Lawrence, Kansas. July 23, 1938.

Dr. F. C. Allen, Director of Athletics, Kansas University, Lawrence, Kansas.

Dear Sir:

Confirming our conversation in your office, the Adult Educational Project will hold and Institute for some of its workers and supervisors in Lawrence, in the University Buildings, from August 8th. to 27th. inclusive.

We will have a larger number of workers here for this Institute, and we should like to furnish them with some recreational activities while they are here. We are particularly interested in having access to such equipment in-doors for the hot afternoons and out-doors for early evening. This I believe, might consist of such as Shuffle Boards, Ping Pong, In-door Tennis, Volley Ball etc., including the use of the swimming pool, provided a life-guard can be provided by the University, as we do not have a life-guard on our project. I do not believe that this group in so short a period would be particularly interested in highly skilled games such as Archery etc.

I shall be glad to hear from you relative to what accommdations you can furnish us, and what expense if any, would be connected with this, in order that we may complete our plans as quickly and all inclusive as possible.

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L. E. Johnson, 1823 Barker Avenue.