

September 20, 1939.

Mr. Roy Mundorf,
Basketball Coach,
Georgia Tech College,
Atlanta, Georgia.

Dear Roy:

I was sorry that I did not have an opportunity to visit with you more while I was in Atlanta. These coaching schools with 160 odd coaches keeps a fellow too busy to relax and visit.

However, I want you to know it was good to see you and I regret that we did not have an opportunity to sit down and chew the fat in a purely social way.

I trust that you have a great year at Tech.

With kindest regards and best wishes, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF
INTERCOLLEGIATE ATHLETICS

Dear Dr. Allen:

Several of the boys have told me that you had detected a mistake in one of my stories in regard to John Bunn and the fact that he was a ten letter winner. I appreciate the fact that you are interested enough in my work to read my releases and help me straighten out some of my ideas.

I have to confess that I wrote that Bunn was "one of two men who had earned ten letters at K.U." without checking on it. Too often I write things like that just because I have them in the back of my mind. When I wrote this sentence I was thinking that someone else had won ten letters.

Some time ago I took the time to look through the list of lettermen in one of Mr. Dill's score books just to see how many letters different men had won. I happened to run across another man then who had won 10 letters and although his feat can be discounted because he won six letters in baseball, this was what I had in the back of my mind when I wrote that Bunn was one of two.

Upon checking I find that the man was A.F. Sherman and I am leaving the score book for you to check. I believe that we both were pretty much right. Bunn was the only man to legitimately win 10 letters, but Sherman also won that many. Thankk again for your constructive criticism,

Horace Mason

September 20, 1939.

Miss Etta M. Mount,
National College of Education,
Evanston, Illinois.

Dear Miss Mount:

At the request of Miss Joie Stapleton,
I am sending you under separate cover a copy of our
mimeographed booklet on playground activities for
your personal use. She asked me to tell you that
if any of your students desire to obtain these book-
lets they may purchase them from us for \$1.25 each.

Sincerely yours,

Secretary to Dr. F. C. Allen,
Director of Physical Education.

September 29, 1939.

Mr. Charlie Moore,
5714 Reeds Road,
Kansas City, Kansas.

Dear Charlie:

I am sending you a carbon copy of the letter that I have written to Harold Reade so that you will see I have sent him the cover for the book. You will also see that this authenticates my statement to you that he actually did talk to me about Charlie, Jr.

I am writing a letter to Charlie, Jr., today with the hope that what few words I may say to him will stimulate him into growing into a bigger and stronger young man and some day I trust he will enter the University of Kansas and play on my Jayhawk basketball team.

I hope that Mrs. Moore is feeling some better and that the entire Moore family are happy and as well as can be expected.

I am also sending you a carbon copy of the letter that I have written Milton so that you can see what I have said to him. We appreciate your continued interest in this boy as we know how much you have meant in any advancement that he has had with the company.

With all good wishes, I am

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH
Enc.

October 2, 1939.

Miss Irene Moll,
Dodge City High School,
Dodge City, Kansas.

Dear Irene:

I am sorry that we have been unsuccessful in obtaining the copies of the three one-act plays which you have requested. We borrowed the original copies from Professor Crafton and made copies to give to the members of the casts, and then returned the originals to him. At the present time Mr. Crafton is unable to locate his copies, and there are none of the members of the casts here who kept their copies.

Perhaps some week-end when you are in Lawrence you could ask Professor Crafton to look again. The names of the plays are: Louder, Please; Seeing New York; The Facts of Life.

I am very sorry that we are unable to help you, but I hope the next time you call on us we can do you some good.

With best wishes, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

October 4, 1939.

Mr. C. M. Miles,
Supervisor of Physical Education,
New York City Public Schools,
New York City, N.Y.

Dear Mr. Miles:

In the May, 1939, issue of the Journal of Health and Physical Education there was mention of the excellent bulletin of the New York State Public High School Athletic Association for November, 1938, which is devoted to articles on the design and development of outdoor play facilities.

If there is a copy of this bulletin available we should be very happy to receive the same.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

May 8, 1939.

Mr. C. M. Miles,
Supervisor of Physical Education,
New York City Schools,
New York City, N.Y.

Dear Mr. Miles:

In the May, 1939, issue of the Journal of Health and Physical Education there is mention of the excellent bulletin of the New York State Public High School Athletic Association for November, 1938, which is devoted to articles on the design and development of outdoor play facilities.

I should be very glad to receive a copy of this issue of your bulletin. If there is any charge I will be happy to reimburse you.

Sincerely yours,

James H. Raport,
Instructor in Physical Education.

October 4, 1939.

Mr. Ben Marshall,
Emery Apartments,
Lawrence, Kansas.

Dear Ben:

After talking with you about Bob Meredith I checked up again to see how much work we were giving him. He had been assigned to 8 hours a week in the towel room, and since then we have been able to find additional work for him which brings his total up to 12 hours a week. He tells me this will be sufficient to carry him through.

Bob is a fine boy and we want to do everything we can to help him. However, I am sure you understand that we do not want to give the boys so much work that they neglect their studies - that comes first.

Thanking you for your interest, and with best wishes, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

October 5, 1939

Chancellor Deane W. Malott
University of Kansas

Dear Chancellor Malott:

Your note to Doctor Allen stating your desire for some physical recreation was directed to me.

We have organized a group of faculty members to play badminton and volleyball on Wednesdays and Fridays at 5:00 p.m. The gymnasium floor is also reserved for faculty use on Mondays and Wednesdays from 2:30 to 4:30, and we are organizing a faculty group for various sports during those hours. Handball courts are available during most of the afternoon hours.

The present plan is to reserve the swimming pool for faculty use during hours convenient to the faculty members. What days and hours during the afternoon would you like to swim?

We would be pleased to have you join any of our faculty recreational groups. If the above hours are not convenient for you, come over anytime; we'll always be able to provide you with "some competition."

Yours sincerely,

E. B. De Groot, Jr.
Department of Physical Education

EBDG:CG

October 6, 1939.

Mr. Charlie Moore, Jr.,
5714 Reeds Road,
Kansas City, Kansas.

Dear Charlie:

I just learned that you made a touchdown against Argentine in the second team game. Congratulations -- you are coming along!

Stay in there and keep fighting. You'll get the job done in a most satisfactory manner. Train - fight - and study, Charlie!

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

ETTA M. MOUNT - 6336 SHERIDAN ROAD - CHICAGO, ILLINOIS

October 9, 1939

My dear Mrs. Hulteen:

I have received the booklet of playground activities, and wish to thank you for sending this to me. I shall be very glad to recommend this to the students in my game course.

Remember me most kindly to Miss Stapleton.

Very truly,

Etta M. Mount

Mrs. Alberta Hulteen
University of Kansas
Lawrence, Kansas

October 19, 1939.

Mrs. H. Leigh MacCurdy,
Apartment 5-G,
25 Parkview Avenue,
Bronxville, New York.

Dear Elizabeth:

This is a belated answer to your good letter of August 15th written at Boulder, but I am sure you can understand how easy it is to neglect our correspondence during the fall rush of enrollment.

The department is running smoothly, with everyone busy. We have 114 majors this fall, 20 of them seniors. This evening the Sasnak Club is having a dinner meeting with Strong Hixman as the principal speaker. He will talk on "What an Administrator Expects of a Physical Education Teacher".

Another gala event that we are planning on is the Folk Dance Festival on October 28 at which time Dr. Anne Schley Duggan and her group will be here for three sessions.

The enclosed Sasnak Newsletters and other bulletins will show you how busy we are. By the way, Evelyn Herriman does the illustrations for these mimeographed sheets, which I think are very clever. She has developed tremendously in the past year. Yes, it was I who sent the mother over there to see you. Even old maids miss their guesses sometimes! Miss Hoover has spoken to me about the vast improvement Evelyn has made.

Saturday morning we are having our first recreation hour in the gymnasium for the children of faculty members. The response to our invitation to the faculty has been overwhelming.

I trust that things are fine with you and Dr. MacCurdy. Our best regards to both of you.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

THE UNIVERSITY OF KANSAS
LAWRENCE

OFFICE OF
THE CHANCELLOR

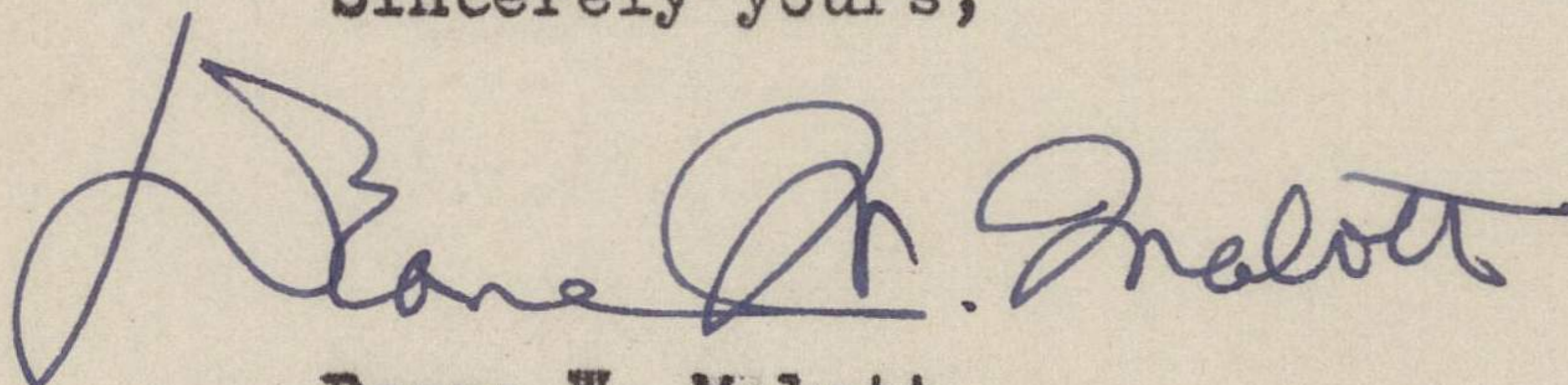
October 23, 1939

Dr. F. C. Allen
University of Kansas

Dear Phog:

I was glad to have your note of October 12
and the Sasnak Newsletters. Thanks so much for sending
them to me.

Sincerely yours,

A handwritten signature in cursive script, reading "Deane W. Malott". The signature is written in dark ink and is positioned above the typed name of the signatory.

Deane W. Malott,
Chancellor

R

October 25, 1939.

Mr. Fred Montgomery,
Bureau of Visual Instruction,
University of Kansas.

Dear Monty :

I was very glad for the opportunity to use the basketball film yesterday, but there is so much deleted from the original film that it hardly looks like the same film. I am wondering if it would be possible to purchase a new one.

Each year I like to show these reels to the freshman and varsity basketball teams, as well as the basketball classes.

I have just received a letter from Mrs. Florine Smith, 111 Shadwell Drive, San Antonio, Texas, inquiring about the film, "Modern Basketball Fundamentals". I am a little reticent about recommending the film that our students saw yesterday because so much of it has been deleted. What possibility is there of getting a new film in the near future?

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

DEPARTMENT OF PUBLIC WELFARE
BUREAU OF GENERAL INFORMATION
BUREAU OF SCHOOL SERVICE AND RESEARCH
LECTURE COURSE BUREAU
BUREAU OF VISUAL INSTRUCTION

THE UNIVERSITY OF KANSAS
UNIVERSITY EXTENSION DIVISION
LAWRENCE

DEPARTMENT OF EXTENSION TEACHING
BUREAU OF CLASS INSTRUCTION
BUREAU OF CORRESPONDENCE STUDY

October 31, 1939

Dr. Forrest C. Allen
Director of Physical Education
Robinson Gymnasium
Campus

Dear Dr. Allen:

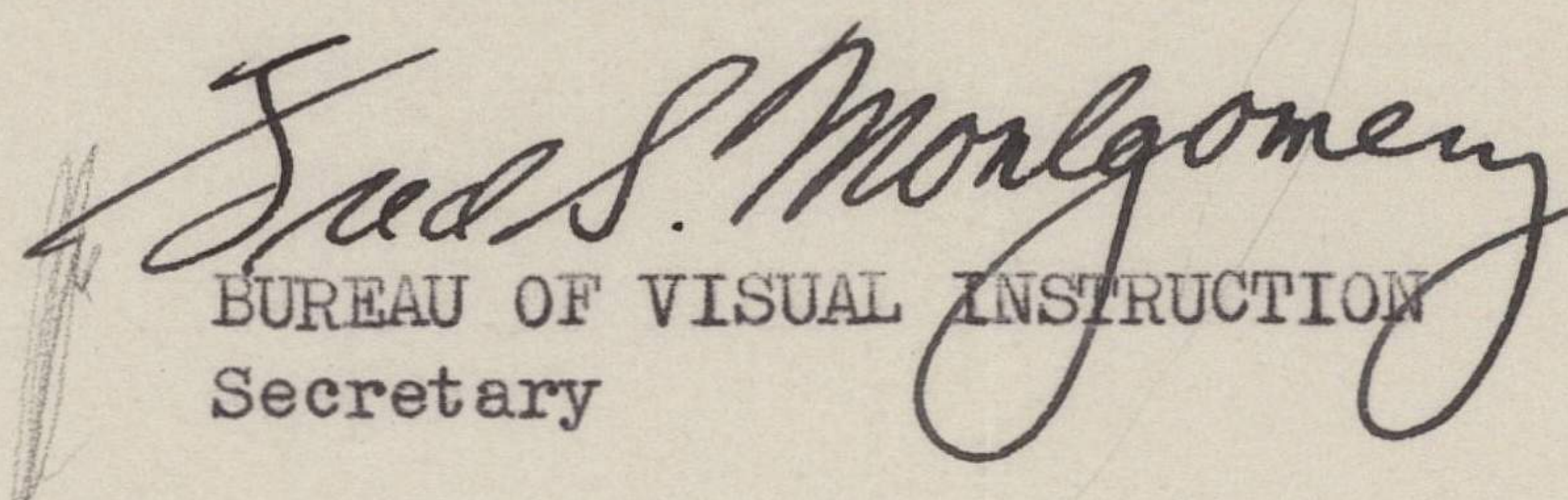
Thank you for your letter concerning the film,
MODERN BASKETBALL FUNDAMENTALS.

We are ordering from the Eastman Kodak Company
three complete scenes for the picture which will restore
the film to its original status.

We shall be glad to supply a print to Mrs. Florine
Smith of San Antonio if she will suggest a satisfactory date.

As soon as the replacement strips are received,
we will notify you. With best wishes, I am

Sincerely yours,


BUREAU OF VISUAL INSTRUCTION
Secretary

FSM:RM

November 10, 1939.

Mr. Mike C. Malley,
Athletic Director,
Wildwood High School,
Wildwood, New Jersey.

Dear Mr. Malley:

There is a basketball film made by the Eastman Kodak Company, using the University of Kansas Team, entitled "Modern Fundamentals in Basketball", which we find very helpful in our teaching. This is available for rental from the Teaching Films Division of the Eastman Kodak Company, of Rochester, New York, or from most any college or university Extension Division.

Since you wrote me about seeing the Seal-O-San film, I thought you might be interested in this information.

I am enclosing a diagram of the backboard for shooting practice. If this is not what you desire, I would be glad to hear from you again.

In this connection, I might add that my new text entitled "Better Basketball" is quite fully illustrated with diagrams, and I believe you would find it valuable in your teaching. Doubtless your high school library has this book. Many of the high schools have purchased it not only for the first team boys to read, but also the other boys in the school.

If you have any further questions, I shall be glad to hear from you again.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

ATHLETIC ASSOCIATION
WILDWOOD HIGH SCHOOL

WILDWOOD
NEW JERSEY

M. C. MALLEY
ATHLETIC DIRECTOR

MARY E. NOAKER
SECRETARY & TREASURER

November 1, 1939.

Dr. F. C. Allen
Athletic Director
University of Kansas
Lawrence, Kansas

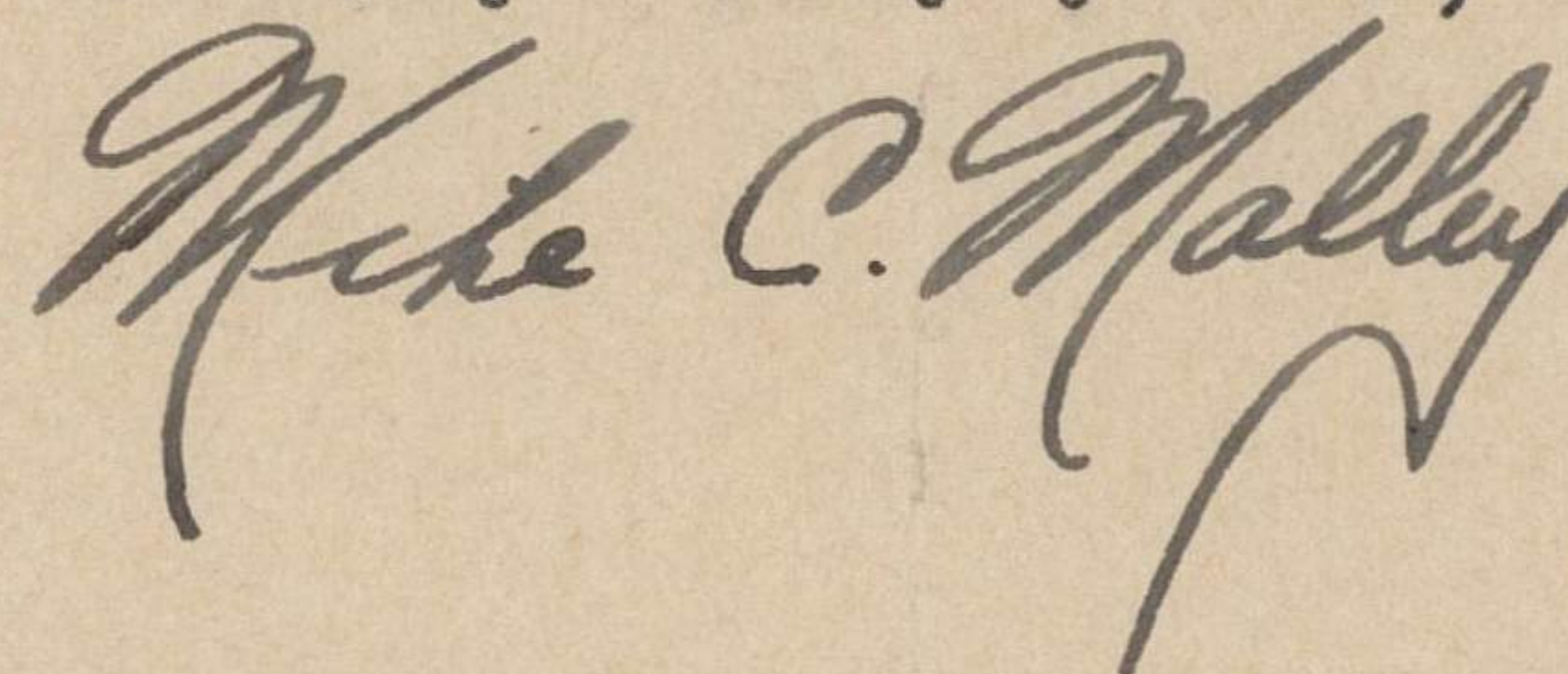
Dear Dr. Allen:

I saw a Basketball Motion Picture edited
by you and distributed by Seal-O-San.

I am interested in the methods used by
you in teaching your team the different floor
shots.

I would consider it a great favor if you
would send me a diagramed sketch of the back-
board with dimensions of all blocks indicated.

Very truly yours,



Mike C. Malley

November 16, 1939.

Miss Elizabeth Meguar,
Advisor of Women,
University of Kansas.

Dear Miss Meguar:

Miss Hoover has told me of her conversation with you regarding the expense in connection with the proposed Folk Dances to be held during the winter.

I do not feel that the Department of Physical Education could share in this expense, as we are operating on a very meagre budget. The Budget Committee has never been sold on the idea of providing funds for recreation for the students, although it has been brought to their attention repeatedly.

I might point out that the condition of the tennis courts is due to the lack of funds for recreation. These courts were bought and built by the Athletic Association, and presented to the University, so the state has not spent a cent on them. At Manhattan they have new two-inch pipe to support the netting around each court, but here we had to get along with old, used pipe that we were able to secure at the junk yard. This is just one example of our poverty of funds for student recreation.

If the members of the Budget Committee could be made to recognize our needs, then I am sure we could do much for the recreation program for students. As it is now, it would be impossible for us to undertake the responsibility of sharing the expenses for these student dances.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

**ATHLETIC ASSOCIATION
WILDWOOD HIGH SCHOOL**

**WILDWOOD
NEW JERSEY**

**M. C. MALLEY
ATHLETIC DIRECTOR**

**MARY E. NOAKER
SECRETARY & TREASURER**

November 16, 1939

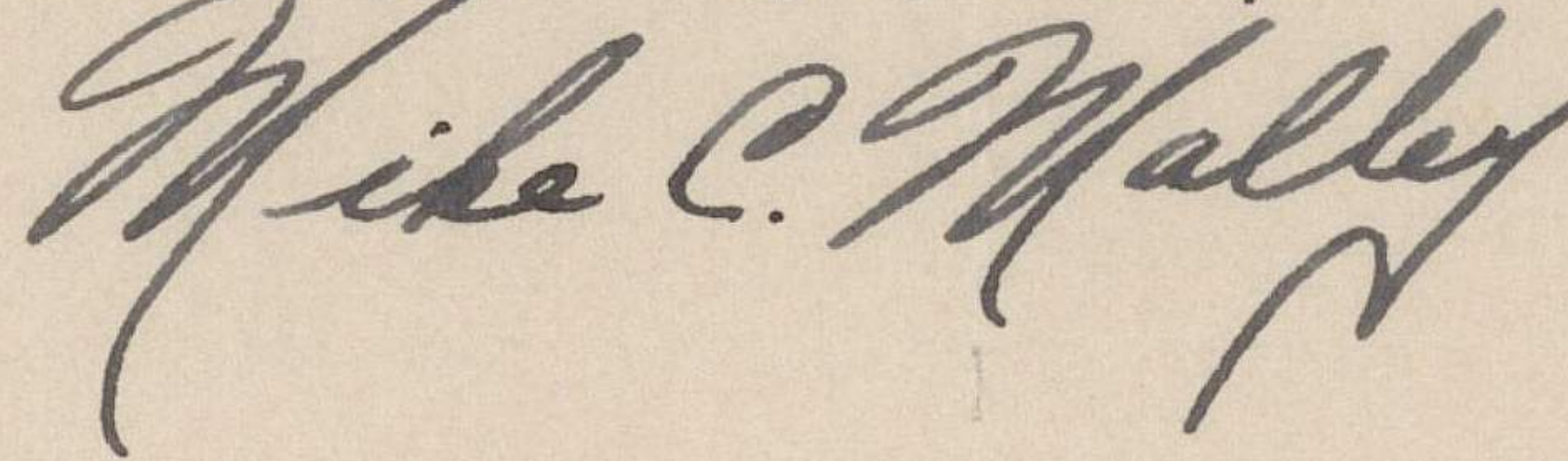
Dr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas.

Dear Dr. Allen:

I wish to express my sincere thanks for your kindness in sending the information as I requested.

I have written the Eastman Kodak Company requesting a date for your picture. I have also ordered your book "Better Basketball" through the Publisher.

Very truly yours,



Mike C. Malley

November 22, 1939.

Musebeck Shoe Company,
Danville, Illinois.

Dear Sirs:

I acknowledge with appreciation the set of lecture charts which show the effects of posture in relation to shoes. These charts are going to be very beneficial to our Physical Education Department.

Thanking you for your courtesy, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

MUSEBECK SHOE COMPANY

Danville, Illinois.

November 10, 1939

Dr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Dr. Allen:

We are sending you, under separate cover, a set of our lecture charts which show the effects of posture in relation to shoes and base planes.

These are being sent to you at the request of Mr. T. L. Thaxton of the Foot Comfort Shop in Kansas City, Missouri.

If you would like to have additional sets of these lecture charts, or any other literature regarding Health Spot Shoes, we should be glad to supply it.

Yours very truly,

MUSEBECK SHOE COMPANY

SALES DEPARTMENT
S:CNS

November 27, 1939.

Mr. C. S. Moll,
Department of Physical Education,
Kansas State College,
Manhattan, Kansas.

Dear "Coony":

As far as I am concerned, the dates are set.
Of course, we will have to wait until the directors
meeting, to see if the schedules are accepted.

If you should happen to be in Lawrence don't
fail to call on me.

Yours sincerely,

James H. Raport,
Instructor in Physical Education,
Varsity Swimming Coach.

December 20, 1939.

Miss Elizabeth Meguiar,
Adviser of Women,
University of Kansas.

Dear "Teacher":

For days I have been intending to write you to offer my apologies for the fact that I did not appear in formal attire at the beautiful Christmas dinner at Corbin Hall.

I had been out in Western Kansas on a speaking engagement and got in just in time to meet my basketball team for practice. I hurried directly from the floor to the dimer.

This was the first occasion that we had been asked to dimer and through some fault of my own I did not inquire as to the formality of the dinner. For that reason I beg to apologize for being the only member not conforming to the formality of the occasion.

I apologize, and hereafter I promise to bring the teacher a big red apple if I fail in so important a detail.

With best wishes, I am

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

December 21, 1939.

Mr. W. H. Maddock,
Eastman Kodak Co.,
343 State Street,
Rochester, New York.

Dear Mr. Maddock:

It was very thoughtful of you to send me the lovely Christmas greeting. It is a very useful little gift. Thank you so much.

With best wishes for the Yuletide season, I
am

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

December 27, 1939.

Mr. K. H. Mansfield,
Basketball Coach,
Bar Harbor High School,
Bar Harbor, Maine.

Dear Coach Mansfield:

Your letter of recent date has been received, and I want to assure you that there is no imposition on your part for you to write me if and when you feel the urge. I am always happy to hear from coaches who are acquainted with "Better Basketball", because it makes it a very easy matter for me to refer to certain articles or play situations in the book to aid my readers.

I might say, Coach Mansfield, that I started coaching on very small courts and I always keep in mind the coach playing on small courts when I diagram or describe plays because I know that the majority of the courts are not regulation size.

If you will kindly refer to page 291, chapter 13, under "Set Offenses Against Zone Defenses", I believe that you will find some plays that will work. On page 292, diagram 80, play No. 1, page 293, diagram 81, play No. 2, page 294, diagram 82, play No. 3, and page 295, diagram 83, play No. 4, you will find plays that I use now and have used on small courts, and I believe they are suited to your needs.

In the early days when I coached basketball I manipulated the ball in and out until I could get a shot from the side at an angle by which I could bank the ball in on the board. Most floors were narrow and most ceilings were low. Therefore, the only tangible shot that we could get for a counter would be a bank shot off to the side. These are still good plays and the basis of the above-mentioned plays is the fact that they are all worked at from the angle of the sideline on bank shots.

Now, on page 229 there is a description of plays that are to be worked against teams employing the man-to-man defense. However, these plays will work beautifully against a 2-1-2 defense. On page 230, diagram 41, play 33, page 231, diagram 42, play 34, and the succeeding plays 43, 44, 45 and 46 and all derivations off of these plays give you the same bank shot from the side as were set up in diagrams 81, 82 and 83.

You will notice in the second set of plays we used an anterior-posterior screen. In the first set of plays there were angular passes employed using the quarterback, or the center man in the last three offensive men to manipulate the ball. After you have read these plays over and studied them carefully, and have read the exposition along with the diagrams, I believe you will find that these plays can be employed beautifully.

In our conference and in our section coaches will shift from a straight man-to-man to a zone defense upon some signal from the captain. Most coaches employ a zone part of the time and a man-to-man defense part of the time, and then they will shift to a stratified set up, a part zone and part man-to-man. It is owing to whether they are behind or ahead in the score. If they are ahead they will shift to a zone or a stratified zone, and if they are behind they will play straight man-to-man. So we have to be ready for each.

Many of my critical opponents say that I can use the type of play that I employ on a small court but I cannot use it on a big court. I might say to you that our own courts are 94 by 50, but I can go on a small court 38 feet wide and 30 feet long and get along just as well from an offensive standpoint as I can on a wide court. I can also play the defense on a wide court using my type of defense as well as I can on a narrow court. It is necessary to study the situation and then fit your offense or defense to meet the situation.

With all good wishes to you for a very happy New Year, and trusting that you had a Merry Christmas, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

Set Offenses against zone defenses Chap XVIII p 291

GEORGE H. BEARD,
SUPERINTENDENT

CARLETON S. FULLER,
PRINCIPAL

P 292 Diag 80 play #1
P 293 " 81 " #2
P 294 " 82 " 3
P 295 " 83 " 4

THE HIGH SCHOOL
BAR HARBOR, MAINE
TELEPHONE 344-M

beginning 230
p 229 Diag 41 play 33
231 " 42
" 43
" 44
" 45
" 46

Coach Forrest C. Allen
U. of Kansas.

Dear Mr. Allen:

Having been more or less a keen follower and fervent admirer of your style of play in basket ball I do not hesitate to ask you for a few words of advice.

Briefly, my situation is this. My club is pretty good. We can shoot, pass, cut, guard and play the boards. Our floor however is small - about 58' by 37'. Most teams in our area play the zone defense with special emphasis on a 2-1-2. We are having difficulty getting thru due to size of court. Can you suggest a couple of formations that might be of help. Better Basket ball does not take a small court in consideration.

I trust you will not consider this request an imposition and that I may hear from you shortly.

Cordially,
S. H. Mansfield
Bar Harbor, Maine U.S.