. This insigma is one designed by the National Bicycle Club. A drivers license is also issued to members at the same time, and upon which is printed the rules and Code of the Club.

In addition to the president and secretary other important officers are the bicycle inspector and assistants, and the patrolmen. Bicycles are inspected carefully to get a description of the bicycle, serial number, and make of bicycle and tires. Brakes are also tested. This information is filed at the City hall and at the school. This aids in the recovery of stolen bicycles. The patrolmen have the important duty of seeing that riders get safely across the streets bounding the school grounds.

The Bicycle Club has given three assembly programs at the junior high school and one before one of the business men's noon luncheon clubs. Beginning next semester the club plans to sponsor a group of bicycle hikes for smaller groups of riders.

There is a great deal of enthusiasm over this safety project among the pupils and due to wise supervision and careful planning is proving a fine piece of safety education. Learning to be a careful "rider" should be a good foundation for becoming a careful "driver" as Johnny grows up. Following is the official set-of-Rules for Bicycle Riders:

1. To obey all traffic regulations as:
   a. Ride with the lights.
   b. Stop at all stop signs.
   c. Learn and use the official hand signals.
   d. Ride only on the streets or bicycle lanes.
   e. Ride singly on the bicycle.
2. To ride courteously at all times.
3. To ride with hand on the handle bars.
4. To ride in a straight line and in a single file.
5. To give pedestrians the right of way.
6. To ride close to the curb and on the right hand side of the road.
7. To have my bicycle inspected at regular intervals by one in authority.
8. To equip my bicycle with head lights and rear reflectors if I plan to use it for night riding.
9. To peddle my own cycle and not "hitch' to any moving vehicles.
10. To keep my bicycle in good condition all the time.

Always Ride Carefully!

New H. and P.E. Round Table Chairmen

The following were elected in November as Chairmen for next years six Health and Physical Education round tables. The cities mentioned are those at which these people were elected:

Garden City - Mr. Ralph Churchill, Dodge City.
Hays - Mr. Alex Francis, Oberlin.
Topeka - Mr. Bruce Smith, Director of Physical Education, Manhattan Public Schools.
Pittsburg - Mr. Wayne Campbell, Senior High School, Neodesha.
Salina - Mr. P. L. Phillipe, Salina High School, Salina.
Wichita - Mr. R. H. McAlister, Supervisor of Health and Physical Education, Wichita.

Council Meeting

The Council of the K.H.& P.E.A. met at the Hotel Wareham in Manhattan, Saturday, December 3, with 20 members present. The Treasurer's report showed a balance of $248.32. The two matters of most importance discussed were the coming State Convention and a state curriculum in physical education for Kansas.

Miss McCullough, Chairman of the Curriculum Committee, reported on the preliminary work that had been done in consultation with Dale Zeller of State Curriculum Committee. The January issue of the Bulletin will be devoted largely to curriculum matters.

There will be a splendid list of speakers for the State Meeting to be held in McPherson March 24-25. The following men have already been secured: Dean Schwegler of Kansas University, Supt. Mayberry of Wichita, Dr. Martin Palmer of Wichita, Coach Waldorf of Hays, and Mr. Edgar Schmidt, State W.P.A. Recreation director.

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Inasmuch as school dances are allowed in the Emporia High School, the authorities believe that all pupils should have the opportunity to learn to dance. Consequently social dancing is being taught under the supervision of Miss Ruth Cross, girls physical director and Miss Dorothy Homer, dean of girls. The class meets on afternoon a week in the school gymnasium for those pupils who wish to attend and who have their parents permission.

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IMPORTANT MEETINGS

KANSAS HEALTH & PHYSICAL EDUCATION ASSOC.
McPherson, March 24-25

CENTRAL DISTRICT H.P.E.MEETING
Sioux City, March 29-April 1

AMERICAN ASSOC. FOR H.P.E. & RECREATION
San Francisco, April 3-6

NATIONAL EDUCATION ASSOCIATION
San Francisco, July 2-6

oOo

"A Teacher's Obligations in a Community"

Wayne F. Campbell, Neodesha

The following is an outline of a talk given by Mr. Campbell at the State K.H.& P.E.A. Convention in Pittsburg last March.

1. Take part in civic organizations, Lions, Kiawanis, etc. - B.P.W. Study Clubs, etc.
2. "Do not be a suitcase teacher" Spend most of your week-ends in the community.
3. Take an active part in church life. Sunday school, choir, etc.
4. Will be called upon to and should be willing to sponsor outside organizations - Boy Scouts, Girl Scouts, Clubs, etc.
5. Will be asked and should be willing to arrange civic programs.
6. Live Physical Education in the Community.

oOo

WORTH READING

"A Symposium on Physical Education," by six city supervisors of physical education. The group includes articles on Physical Education "As it is" and "As it should be" for the Elementary grades, Junior and Senior High School. Journal of Health and Physical Educatiom, December, 1938.

"Womens Basketball Rule Book" published by A. S. Barnes & Company for the National Womens Section on Athletics.

"The Tumbler's Manual" by W. R. LaPorte and A. G. Renner, published by Prentice-Hall, Inc. is a late book and an excellent guide to tumbling. It contains a large number of illustrations, hints to beginners, variations, and group stunts. It is especially well adapted to high school use.

oOo

The editors wish to thank those who contributed to this number of the Bulletin. The appreciation of the K.H. & P.E.A. is due to both the contributors of news items and of longer articles. Won't you join the ranks of contributors to the next issue?

oOo

Editorial Board:- L. P. Washburn, Manhattan, Editor-in-chief;
Ardis Hill, Kansas City; Oran Shearer, Wichita

Lawrence, Kansas
February 2, 1939

Mr. C. S. Moll,
Kansas State College,
Manhattan, Kansas.

Dear Mr. Moll:

In my letter to you on January 23 I merely stated that I was sending the University of Kansas catalogs out to the members of your committee, which I did.

I would now like to write to ask when you feel you will have ready a digest report in which you can give a comparative picture of the curriculum as it now exists. And the third step, of course, would be the most convenient time and location for the meeting of the group.

I had a conference with Miss Hoover this morning. She is, as you know, chairman of the women's group. It was her idea that about all that could be done would be to have a skeletal set-up with minimum requirements and to work from that basis. I am wondering if you are arriving at about that conclusion.

As you know, I have basketball games until March 2, and it is necessary for me to be here in the afternoons to coach the team as I have no assistants for either the freshman or varsity squads. I am sending you my varsity schedule so that you can see the dates that I am to be away from home.

Assuring you of my desire to be cooperative in all matters that concern us in our state, and with kindest regards, I am

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

Lawrence, Kansas
January 23, 1939.

Mr. C. S. Moll,
Kansas State College,
Manhattan, Kansas.

Dear Mr. Moll:

I am very sorry that the rush of things here has prevented me from answering your letter sooner.

We are sending the University of Kansas catalog out to the members of your committee.

Assuring you of our desire to cooperate, I am

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

ORAN SHEARER, PRESIDENT-ELECT
ALLISON INTERMEDIATE
WICHITA

HENRY SHENK, VICE-PRESIDENT
HIGH SCHOOL
JUNCTION CITY

NATIONAL COUNCIL MEMBERS

E. A. THOMAS, TOPEKA
RUTH HOOVER, LAWRENCE

Kansas Health and Physical Education Association

* * *

HELEN G. SAUM, PRESIDENT
KANSAS STATE COLLEGE
MANHATTAN, KANSAS

L. P. WASHBURN, EDITOR
KANSAS STATE COLLEGE
MANHATTAN

IRMA GENE NEVINS, SEC'Y.-TREAS.
KANSAS STATE TEACHERS COLLEGE
PITTSBURG

DISTRICT COUNCIL MEMBERS

HELEN G. SAUM, MANHATTAN
W. H. MIFFLIN, COFFEYVILLE
ARDIS HILL, KANSAS CITY

Kansas State College,
Manhattan, Kansas,
December 22, 1938

Dr. F. C. Allen,
Department of Physical Education,
University of Kansas,
Lawrence, Kansas

Dear Dr. Allen:

Resulting from discussions at the Council Meeting of the Kansas Health and Physical Education Association at McPherson last fall, it was suggested that there might be considerable value if the state colleges, which have a physical education curriculum for teachers, could exchange ideas around the conference table on various aspects of professional training. With this in mind Miss Helen G. Saum, President, appointed the following committee to represent the men's departments:

Dr. F. C. Allen, University of Kansas
Dr. Garfield Weede, State Teachers College, Pittsburg
Dr. Earl Morris, Fort Hays Kansas State College
Mr. V. T. Trusler, State Teachers College, Emporia
Mr. C. S. Moll, Kansas State College, Chairman

Will you accept this appointment for your institution? The women have a committee of their own for their curriculum, and at some later time there will possibly be joint meetings of both groups.

As I see the problem at present, the beginning calls for three steps:

1. An exchange of catalogs with each other in order that we might become acquainted with the curriculum at the institutions other than our own.
2. A digest report which would give a comparative picture of our curricula as they now exist.
3. A meeting of the group at the most convenient location which probably would be Emporia.

I am taking the liberty of starting things off by sending catalogs of Kansas State College to each of you at once. Will you please reciprocate by sending catalogs of your institution to each member of the committee in the very near future? After receiving these catalogs I shall make an attempt to prepare a comparative report referred to in the second step above.

ORAN SHEARER, PRESIDENT-ELECT
ALLISON INTERMEDIATE
WICHITA

HENRY SHENK, VICE-PRESIDENT
HIGH SCHOOL
JUNCTION CITY

NATIONAL COUNCIL MEMBERS

E. A. THOMAS, TOPEKA
RUTH HOOVER, LAWRENCE

Kansas Health and Physical Education Association

* * *

HELEN G. SAUM, PRESIDENT
KANSAS STATE COLLEGE
MANHATTAN, KANSAS

L. P. WASHBURN, EDITOR
KANSAS STATE COLLEGE
MANHATTAN

IRMA GENE NEVINS, SEC'Y.-TREAS.
KANSAS STATE TEACHERS COLLEGE
PITTSBURG

DISTRICT COUNCIL MEMBERS

HELEN G. SAUM, MANHATTAN
W. H. MIFFLIN, COFFEYVILLE
ARDIS HILL, KANSAS CITY

Dr. F. C. Allen #2

After we have an idea of the general picture we ought to get together for our first meeting. What suggestions as to dates do you have? I believe that this meeting is important enough to take up without too much delay and after having your various replies I shall be able to report to you further.

Hoping that you will see the value of this cooperative effort and that you will join with us in the solution of our common problems, I am

Cordially yours,

C. S. Moll

C. S. Moll,
Chairman

CSM/bmn

February 20, 1939.

Mr. Andrew W. McDonald, Coach,
Springfield State Teachers College,
Springfield, Missouri.

Dear Andy:

It was good to see you Saturday. I looked over the paper Sunday to see how you came out with Baker, but there was nothing in it. I imagine you must have licked them.

Andy, I received a letter from Andy Kerr of Colgate and also one from George L. Rider, of Miami, copies of which I am sending you, confidentially. You will recall that Rider was Director of Athletics at Washington University for a number of years. He is a grand man, as is Andy Kerr.

You will notice that I have said a lot for Ray Parkins, but have also put your name in the pot. I am wondering if you will sit down and write me the information on your experiences and qualifications since you left the University. I would like to have this on file, because I know that I can do you some good when the opportunity presents itself.

Please keep this entirely confidential, but I wanted you to know about these two letters because doubtless you will have some inquiry concerning one or the other job. Doubtless these men have written to other coaches, as well as to me, so they will perhaps get a large number of recommendations, but I am going down the line on you two boys, feeling that we will be able to do you some good.

With all good wishes, I am

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

March 1, 1939.

Mr. C. S. Moll,
Kansas State College,
Manhattan, Kansas.

Dear Mr. Moll:

I am sorry that you have not received a catalog from the University of Kansas. Had I known that the Registrar's Office was unable to respond to our request I would have immediately secured a catalog elsewhere. I am sure I can locate a copy and send it to you.

I regret that this matter has delayed you in making progress on the curriculum project, and want to assure you that we shall be glad to cooperate in any way we can.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

ORAN SHEARER, President-Elect
ALLISON INTERMEDIATE
WICHITA

HENRY SHENK, Vice-President
HIGH SCHOOL
JUNCTION CITY

NATIONAL COUNCIL MEMBERS

E. A. THOMAS, Topeka
RUTH HOOVER, Lawrence

Kansas Health and Physical Education Association

* * *

HELEN G. SAUM, President
KANSAS STATE COLLEGE
MANHATTAN, KANSAS

L. P. WASHBURN, Editor
KANSAS STATE COLLEGE
MANHATTAN

IRMA GENE NEVINS, Sec'y.-Treas.
KANSAS STATE TEACHERS COLLEGE
PITTSBURG

DISTRICT COUNCIL MEMBERS

HELEN G. SAUM, Manhattan
W. H. MIFFLIN, Coffeyville
ARDIS HILL, Kansas City

Kansas State College,
Manhattan, Ks.
Feb. 27, 1939

Dr. Forrest C. Allen,
Director of Physical Education,
University of Kansas,
Lawrence, Kansas

Dear Dr. Allen:

Just a word to let you know in response to your letter of February 2nd that I have not been able to make very much progress on the curriculum project in the various state schools. I did get copies of the catalogs from Hays, Emporia and Pittsburg, but from the Registrar of your institution came word that the catalog supply was exhausted and my name would be put on the list for mailing as soon as the new ones were received from the printer. In the meantime I am devoting considerable time to my swimming coaching. I am planning on having something definite to submit to you and the rest of the committee before our State Convention the end of March. Until then there will not be much to report.

Appreciating your interest and with kind personal regards, I am

Cordially yours,

C. S. Moll

C. S. Moll, Chairman.

CSM/bjn

BULLETIN

of the

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A Graded and Varied Program of Physical Education for Kansas

Kansas Health and Physical Education Association
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A Physical Education Curriculum for Kansas

By
Prof. C. S. Moll, Kansas State College, Manhattan,
Guest Editor

In the United States of America there is but one standard answer to the question "Who shall be taught in our school system?" and the reply is: Every child. On the opposite extreme is the question "What shall be taught in the school system?" and for this there are thousands of answers. All shades of agreement and disagreement are apparent. Professional opinion may be as divergent as expressions of laymen, and it frequently is. To make homogeneity out of heterogeneity is one of the stupendous tasks facing every individual who considers himself a part of the school system, in whatever capacity that may be.

One of the functions of the curriculum is to provide some semblance of the homogeneity referred to above. The word curriculum has had many connotations, and the term has been used indiscriminately when other words would have served, such as programs, courses of study, subjects, units of instruction, etc. Formerly it has been necessary to distinguish between curricular and so-called extra-curricular activities. If we accept the idea that life experiences have supplanted other factors as a basis of the curriculum, then there is but one definition which will fill the requirement. Accordingly, the curriculum consists of all experiences under school control.

The state of Kansas is engaged in the process of building a curriculum. Like the Virginia Study of several years ago, it is a cooperative venture. It is being built from the inside out, not from the outside in. It is being made, not by curriculum specialists to be imposed upon the teachers, but by both of these groups together with administrators and officials. The State Department of Public Instruction and the Kansas State Teachers Association are sponsoring this huge undertaking. Miss Dale Zellar of the Kansas State Teachers College, Emporia, is heading up the work.

In practically every instance in the past, physical education has not been provided for when such a universal curriculum has been in preparation. It has been tacked on as an afterthought, with the usual result that physical educators have been regarded as not being in sympathy with education generally, but interested only in their special field of activities. Now there is an opportunity to do some constructive work in having physical education included in a state curriculum. Sensing this, Miss Helen Saum, President of our organization, appointed a committee to work with the people in charge.

The need for inclusion of physical education is obvious to all of us. In casting about for materials to comprise a curriculum, it was found that the College Physical Education Association had completed a nine-year study by a Committee on Curriculum Research. This report meets the needs of a graded curriculum; it is sufficiently flexible and adaptable to any ordinary school situation regardless of climatic or geographic condition or equipment limitation. There is no intention of railroading this thing through, but if it is selected as a basis for the curriculum in our state of Kansas, it would be the first step, and incidentally the most difficult one, in bringing about progress which is sorely needed. Without progress we are sunk. If you have any pride in your profession, lend your support to this most vital project in whatever manner you are called upon.

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REPORT OF CURRICULUM COMMITTEE

Edna McCullough, Chairman

The Curriculum Committee was appointed last fall by Helen Saum, President of the State Association to promote and improve the status of Physical Education in Kansas. We hope eventually to build up certain progressive guides for curricula content that can be used in the various school levels, which will tend to unify and standardize physical education in the state, without limiting or restricting any school or any teacher.

With those objectives in view, the committee met with State Superintendent Markham in December. He graciously gave us an hour of his time, encouraged us, and

gave many valuable suggestions. He says there are about one hundred new school buildings in Kansas with good gymnasium facilities, many of which are not being used to their fullest extent, and to include a physical activity program for all pupils. Mr. Markham suggests that we build our curriculum from a small beginning with the help of as many people from different parts of the state and with as diversified interests as possible.

We have had an interview with Miss Dale Zellar who for several years has directed curriculum work in general in Kansas as set up in the State Superintendent's office. Her ideas follow those worked on at Peabody College. We hope and expect that Miss Zellar can be on the program at the annual meeting in McPherson to give us all a view of the best ideas in curriculum building.

Everyone on the committee is contributing much time and thought. Miss Eva Lyman is working on publicity of the committee with the Parent-Teachers Association. Mr. C. S. Moll is turning his attention to a philosophy of curriculum. Mr. L. P. Dittemore makes our contacts and appointments and arranges for our meetings in Topeka. Merle Henre has had some conferences with the State Teacher's Association Chairman. Every one on the committee has studied the "Physical Education Curriculum" by Wm. R. LaPorte, selected portions of which you will find in another article.

Our progress seems slow, but we hope to develop curriculum standards of real value to all the schools in Kansas and a little later will call on many of you for help and suggestions.

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Under the supervision of Merle Henre, Supervisor of Physical Education in Kansas City, group meetings of the men and women Physical Directors, are being held. Ten meetings have been planned for the purpose of bringing the Course of Study up to Date, and for improvement of teaching. Each teacher will have charge of a certain phase of the Course of Study while the rest of the group act as the 'class' and carry out the instructions. Each teacher has 1½ hours to present three activities as they would be presented to Jr. or Sr. High School students. The men and women meet in separate groups. Comment and Criticism will be given at the close of each period.

McPherson Dedication

The new senior high school at McPherson will be dedicated on February 10. There will be an all-day program put on by the school and its different departments. The physical education department has prepared the following for presentation, under the direction of Miss Snyder, Miss Ballard and Helen Hirni:

"A Day of Melodies and Rhythms"
Prologue: Time - "You Old Gympsy Man"
The Day
Morning: 1. Skiing at Dawn
Afternoon: 1. My Johann. 2. Tea Dance
Evening: 1. Vespers. 2. Evening Serenade.
3. My Walking Stick.
Night: 1. Moonlight and Shadows.
2. A twinkling Star. 3. Stars.

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Auto Driving Instruction

A course in the proper method of driving a motor car is being added to the curriculum of the Topeka high school. It is installed with the co-operation and aid of the Kansas State Highway Patrol. Last year Newton high school inaugurated a similar course which was well received.

Upon permission from their parents, the students interested will be allowed to enter. The class will consist each each week of three periods of basic work in the class-room and two of actual driving experience.

Classroom instruction will include training in the essential mechanical parts, the proper knowledge of traffic laws and regulations, and other necessary points.

On their lesson in actual driving, the students will be accompanied by a uniformed member of the Highway Patrol. The pupils will drive over a set route each time and will be given practice in handling the car in traffic and less busy thorofares, the observance of traffic lights, parking--parallel and diagnal--actions on hills and curves, and any other factors encountered.

At the completion of the course, which is expected to take between four and six weeks, the patrol instructor will issue certificates to the pupils who have proved themselves to be capable drivers.

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THE PHYSICAL EDUCATION CURRICULUM

We present herewith selected portions from the Physical Education Curriculum by W. R. LaPorte of the University of Southern California. This is a report of the work of the Committee on Curriculum Research of the College Physical Education Association assisted by hundreds of representative physical education supervisors throughout the United States. It is the result of nine years work and presents the outline for a program of physical education which is flexible and can be adapted to varying situations. It is the most thorough and wide spread study of the physical education program which has been made up to the present time. This is presented with the hope that it will arouse the interst of, and be studied by, a great many people. It is a step toward the formation of a set of standards and activities for Kansas schools. The entire report, published in a pamphlet of 86 pages, contains a large amount of excellent material relative to physical education. It is published by the University of California and Press, Los Angeles.

The Curriculum Committee or officers the Kansas Health and Education Association will be very happy for any comments or suggestions in regard to this much needed development in Kansas.

TABLE II
PROGRAM FOR THE PRIMARY LEVEL (GRADES 1-3)

1. Rhythmical Activities.....25%
   Farmer in the Dell, Looby Loo, Mulberry Bush, Chimes of Dunkirk, Old Roger is Dead, The Swing, Carrousel, Jolly is the Miller, Oats, peas, beans, etc.
2. Mimetics and Story Plays.....20%
   Animal imitations, mechanical imitations, athletic imitations, driving automobile, circus, nutting, firemen, cowboys, gathering wood, aeroplanes.
3. Hunting Games.....20%
   Cat and mice, Jack be nimble, squirrel in trees, cat and rat, hound and rabbit, midnight, lame fox and chickens, etc.
4. Relays.....15%
   Cross over relay, bean bag passing relay, stoop and stretch relay, eraser relay, tag the wall relay, etc.
5. Stunts and Self Testing Activities.....10%
   Duck walk, rabbit hop, human rocker, crab walk, forward roll, frog hand stand, etc.
6. Athletic Games of Low Organization.....10%
   Boundary ball, dodge ball, hand polo, kick ball, bound ball, etc.

Total 100%

NOTE: Descriptions of above typical activities will be found in most game books and elementary school manuals, such as Neilson and Van Hagen, Physical Education for Elementary Schools.

The time allotments indicated in percentages are approximate, merely to indicate the relative importance. These will vary somewhat with grade,--relays receiving emphasis from the second grade on, and athletic games from the third grade on. In many cases the activities included under the several headings will be selected from the subject matter of a tiven unit of work or center of interest around which the entire program of a given grade may be centered. It is very important that the physical education activities be integrated with the rest of the program of this level.

TABLE III
PROGRAM FOR THE ELEMENTARY LEVEL (GRADES 4-6)

1. Athletic Games of Low Organiza tion.....25%
   Basketball Type: captain ball, captain basketball, corner ball, line basketball, nine-court basketball, newcomb, six-court basketball, six hole basketball, quadruple dodge ball.
   Playground Ball Type: bombardment, bat ball, circle strike, end ball, fongo, hit pin baseball, long ball, one and two old cat, triangle ball, and work up.

Soccer Type: advancement, circle soccer, corner kick ball, field ball, kick ball, punt back, rotation soccer, simplified soccer, soccer dodge ball, and soccer keep away.

Volleyball Type: bound ball, feather ball, net ball, school room volley-ball, and sponge ball.

2. Rhythmical Activities (including social games).....20%
   Broom dance, Dutch couple dance, Pop goes the Weasel, Bleking, Virginia Reel, Sellengers Round, Ace of Diamonds, Gustaf's Skoal, Seven Jumps, Norwegian Mountain March, Lottie is Dead, etc.
3. Hunting Games.....15%
   Bears and cattle, circle chase, gathering sticks, two and three deep, catch of fish, last man, pom pom pullaway, all stand club snatch, cross tag, dare base, duck on a rock, prisoner's base, etc.
4. Individual Athletic Events (self testing).....10%
   Batting for accuracy, base running, baseball throw for accuracy, basket-ball pass for accuracy--for goal--for distance, pull up, push up, broad jump, high jump, soccer kick for goal--for distance, etc.
5. Mimetics and Free Exercises.....10%
   Sports imitations, such as archery, rope jumping, skating broad jump, high jump, batting, baseball throw, basketball throw, etc.
6. Relays.....10%
   Arch ball relay, hopping relay, stunt relays, all-up Indian club relay, over and under relay, shuttle relay, stride ball relay, skin the snake relay, etc.
7. Tumbling Stunts.....10%
   Head stand, forward roll, backward roll, cartwheel, heel click, wooden man, jump the stick, Indian wrestle, Eskimo roll, front foot flip, knee and toe wrestle, hand wrestle, knee spring, elephant walk, triple roll,etc.

Total 100%

(NOTE: Descriptions of the above typical activities can be found in most game books and elementary school manuals.)

The time allotments in percentages are approximate, to suggest relative importance. The selection of activities as in the primary level should be adapted closely to the center of interest or culture area being studied at the time in a given grade. It is suggested that the self-testing athletic events be practiced as an integral part of the corresponding game of low organization and that many of the relays be composed of elements of the same game. Tumbling stunts should be kept very simple, and rhythmical activities should include good variety.

TABLE IV

PROGRAMS FOR THE JUNIOR HIGH SCHOOL (GRADES 7-9)

I. Core Program	Weeks for Boys	Weeks for Girls
1. Basketball (elementary)	6	
2. Basketball (9 court).....		6
3. Gym. drills, marching and apparatus (elementary)...	12	12
4. Rhythms (elementary).....	12	18
5. Softball (playground) (elem.).....	6	6
6. Soccer or Speedball (elem.)	6	6
7. Swimming and Diving (elem.)	12	12
8. Touch football (elem.)....	6	
9. Track and Field (elem.)...	6	
10. Tumbling and pyramids (elem.).....	6	6
11. Volleyball (elementary)...	6	6
	78	72
Electives.....	30	36
	108	108 Weeks

II. *ELECTIVE PROGRAM	(Boys--30 weeks) (Girls--36 weeks)
1. Badminton	9. Riding
2. Boxing	10. Skating
3. Boating	11. Skiing
4. Golf	12. Snow shoeing
5. Handball	13. Social games and dances
6. Hiking and camping	14. Tennis
7. Horseshoes	15. Wrestling
8. Paddle Tennis	16. Restricted or Corrective Activites for subnormal cases

*(Elective program to be selected according to available facilities, devoting from 3-6 weeks to each activity.)

The time allotments are approximate in terms of relative values, and are subject to minor adjustment. They are listed in terms of weeks. A given motivity can be concentrated in one year with a specific number of weeks or it may be split between two of the three years or distributed equally between the three years according to preference of a given school. If desired it is possible to schedule the activities to fit seasonal sports. It is suggested that relays, gymnastic or group games, and athletic games of low organization are classified in Table III.

It is understood that this schedule is for class instruction purposes, to be supplemented by an opportunity for extensive intramural participation by all students. Where this extra laboratory period is not available, the last third or fourth of the regular class period should be devoted to enthusiastic participation in the activity or game being studied. In any case, sufficient participation should be given in the class period to assure adequate motivation and appreciation of the game as a unified whole.

TABLE V

PROGRAM FOR THE SENIOR HIGH SCHOOL (GRADES 10-12)

I. Core Program	Weeks for Boys	Weeks for Girls
1. Basketball (advanced).	6	6
2. Gym. drills, marching and apparatus (advanced)..	6	6
3. Field Hockey.....	--	6
4. Rhythms (advanced)....	12	18
5. Soccer or Speedball (advanced).....	6	6
6. Softball (playground) (advanced).....	6	6
7. Swimming, Diving and Life Saving (advanced)	12	12
8. Touch football (adv.).	6	--
9. Track and Field(adv.).	6	--
10. Tumbling and Pyramids (advanced).....	6	6
11. Volleyball (advanced).	6	6
	72	72
Electives.....	36	36
	108	108 Weeks

II. *ELECTIVE PROGRAM

(Boys--36 weeks)	(Girls--36 weeks)
1. Archery	13. Horseshoes
2. Badminton	14. Riding
3. Boating	15. Skating
4. Bowling	16. Skiing
5. Boxing	17. Snowshoeing
6. Camping	18. Social Dancing
7. Fencing	19. Social Games
8. Golf	20. Squash
9. Fly casting	21. Table Tennis
10. Handball	22. Tennis
11. Hard baseball	23. Water Polo
12. Hiking	24. Wrestling
	25. Restricted or Corrective Activities for sub-normal cases.

*(Elective program to be selected according to available facilities, devoting from 3-6 weeks to each activity.)

Most of the comments at the bottom of Table IV apply equally to this table. The program is divided between core and elective divisions, each school to select those from the two divisions for which it has adequate facilities. It is recommended that each activity be given for a least six weeks continuously, at this level. This would mean that the class instruction in a given activity such as basketball would appear in only one of the three years of the senior high. A student should have opportunity, however, for additional participation in the intramural program or the interschool team program.

It is recommended that the elective program, consisting primarily of the individual carry-over type of activities, constitute at least a third of the total program for the three years. If desired, this aspect of the work might be made in the form of a varied offering of electives in the twelfth grade, from which the student himself might select. If this were done the program for the tenth and eleventh grades should be composed of the items in the No. I or Core Program list. If this arrangement is not acceptable or desirable, the activities in the elective program No. II, can be distributed in the schedule alternating with activities from No. I, devoting from 3 to 6 weeks for each one selected.

SUMMARY

In brief review of the proposed program it will be noted that in the primary and elementary levels the student is given a broad exposure to a variety of activities in a balanced program of rhythms, gymnastic and group games, stunts, and athletic games of low organization leading up to the more highly organized games.

In the junior and senior high school he is given a definite exposure to all the major team games in elementary and advanced form, including at least twelve weeks of specific class instruction in each. In addition he is given elementary instruction in a wide variety of individual or dual games with particular value for carry-over purposes.

STATE CONVENTION

Plans for the 1939 State meeting of the Kansas Health and Physical Education Association are rapidly nearing completion. The meeting will be held in McPherson on March 24 and 25.

A meeting of the Executive Committee is scheduled for three o'clock on Friday afternoon and will be followed by the meeting of the full Council at 4 o'clock. Friday evening will be a very interesting one, beginning with the opening meeting of the Convention consisting of welcoming talks and an address by an excellent speaker. This will be followed by a social session with activities to appeal to all.

On Saturday morning there will be a second Council meeting followed by the second general session. The latter half of the forenoon will be filled by the meetings of the Men's Section and Women's Section which meet simultaneously. There will be no convention luncheon this year, the delegates getting their noon meal in groups as they desire. It will be a good opportunity to renew old acquaintances and make new ones.

Three Section meetings will be held following the lunch hour. These sections will be Athletics, Public School, and Student. Good programs have been provided for all of these. The closing meeting will be the third general session.

The newly elected officers will be presented and a speaker is being provided who will be one of the best of the entire convention.

Start making plans now to attend these meetings. The meetings will be good for you and your presence will insure a successful convention. Brief write ups of the leading speakers will appear in the next issue of the Bulletin and a complete program will appear in the following issue.

IMPORTANT MEETINGS

KANSAS HEALTH & PHYSICAL EDUCATION ASSOC.
McPherson, March 24-25
CENTRAL DISTRICT H.P.E.MEETING
Sioux City, March 29-April 1
AMERICAN ASSOC. FOR H.P.E. & RECREATION
San Francisco, April 3-6
NATIONAL EDUCATION ASSOCIATION
San Francisco, July 2-6

Officers of the K.H.&P.E.A. for 1938-39:

President, Helen G. Saum, K.S.C., Manhattan.
President-Elect, Oran Shearer, Wichita.
Vice-President, Henry Shenk, Junction City.
Secretary-Treasurer, Hazel Cave, K.S.T.C., Pittsburg.
Bulletin Editor, L. P. Washburn, K.S.C., Manhattan.
District Council Members:
Helen Saum, Manhattan.
W. H. Mifflin, Coffeyville.
Ardis Hill, Kansas City.
National Council Members:
E. A. Thomas, Topeka.
Ruth Hoover, Lawrence.

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Mr. L. P. Washburn, Kansas State College, Manhattan, has been appointed a member of the nominating committee for the Central District Physical Education Association. Mr. Washburn will be glad to receive suggestions for possible nominees for Central District officers to be elected at the Sioux City Convention, March 29-April 1.

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Phi Epsilon Kappa, professional physical education fraternity, Kansas State College, Manhattan, has secured Mr. Strong Hinman, Director of Health and Physical Education, of the Kansas City, Missouri Public Schools, to address the physical education majors at Manhattan on Thursday evening, March 9.

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The editors wish to thank those who contributed to this number of the Bulletin. The appreciation of the Kansas Health and Physical Education Association is due to both the contributors of news items and of longer articles. Won't you join the ranks of contributors to the next issue?

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Editorial Board:-

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Kansas Health and Physical Education Association

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Junction City, Kansas
February 28, 1939

Director of Men's Physical Education
Kansas University
Lawrence, Kansas

Dear Sir:

The Annual Convention of the Kansas Health and Physical Education Association will be held in McPherson, March 24 and 25. A special program has been prepared for student majors in Physical Education. The membership fee for students is only fifty cents per year. Special rates of one dollar per student have been offered by the hotel in McPherson for Friday night if two or more students occupy the same room.

Will you present this matter to your major stu students, and urge that they join their professional organization and attend the State Convention? Send all memberships together with the names and addresses of the students to Mr. L. P. Washburn, Kansas State College, Manhattan, Kansas.

Very sincerely yours,

Henry Shenk
Membership Chairman

Dr. Allen—

Congratulations on beating Oklahoma! and Power to you against Mizzou! Were pulling for you to bring back the title.

Thanks a lot for the comps the other nite.

Henry

Dear Friend:

WHAT ABOUT joining the Kansas Health and Physical Education Association? Our records show that you are not now a member. (If you are, please disregard this invitation).

HOW MUCH will it cost? Only one dollar if you are engaged in Health or Physical Education work at the present time, fifty cents if you are a student. Where can you spend a dollar that you will get so much for your money. Become a member of this fast-growing organization and help further the cause of Health and Physical Education in this great State of ours.

WHY SHOULD I join? What do I get?
You will receive:

1. A monthly bulletin containing news items, articles of outstanding interest, and many worthwhile helps.
2. A fine state convention with speakers of National renown.
3. The privilege of helping further the following program of the state organization:
   (1) Radio broadcasts from time to time over the leading radio stations of Kansas.
   (2) Legislation to make physical education compulsory and to make more rigid teaching requirements.
   (3) Displays and exhibits.
   (4) Research in curriculum, programs, exhibitions, etc.
4. A sense of belonging and an "esprit de corps".
   YOUR professional organization needs you!

FILL IN THE ACCOMPANYING BLANK. ENCLOSE YOUR MONEY AND MAIL NOW

Sincerely yours,

Henry Shenk

Membership Chairman