

July 20, 1939.

Mr. Merle Kleweno,
1529 Kentucky St.,
Lawrence, Kansas.

Dear Merle:

I am never able to reach you by telephone, so I am sending this note to remind you to sign the payroll at the University Business Office for your last month's work in the towel room. I had your name on the June payroll, but you had failed to sign, and I was unable to reach you by phone, so your name has been carried over on this next payroll. Please sign at the Business Office early next week.

Sincerely yours,

Secretary to Dr. F. C. Allen.