

October 21, 1938.

Mr. J. Merkin,
Theodore Mayer and Company,
323 So. Franklin Street,
Chicago, Illinois.

Dear Mr. Merkin:

I have received your letter of October 25 in regard to our order for 100 dozen towels.

In connection with the words to be put on the red stripe running through the center of the towels, we prefer to have this identification as we suggested in our order,

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I suggest that if the order for the towels will cost \$3.00 per dozen that you advise Mr. Mark Krouch, Assistant State Business Manager, Topeka, Kansas. Our purchase request which was sent from this office showed an "estimated cost" of \$2.50 per dozen. Usually when bid sheets are sent out to the various firms they indicate on these sheets the cost of the item. No doubt if you advise Mr. Krouch of price of these towels he will send you authority to proceed with the order.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.