Mr. Pat Costello, Monsanto Chemical Co., St. Louis 4, Mo.

Dear Mr. Costello:

Referring to your letter of March 17th regarding our order for Chlorine, we have as yet not received the cylinder which you state was shipped on February 17th. I would appreciate it if you would trace this order to find out what happened to it.

In the meantime, we are entering our order for another cylinder of Chlorine as we urgently need this for our swimming pool.

Sincerely yours,

Director of Physical Education, Varsity Basketball Coach.