March 1, 1945

Dr. Pfog Allen
Dir. of Athletics
University of Kansas
Lawrence, Kansas

Dear Dr. Allen:

We have received payment from Miss Ruth I. Hoover, Girls Physical Director, on a charge of February 24th, but Miss Hoover did not pay this charge in full. Included among the items in the billing were six dozen arrows. Miss Hoover paid for only two dozen of these arrows, and sent us a note stating you would pay for the other four dozen arrows.

These were priced at \$3.25 a dozen, and the total charge for them is \$13.00 plus 26¢ tax.

We will count on you to mail us your check for \$13.26 in the enclosed envelope within the next day or so, now that the matter has been called to your attention. If there is any question about the arrangement, we will be glad to hear from you.

Very truly yours,

LOWE & -CAMPBELL

R. S. Stevens Credit Manager

RSS:an

Enc.

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