

MARSHALLTOWN SENIOR HIGH SCHOOL
AND
JUNIOR COLLEGE
B. R. MILLER, PRINCIPAL

MARSHALLTOWN, IOWA,
July 10, 1944

Dr. F. C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Dr. Allen:

Our Board of Education has employed Mr. Gilbert E. Wilson as head basketball coach and teacher of social studies. I wish to thank you for the assistance you have given us in filling the position.

Sincerely yours,

SENIOR HIGH SCHOOL

B. R. Miller

Principal

BRM
bjd

July 12, 1944.

Mr. Robert H. Malott,
Fallen Leaf Lodge,
Fallen Leaf, California.

Dear Bob:

Your letter of July 4th has been received and we are happy to know that you are hitting the ball arduously and long. I know it must be grand country out there, but do not get too disappointed if you do not put on weight because you will put on muscular attachments which, after all, pulls the frame around.

You remember what I told you - that activity and hard work develop the muscular attachments so necessary to locomotion and to good health in later life. You are bound to put on more weight as you grow, but do not think that you have to eat a lot of food and drink a lot of malted milk to do the job. You will get stronger through activity, and that is, after all, what we want.

We have the basketball goal and the ball crated and will send it to you by express. I trust you will enjoy the ball, as I am very sure you will. All the mechanics of shooting and moving toward the basket for rebounds will be very helpful to you, even though it may be in a crude surrounding. I am sure if you have a good goal and a good ball you will draw good associates like a magnet because every able-bodied boy in America, almost, has played basketball. Remember to crouch and to keep your feet under you, and then when you rebound get under the area where you are going to jump and go straight up and tap the ball out again, and then if you catch it don't start swinging out until you sink into a crouching position, pause for a fraction of a second, and then move away from the opposition.

Does not that admonition have a familiar ring? But after all, it is good fundamentals that do the job. Next year you will be amazed at your improvement.

It is pleasantly cool here today and we have a promise of a respite from the heat for a couple of days, at least, all of which makes us very happy. But it has not been so bad here. I am not kicking, I am just celebrating our good luck.

Drop us a line and tell us of your activities and your surroundings after you get the goal up. The goal and ball will come by express.

Be sure to save the paper crate so that you can express them back when you have finished with them. Remember, when you express them, to express them to Robinson Gymnasium to me collect.

With all good wishes for your continued success, I am

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

ROBERT MALOTT

July 4, 1944

Dear Dr. Allen

Well, this is certainly grand country for me to put on weight. I hope with a little luck to put on 30 or 40 pounds. That's what I need at any rate.

I get up at 6:30, go to bed at 10:30 which is probably too long a day to be ideal but it's about the best I'm able to do.

I have already constructed a backboard and post, ready to put into the ground. It's crude but will do. I would greatly appreciate it if you would send me a hoop + net and a ball to be used out doors, probably on asphalt. Send it to
R.A.M., Fallen Leaf Lodge, Fallen Leaf, Calif.

I'll practice as much as time affords & will hope to be improved by next fall. My one hope is that I'll be around long enough to play one more season before joining Uncle Sam. I certainly had loads of fun last year.

I hope you have a good summer & I'd love to hear from you regarding the basket-ball practice summer plans & other basket ball news. If you have time drop me a line. Thanks a million "Doc" -

Sincerely,

Bob Malott

Give my best to Mrs. Allen for me, please

June 30, 1944.

Miss Ethel Miller,
Bern, Kansas.

Dear Miss Miller:

We are very happy to put your brother, Waldo, on our mailing list for the Jayhawk Rebounds, the mimeographed letter we send to our boys about once a month.

This letter started out as a monthly letter to our "K" boys in the service, but the list has grown so large that many other former University students are receiving it. The boys seem to enjoy knowing something of the activities of each other.

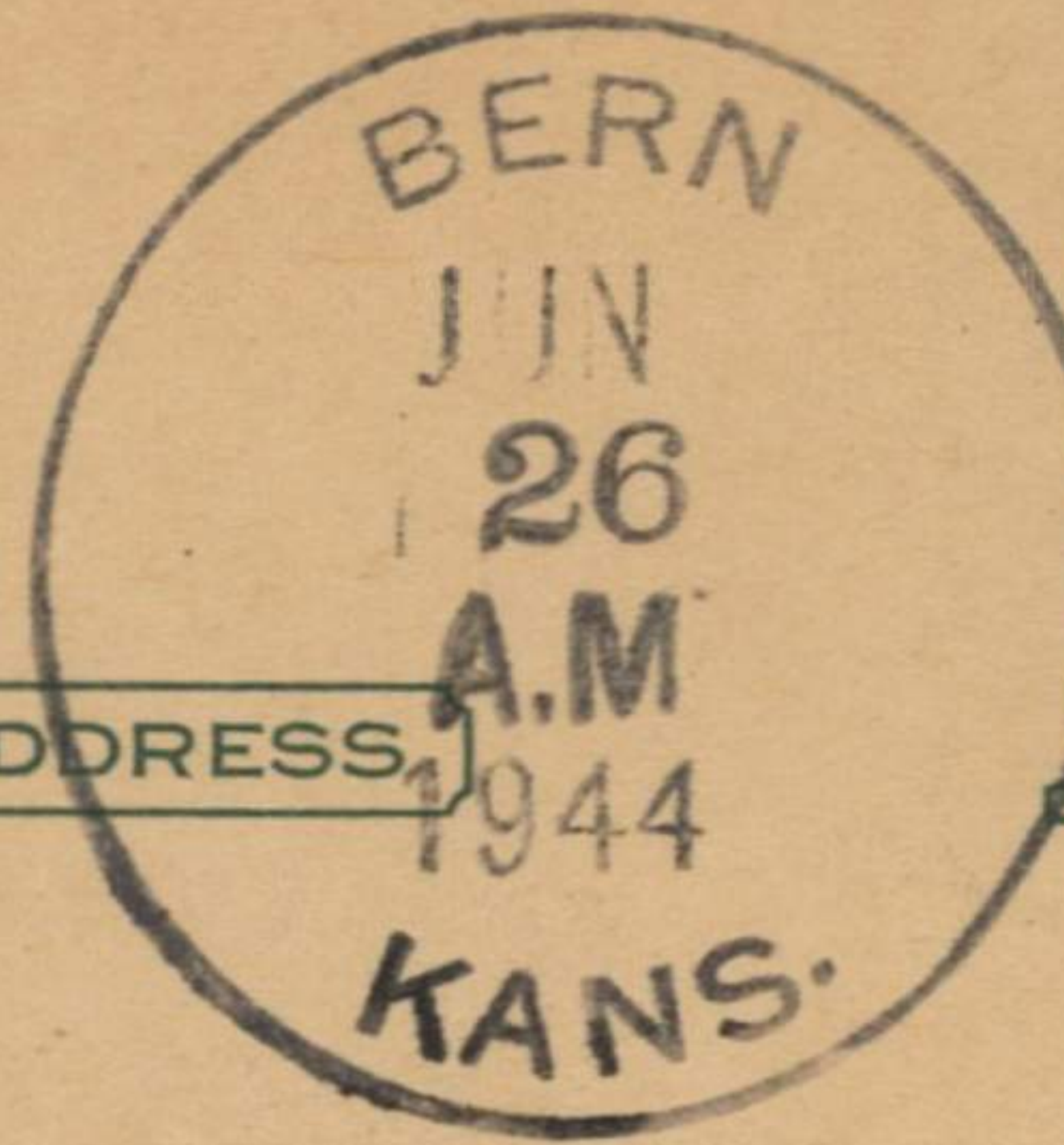
Thank you for sending me Waldo's address. I am sending him a copy of the latest Rebounds in today's mail.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

THIS SIDE OF CARD IS FOR ADDRESS



Dr. F. C. Allen
University of Kansas
Lawrence
Kansas

Benn, Kansas
June 26, 1944

Dr. F.C. Allen
K.U.
Lawrence, Kans.

Dear Sir:

I notice you send monthly newsletters to former Phys. Ed. Majors. My brother, Waldo Miller, 30 would be pleased to be included in your list:

S/Sgt. Waldo A. Miller 37205718

3704th A. A. F. Base Unit

Section "R" P.P.

Keesler Field

Mississippi

Yours truly,
Ethel Miller

July 3, 1944.

Major R. C. Moore, QMC,
Army Service Forces,
Office of the Quartermaster General,
3635 R St. NW,
Washington, D. C.

Dear Ray:

It was nice of you to write me as you did in your letter of June 20. It was most interesting to hear of your activities and to know that you are hoping for the time, along with the rest of us, when you can be back on the old job and we can fight the local war together. Please remember me kindly to Mrs. Moore.

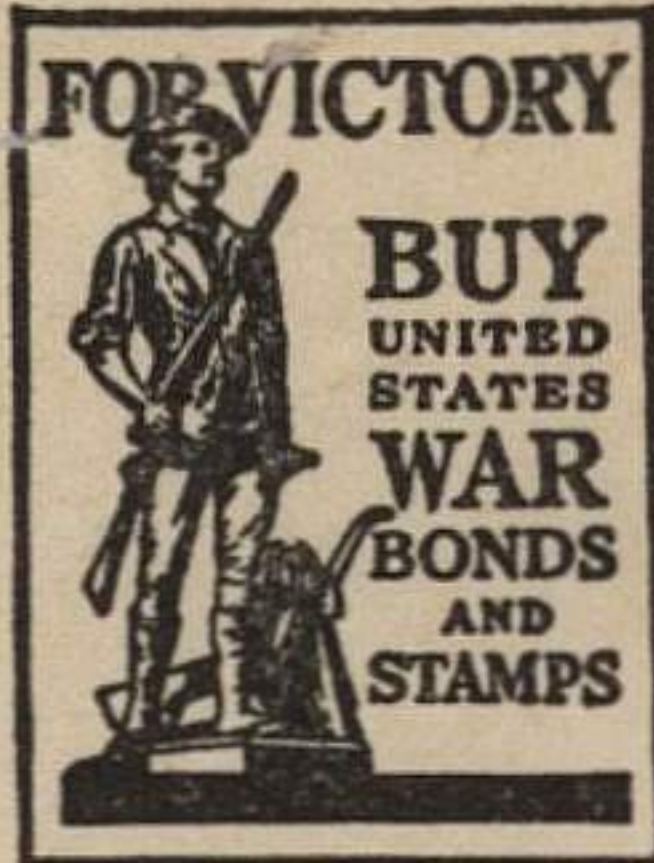
Yes, I imagine that many of the lads whose names appear in the Jayhawk Robounds are very strange to you. What I endeavor to do is to pull up some names from different years of student life here on the hill. Dr. Paul Harrington, who is with the hospital unit in England getting ready to move over to France, wrote me that many of the K men he did not know. That is true of all these chaps, so I try to run my string of names wherever possible to include men of different college generations so that at least one or two names will be interesting. Paul Harrington, you remember, played in 1925, '26 and '27 on three championship teams. He was a Sig Alph and a great chap. He studied medicine, graduated from the Medical School at Rosedale and then was with Dr. Dixon in Kansas City as an orthopedist before he went in the service.

I remember your many kindnesses to me, and wish you well in this important work that you are doing. With kindest regards, I am

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH



ARMY SERVICE FORCES
OFFICE OF THE QUARTERMASTER GENERAL
WASHINGTON

IN REPLY REFER TO _____

20 June 1944

Dr. Forrest C. Allen,
University of Kansas,
Lawrence, Kan.

My dear Phog:

I've been intending to drop you a line ever since receiving the nice letter from you around the first of the year. I don't have a secretary to whom I can dictate private correspondence, although there are three or four girls in my charge, along with a number of officers, who attend to official business. So, it is a little hard to write letters. I do want to tell you what a swell job I think you are doing with your regular Jayhawker mimeographed newsletters about all your youngsters who are scattered to the 16 winds and of athletic doings on the Hill. Things of this sort serve to weld the distant, generally homesick hearts of the boys to K.U. and add to affectionate regard for you. I imagine you begin to get writer's cramp from the task of signing all those mailings, don't you? But it's not much trouble, after all, and a lot different from a printed thing.

Many of the lads whose names appear in the letters are strange to me, but it's interesting to read about them, - and of course, there are ever so many whom I remember well, especially for the period when I was fellow-sufferer and enjoyer with you on the Athletic Board. Seemingly, there has been plenty of work to attend to there at the University during the past couple of years, but I imagine that it is different in many ways from the normal. It will be fine when old-timers of whom you write can get back, only some of them won't ever.

My work has kept me very busy but I don't think the lot of a Washington warrior has much to recommend it, necessary tho it is. I can't complain on the score of vagueness or uncertainty as to the aim and effects of work assigned me, and most of it is interesting enough. A large part of the materials and documents issued from our branch of Fuels and Lubricants Division (which handles petroleum and coal matters for the entire Army), and stuff coming to us from Commanding General, A.S.F., Joint Chiefs of Staff, etc., are "secret" or "top secret" and involve plans in all Theaters. There is call on technical training and experience, - yes, geological, as well as general, - so that I feel that I am fairly directly doing something. Nevertheless, I'll be very glad when I can resume research and teaching work along lines for which I'm most suited and give this full effort.

I send you heartiest personal regards and say again that I think the work you are doing is not only a splendid contribution to the morale of an extremely important and widely disseminated seasoning, - the Jayhawks in Army and Navy - but it is carrying on for K.U. in ways that no one can do so well as you.

Sincerely,

Ray Moore

Dear Doc,

4/23/44

I just recieved your
LAST issue of REBOUNDERS.
It was forwarded to me
from SCOTT - You really
HAVE A FINE IDEA, AND
ALL OF WE KANSANS, REALLY
ENJOY THEM.



As you can see I am now
TRYING TO GET MY GOLD BARS
HERE AT SAN ANTONIO. THE SCHOOL
is BEING MOVED HERE FROM MIAMI
AND I AM FORTUNATE TO BE IN
THE FIRST CLASS HERE.

THIS IS A TOUGH GEIND AND YOU
DONT HAVE MUCH TIME TO YOUR
SELF. THUS THE REASON FOR JUST
THE CARD.

RAY EVANS is in O.C. S. BAR AT
MIAMI. He should get out in
the middle of JUNE.

ALSO BROTHER ^{LT.} JO PRYNE of
CHANUTE CL. 41 WAS KILLED IN

3751722C

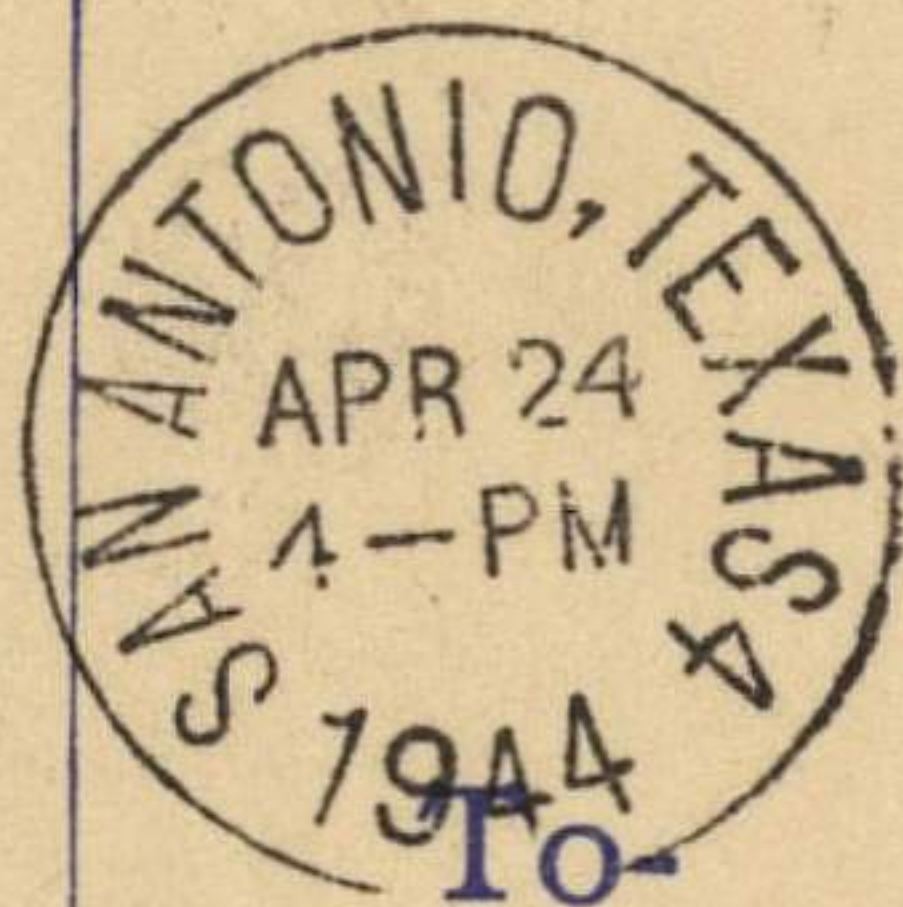
FROM O/C Miller, RH
6504 T.S.S. CL 44H SqD.
O.C.S. - S.A.A.C.C.
SAN ANTONIO, TEXAS.

MESSAGE CONTINUED HERE

A CRASH TWO WEEKS AGO.
HE WAS ON MANEUVERS &
HAD ENGINE TROUBLE.

I HEAR FROM T.P. & TEN
REGULARLY AND I TAKE
MY HAT OFF TO THEM.

ENOUGH FOR NOW. I JUST
WANTED TO THANK YOU FOR
THE LETTER & CHANGE MY
ADDRESS. GIVE MY REGARDS
TO EVERYONE / Pat. Ralsh Miller



Free



DR. F. C. ALLEN

ROBINSON GYM.

UNIV. OF KANSAS

LAWRENCE, Ks.

June 22, 1944.

Mr. B. R. Miller, Principal,
Marshalltown Senior High School,
Marshalltown, Iowa.

Dear Mr. Miller:

I received a letter from Lt. (jg) H. C. McWilliams, of Deland, Florida, stating that this would probably be his last letter to me as he is expecting orders any day now and was given unofficial word that he would soon be outward bound. So he is doubtless on his way. I am enclosing an excerpt from his letter concerning his brother which is self-explanatory.

Lt. McWilliams is a Penn State graduate, as is his brother. Both of them were splendid athletes. I am well acquainted with Lt. McWilliams, he having visited in our home a great number of times, and later having been stationed at the Hutchinson, Kansas, Naval Air Base. My son, Pfc. Robert E. Allen, who is a senior medic at the University of Pennsylvania, played with Lt. McWilliams at Pennsylvania on their championship intramural basketball team. Lt. McWilliams took his law degree at Pennsylvania after getting his B. S. degree at Penn State, and in that way he and my son became well acquainted.

Lt. McWilliams is an All-American athlete, standing six feet four inches. Winter before last he played on the Naval Pre-Flight team at Chapel Hill, N.C.

I have every reason to believe that Lt. McWilliams' brother is well qualified, and since Lt. McWilliams did not give me his brother's name and since I do not know where he lives, I am sending a letter to my son asking that he send it on to the home address of the brother. I do not know of the athletic ability of the brother, nor of his coaching abilities, but Penn State has had fine basketball teams, and after seeing Lt. McWilliams play I am convinced that his brother would be well qualified to teach and to demonstrate basketball.

At least I am trying to pass on the name of a candidate to you, since I do not have any other to recommend. All my boys are in the service or in positions that they would not care to leave at present.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH
Enc.

MARSHALLTOWN SENIOR HIGH SCHOOL
AND
JUNIOR COLLEGE
B. R. MILLER, PRINCIPAL

MARSHALLTOWN, IOWA,
June 16, 1944

Dr. F. C. Allen
Director of Athletics
University of Kansas
Lawrence, Kansas

Dear Dr. Allen:

We are in need of a man to be head basketball coach and to assist with football. The man we employ will also teach some classroom subjects and may take charge of one or two boys' gymnasium classes. At the present time, the schedule calls for a man who could handle classes in the social studies. We are quite interested in securing a good basketball coach and can arrange to place subjects other than the social studies in his teaching schedule. The salary the position will pay, will depend upon the training and experience of the applicant. We can offer a salary that will attract a good man.

You are at liberty to notify candidates to apply at once for the athletic position that is open here. I am inclined to believe that the chief source of supply for suitable candidates will be from the group of men who are already employed in teaching positions in towns smaller than Marshalltown.

I assure you we will appreciate any assistance you can give us in filling the athletic position.

Sincerely yours,

SENIOR HIGH SCHOOL

B. R. Miller

Principal

BRM:bjd

THE UNIVERSITY OF KANSAS
LAWRENCE
DEPARTMENT OF BOTANY

June 6, 1944

6:30 PM

Dear Dr. Allen,

Sigma Xi is having a picnic in Fowler grove the evening of June 8th and would like to have available certain equipment for entertainment. If it is possible, we would appreciate making use of the following:

9:00 PM

Shuffle-board equipment
2 Volley balls
1 Basket ball
Volley ball net and standards.
Goal-hi

Thanking you, I am

M. W. Mayberry

M. W. Mayberry

Class A Kansas High School—Member North Central Association of Colleges and Secondary Schools

O. O. FULK, CLERK

R. F. NOYES, DIRECTOR

W. W. STRICKER, TREASURER

TROY HIGH SCHOOL

L. W. MYERS, PRINCIPAL

TROY, KANSAS

May 23, 1944

Dr. F.C. Allen
Director of Physical Education
Kansas University
Lawrance, KANSAS

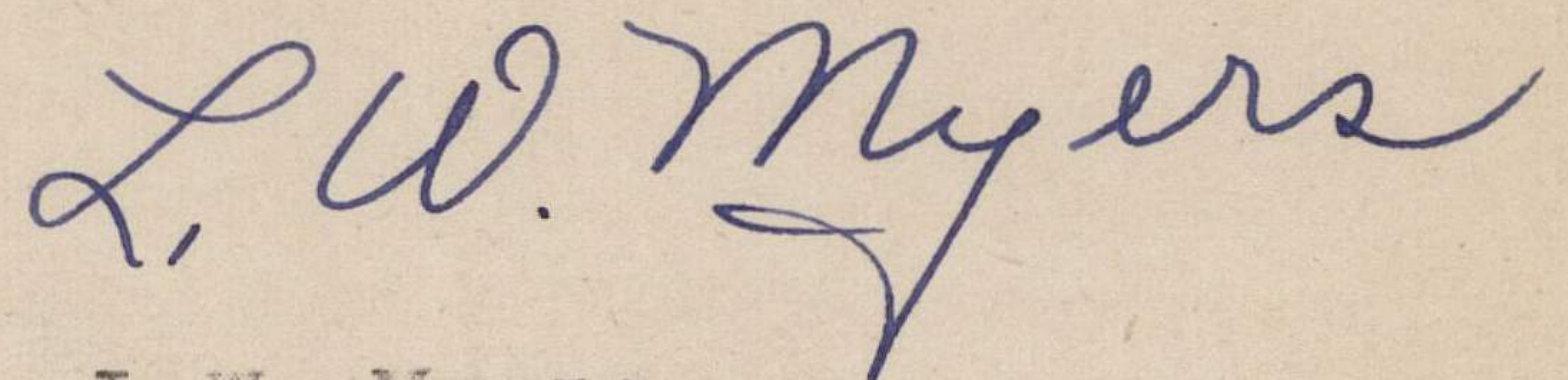
Dear Dr. Allen:

I wish to express to you the appreciation of Troy and vicinity for the fine address, which you gave us.

It was with regret that I was unable to spend more time with you after the exercises. However, I am sure that you realize and appreciate the manpower shortage.

With kindest personal regards, I am

Very truly yours,



L.W. Myers
Troy, Kansas

LWM/maf

April 6, 1944.

Mr. D. C. Martindell,
601-606 Wolcott Bldg.,
Hutchinson, Kansas.

Dear Happy:

No, I am not surprised at all that you are the chairman of your local committee to find a new pastor for your local Congregational Church. I would rather expect it.

I have checked up regarding Rev. Lawrence Deever and I find upon good authority that he is a very affable and personable young man. He is very energetic and meets people especially well. He is not of the back-slapping variety, but is one who moves easily and favorably into your personality. He is married and has one young child.

He is modern, but not too modern to do a constructive piece of work in a church. He doubtless would do an exceptional piece of work. Of course, five more years on his shoulders would enhance his value greatly, as these added years of experience always do to a young man. He has served here as secretary of the Ministerial Alliance and they have now moved him up to the vice presidency. He has also served on the recreational council for the summer playground work. He is a representative of the Ministerial Alliance.

From the very authentic source that I have gleaned this information it is my opinion that he would deserve your very wise and careful consideration. He has great promise, I am told, and I believe he would welcome definitely a change to the Congregational Church. Doubtless with his so-called modernity there might be some unpleasantness associated with the fast and staid United Brethren doctrine. From every source that I have contacted I found nothing but high praise for him. From one minister who is not a member of either flock I asked him to rate him in his own church, if he were a member of this faith. The minister rated him ninety plus, so you can see that the estimation of him among ministers is very high.

If there is further information that you wish, or any way that I can serve you, please command me.

With all good wishes, I am

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

MARTINDELL, CAREY, BROWN & BRABETS

ATTORNEYS AT LAW

SUCCESSORS TO WILLIAMS, MARTINDELL, CAREY & BROWN

DONALD C. MARTINDELL
***WILLIAM D. P. CAREY**
WESLEY E. BROWN
EDWIN B. BRABETS
***ON LEAVE IN ARMED FORCES**

601-606 WOLCOTT BUILDING
TELEPHONE 2154
HUTCHINSON, KANSAS

April 4, 1944

Mr. F. C. Allen
Athletic Director
Kansas University
Lawrence, Kansas

Dear friend Phog:

This may surprise you, but I am Chairman of our local committee to find a new pastor for our local Congregational Church.

Our committee is considering Mr. Lawrence Deever, who is the pastor of the United Brethren Church at Lawrence. While he is a United Brethren preacher, he has expressed a preference to the Congregational Church.

If you have time and are willing to do so, I would appreciate it if you could find out what you can about Mr. Deever and let me know your appraisal of the man and your ideas of what kind of a pastor he would make in the Congregational church. For your information, I wish to state that generally speaking Congregationalists are very broad minded and liberal.

Owing to the fact that Mr. Deever has not yet severed his connections with the United Brethren Church, I wish you would keep this inquiry as confidential and not let any of the members of his church know that he might be considering a change. Your reply will be treated as confidential.

With best personal wishes, I am,

Yours very truly,

D. C. Martindell

D. C. MARTINDELL

DCM:s

April 24, 1944.

To Whom It May Concern:

I am very happy to testify as to the character of Daric Miller, of Bonner Springs, Kansas. I have had this young man in my gym classes and have found him at all times to be courteous, responsive and intelligently aggressive. He has a pleasing personality and bears an excellent reputation. I am happy to commend him to you.

Very cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

April 22, 1944.

Mr. Whitney Martin,
The Associated Press,
General Office,
50 Rockefeller Plaza,
New York 20, N.Y.

Dear Whitney:

I was glad to hear from you, sir.

And now I am sending you a supplement of my combined opinion of the action of the rules body. You are at liberty to use any or all, or any part of this stuff, at your own pleasure or convenience.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

THE ASSOCIATED PRESS

GENERAL OFFICE

50 ROCKEFELLER PLAZA

NEW YORK 20, N. Y.

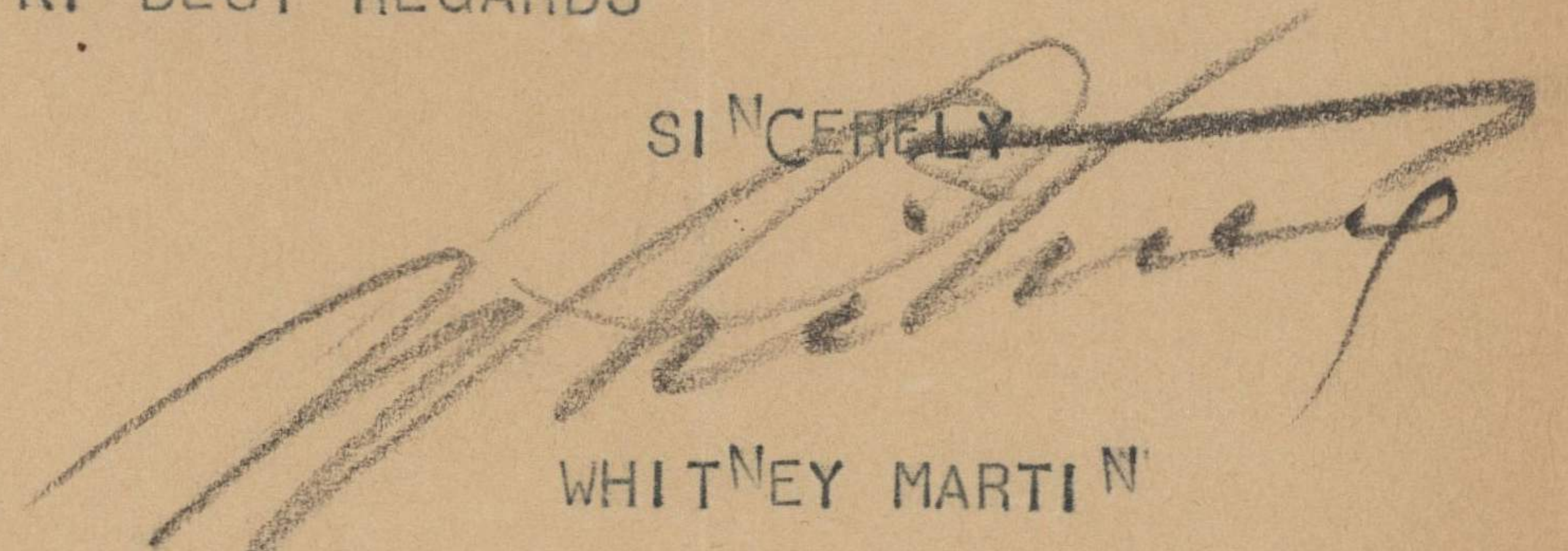
APRIL 13, 1944

DEAR PHOG:

THANKS FOR YOUR NOTE AND THE COPIES OF YOUR BROADCASTS, WHICH I PERUSED WITH MUCH INTEREST AND FIND THAT I AGREE WITH YOU ON PRACTICALLY EVERY POINT. I AM SAVING THE MATERIAL AND PROBABLY WILL BE USING SOME OF IT ONE OF THESE DAYS. WITH DUE CREDIT, OF COURSE.

SPIKE JOINS ME IN SENDING KINDEST REGARDS

SINCERELY

A large, stylized handwritten signature in dark ink, appearing to read 'Whitney Martin'. The signature is written over the typed word 'SINCERELY'.

WHITNEY MARTIN

April 18, 1944.

Mr. J. Banashek, Treasurer,
Fred Medart Manufacturing Co.,
St. Louis, Missouri.

Dear Mr. Banashek:

I acknowledge with thanks receipt of your check for
\$51.38 covering the royalty due on Goal-Hi sales for the quarter
ended March 31, 1944.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FRED MEDART MANUFACTURING Co.

POTOMAC AND DE KALB STREETS

SAINT LOUIS, Mo.

J. BANASHEK
SECRETARY

April 12, 1944

2/5138

2569
5138

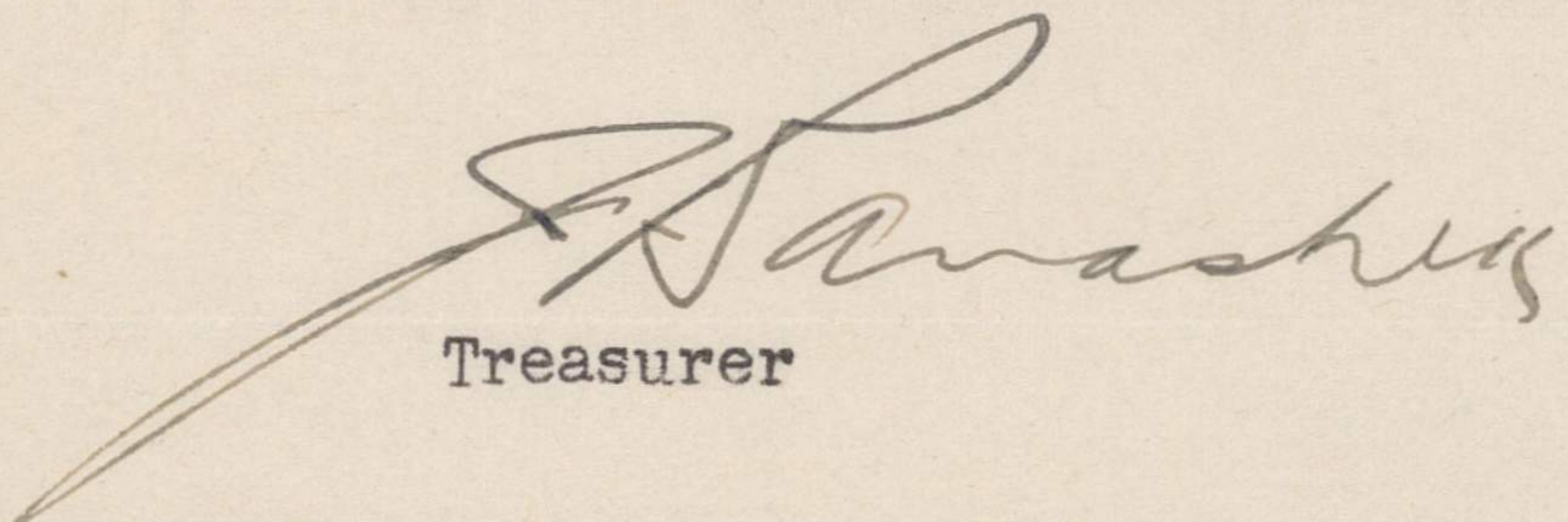
Dr. Forrest C. Allen,
University of Kansas,
Lawrence, Kansas

Dear Doctor Allen:

Enclosed herewith is check for \$51.38 covering the
royalty due on Goal-Hi sales for the quarter ended
March 31, 1944.

Yours very truly,

FRED MEDART MANUFACTURING CO.


Treasurer

JB:rs
enc.

4/15-44
P. H. file
JCS

REPORT FROM THE MEMORIAL UNION BUILDING

OCTOBER 1942 to MARCH 1944

The Memorial Union Building on account of the transfer in part from civilian to military enrollment at the University has undergone a marked change in its general use. This change will be indicated more completely in the financial report which is presented at this date.

Since July 8, 1942, the messing of Machinist's Mates, later augmented by the Navy V-12 contingent, has placed a tremendous strain on the food handling resources of the building. The contract for this use of the building by the Navy was handled through the University as a whole at the request of the Naval authorities with a designation by the Navy as to what rental for building use should be allotted to the Union Building proper. According to this contract, starting in July the Navy agreed that 43% of the construction cost of the building, namely \$86,430.00 is used by the Navy and the Navy arbitrarily set up 4% of this sum as the use rate. This makes, therefore, a net rental of \$3,457.00 per annum for the use of the space by the Navy in the Memorial Union Building. An additional \$843.00 per annum was allowed for loss in rentals of the ballroom during the year, thus making a total of \$4,200.00 a year total rental.

Beginning July 1, 1943, the contract was renegotiated with an allowance of 50.3% of the building as in use by the Navy and the Navy stipulated a payment of \$338.68 a month as the total rental for the use of this fraction of the building, giving a total net rental of \$4,064.16 per annum. To date, therefore, the total rental received is \$7,248.12 for twenty-one months of occupancy.

The private dinners and banquets have been practically abandoned except in cases where university guests are being entertained. This has been necessitated by the acute shortage of available help of all kinds. The social activities of the building have been very much curtailed but have been carried on as far as feasible by the Activities Committee now under the

chairmanship of Miss Joanne Johnson who will make a separate report on this phase of the Union Building's functions.

The Union Building has faced grave difficulties in collecting Union Building membership fees from the servicemen. This difficulty has confronted practically every Union Building in the country where a military unit is housed and to date no satisfactory solution has been arrived at in order to make an equitable distribution in sharing the costs of social activities as between civilians and servicemen. Representations have been made to military authorities in Washington through the Association of College Unions by numerous unions throughout the country to the effect that the civilian union fee should also be compulsory on the servicemen. The military authorities have most decidedly refused to endorse this type of collection and have insisted that it be kept on a voluntary payment basis in so far as the servicemen are concerned. The financial report which follows this report will indicate how successful our efforts have been to place the fee collection on the voluntary basis.

The student body has accepted the servicemen in the Union Building in a very gracious fashion and continue to accept the necessary curtailments of activities due to the war in a whole hearted way.

Respectfully submitted.

Henry Werner

UNIVERSITY OF KANSAS MEMORIAL CORPORATION
BY-LAWS

ARTICLE I -- Name

Section 1: The name of this corporation shall be as stated in its charter, University of Kansas Memorial Corporation.

ARTICLE II -- Board of Directors

Section 1: The direction and management of the affairs of the University of Kansas Memorial Corporation shall be vested in a Board of Directors. The Board of Directors shall be twenty-one in number.

Section 2: The Board of Directors shall be composed of the original 21 named in the charter together with such others as have been elected by the board to fill vacancies. Vacancies in the present board shall be filled by a majority vote of the remaining directors at any regular annual meeting, provided a director may be elected at any regularly called special meeting to fill a vacancy occurring since the last annual meeting. Each member of the board shall be elected for one year and until his successor is elected and qualifies, except a director elected to fill a vacancy shall hold office only until the next annual meeting.

ARTICLE III -- Officers

Section 1: The officers of this corporation shall be a president, no less than three vice presidents, a secretary, a treasurer, and an auditor. The president and the vice-presidents shall be chosen from the members of the Board of Directors.

Section 2: The duties of the president shall be to preside at all meetings and to be the chief executive head of the Board of Directors. The duties of the vice-presidents shall be the same as the president in the absence of the latter. The duties of the secretary shall be to keep accurate and complete records of all business transacted by the Board of Directors. The duties of the treasurer shall be to collect and pay out all funds upon the warrant of the secretary and president when duly authorized in the manner prescribed by the Board of Directors. He shall execute such bond as the Board of Directors prescribe. The duties of the auditor shall be to examine carefully all claims made against the organization and make such recommendations to the committee as he deems proper for the action of such committee.

ARTICLE IV -- Meeting

Section 1: The annual meeting of the Board of Directors shall be held in the fall within three months after the opening of classes, the actual date to be fixed by the executive committee hereinafter provided for. Special meetings may be called by the president or the executive committee and shall be called at the request of five members of the Board of Directors. For either annual or special meetings the call shall be issued by the secretary not less than ten days before the meeting is to be held, such call to designate the particular business to be transacted at such meeting. At all meetings of the Board of Directors either annual or special, nine members thereof shall constitute a quorum.

Section 2: At the annual meeting of the Board of Directors there shall be presented a report of operations and a financial statement of the Memorial Union Building for the past fiscal year.

ARTICLE V -- Committees

Section 1: The Board of Directors shall create all such committees as it may deem necessary in carrying out business for which this corporation was formed and prescribe the duties of such committees.

Section 2: One committee of the Board of Directors shall be the executive committee which shall have six members with the first vice-president as chairman, president of the Memorial Corporation, University Bursar, director of the Memorial Union, and the two other members chosen by the Board of Directors.

Section 3: One standing committee of the Board of Directors shall be the Union Operating Committee. It shall be composed of nineteen members as follows:

- The President of the Memorial Corporation
- The director of the Building ex officio
- 5 University staff members chosen by the Chancellor, at least one of whom shall be a member of the Board of Directors of the Memorial Corporation
- 3 Alumni members chosen by the board of directors of the Alumni Association, the secretary to be one of them ex officio, and at least one of whom shall be a member of the board of Directors of the Memorial Corporation
- The Student President of Union Activities Board
- 4 Men students chosen by M.S.C., the president of M.S.C. to be one of these ex officio
- 4 Women students chosen by the W.S.G.A., the president of W.S.G.A. to be one of these ex officio

The Union Operating Committee shall have the following functions :

1. Supervision of student activities
2. Building welfare and development of the present building.

Section 4. The executive committee of the Board of Directors shall be also the management committee of the Union Operating Committee and shall have all the powers of the Board of Directors except the power of filling vacancies.

ARTICLE VI -- Amending

Section 1: These by-laws may be amended by the Board of Directors at any annual meeting or at any special meeting called for that purpose by a $2/3$ vote of the directors present.

April 14, 1944

Mr. Henry Wernor, Chmn.,
Memorial Union Corporation

Dear Sir:

In accord with your request I have prepared the attached statement of condition of Kansas Union at the close of March, 1944.

Anticipated receipts are based on amounts for which the Government has been or will be billed, and inventories consist of the cost of goods on hand as determined by physical inventories taken at the end of the period.

Accounts payable are subject to minor revisions which may be discovered as bills are audited for payment.

It should be carefully pointed out that the large surplus figure is misleading because it would appear that a profit is accruing to the Union from the operation of the two military messing programs. However, the contracts provide that the mess halls must be operated at cost and these contracts are subject to periodic renegotiation and revision.

For some time your costs on the Army Messing Program have been running somewhat less than the Army has advanced, thereby creating a liability which will have to be deducted from future payments from the Army. It is not possible at this time to determine the amount of these overpayments.

Furthermore the Union has received certain administrative fees, a portion of which may eventually be due the University, and likewise the University has not remitted to the Union the amounts due for the use of facilities.

Therefore it would seem reasonable to conclude that the net result of the messing program cannot be determined until there is a final accounting at the termination of the program.

Respectfully submitted,

Clifton C. Calvin, Auditor
Student Organization Fund

KANSAS UNION

as of

March 31, 1944

ASSETS

| | | |
|--|------------------|------------------|
| Cash Balance | | \$24,438.74 |
| Anticipated Receipts from March Messing: | | |
| V-12 | \$16,089.59 | |
| Electricians Mates | 13,869.34 | |
| Army Med. Unit | 2,035.04 | |
| A. S. T. P. | <u>12,382.05</u> | |
| | | 44,376.02 |
| Due from Gov't for Messing | | |
| Army Medical Unit: | | |
| May 24 to Aug. 19, '43 | 7,241.92 | |
| Aug. 19 to Dec. 31, '43 | <u>6,949.60</u> | |
| | | 14,191.52 |
| Inventories: | | |
| A.S.T.P. Mess--Food | 3,949.57 | |
| A.S.T.P. Mess--Supplies | 300.02 | |
| Navy Mess -- Food | 6,075.06 | |
| Navy Mess -- Supplies | 657.47 | |
| Cafeteria | 2,893.65 | |
| Fountain | <u>1,817.52</u> | |
| | | <u>15,693.29</u> |
| | TOTAL ASSETS | 98,699.57 |

LIABILITIES

| | | |
|---|-------------------|------------------|
| Accounts Payable: | | |
| Cafeteria-Fountain-Bldg. March | 4,075.83 | |
| Army Mess Hall March Bills | 7,308.54 | |
| Navy Mess Hall March Bills | <u>18,923.23</u> | |
| | | \$30,307.60 |
| Due University on first 6 months Navy | | |
| Operation (subject to negotiation) | | 6,592.19 |
| Accumulated 1943-44 Student Organizations | | |
| Fund Handling Charge | | 750.00 |
| Surplus | | <u>61,049.78</u> |
| | TOTAL LIABILITIES | \$98,699.57 |

STUDENT UNION ACTIVITIES

Allocations or Transfers made from portion of Union Activity
Ticket

1942 - 1943

| | | |
|--|---------------|----------|
| Allocation Nov. 1942 | \$300.00 | |
| Allocation Feb. 1943 | 300.00 | |
| April 1943 - Allowance for records and rental library | 60.00 | |
| Reimbursement on Midweeks | <u>301.43</u> | |
| Total Allocations made | | \$961.43 |

1943 1944

| | | |
|---------------------------------|--|--------|
| November 1943 Transfer of Funds | | 400.00 |
|---------------------------------|--|--------|

Miscellaneous Receipts - Kansas Union Building

July 1, 1942 -- March 1, 1944

Civilian Student Receipts

| | | |
|---|---------------|-------------|
| Share of Activity ticket 1942-43 | \$5,713.31 | |
| Misc. Receipts | 2,108.34 | |
| Total Share of summer activity ticket 1943 | 825.55 | |
| Fall and Winter activity ticket allo- cation 1943-44 | 2,166.30 | |
| Misc. Receipts 1943 - 1944 | <u>381.01</u> | |
| | 11,194.51 | \$11,194.51 |

| | | |
|---|--------|---------------|
| Sale of Union Memberships to Servicemen | 472.81 | <u>472.81</u> |
|---|--------|---------------|

TOTAL \$11,667.32

Nos. of Union memberships sold to servicemen .

5 weeks session 188 Army-Navy

Winter Term 145 Navy
43 Army

Spring Term 49 Army
167 Navy

Recreation Room - Receipts and Expenditures

Receipts (Sep., - Nov., inc. 1943) \$633.09

Expenditures

Expense \$91.35
Labor 183.51

274.86

Not Rental 358.23

Recreation Room closed November 1942 because of Naval Training Program

Ballroom and Kansas Room - Receipts & Expenditures

Receipts (July 1942 - November 1942 inc.) 337.50

Expenditures

Labor 214.85
Expense 75.00

289.85

Not Rental 47.65

Ballroom closed November 1942 because of Naval Training Program Messing

Kansas Room Rental - July 1943 - March 1944

Receipts 203.34

All labor is charged off on general building payroll since facilities are so limited.

General Building Expense - July 1, 1942 - March, 1944

Expense 4,799.17
Labor 2,832.18

Total Expenditure \$12,547.03

Dining Room Receipts and Expenditures

July 1, 1942 - March, 1944

Total Receipts \$117,108.52

Expenditures

| | | |
|---------------------|------------------|-------------------|
| Expense | \$ 5,807.59 | |
| Supervision & Labor | 33,666.67 | |
| Cost of goods sold | <u>62,127.76</u> | |
| | | <u>101,602.02</u> |
| Net Rental | | 15,506.50 |

Fountain Receipts and Expenditures

Total Receipts 54,861.17

Expenditures

| | | |
|---------------------|------------------|------------------|
| Expense | 3,912.58 | |
| Supervision & Labor | 15,758.60 | |
| Cost of goods sold | <u>35,089.15</u> | |
| | | <u>54,760.33</u> |
| Net Rental | | 100.84 |

A.S.T.P. Stores

September 1943 - March 1944

| | |
|----------------------------------|-----------------|
| Balance in account April 1, 1944 | 1,951.21 |
| March outstanding bills | <u>1,120.13</u> |
| | 831.08 |
| Withholding tax deducted | <u>3.25</u> |
| | 827.83 |
| Credit McKesson Robbins | <u>20.38</u> |
| | 848.21 |
| Net Rental | 848.21 |