

exercise general supervision over all affairs of the Club and appoint chairmen of all standing committees.

Section 5. The Vice-President shall perform the duties of the President during his absence or disability.

Section 6. The Secretary shall have custody of all books and records of the Club. He shall issue written notices of all regular and special meetings of the stockholders. He shall attend all meetings of the Board of Directors or stockholders, and shall take and preserve full minutes thereof. He shall collect all dues, assessments, fines and other amounts due the Club and shall immediately turn over the same to the Treasurer, taking a receipt therefor. He shall keep an account of all moneys received and expended, and shall make a full and itemized report of all receipts and expenditures, and a report of the condition of the Club, at the regular annual meetings, and at such other times as the Board of Directors shall require. His books shall at all times be open to the inspection of the Board of Directors or any stockholder. The Secretary shall give a surety bond, to be approved by the Board of Directors, in such amount as the Board of Directors shall designate. The premium shall be paid by the Club.

Section 7. The Treasurer shall safely keep all moneys intrusted to his care and shall account for and produce the same when required by the Board of Directors. All Club funds shall be deposited in the name of the Club in some bank designated by the Board of Directors. He shall pay out no money except by order of the Board of Directors. The Treasurer shall give a surety company bond, to be approved by the Board, in such amount as the Board shall designate. The premium shall be paid by the Club.

Section 8. The Board of Directors shall have power to make rules relative to the care and management of the Buildings and grounds of the Club and the personal acts and conduct of its members, and to enforce such rules by fines, suspension, or expulsion of members violating the same. A two-thirds vote of the entire Board shall be necessary for the expulsion of any member, but no member shall be expelled until after he has been given a reasonable opportunity to be heard in his own defense. The Board of Directors shall have power to create and appoint such committees and officials as they shall deem advisable and to prescribe the duties thereof. A majority of the Board of Directors shall constitute a quorum. Any vacancy in the Board of Directors may be filled by the Board.