

January 4, 1938.

Mr. J. A. Mermis,
State Business Manager,
Topeka, Kansas.

Dear Mr. Mermis:

I am attaching herewith Requisition No. 73187 for one upright piano truck to be used on the upright piano in the women's gymnasium.

A new flooring has recently been laid in the room in which this piano is used, and in order to keep this floor in good condition it is necessary to get the piano up on large rubber rollers so that it may be moved easily and without cutting into the flooring.

The splintered condition of the old floor was no doubt partially due to the casters on the piano cutting into the boards.

The Bell Music Company, of Lawrence, has given us a quotation of \$39.20 on this truck. I trust we may have your approval of this order at an early date.

Sincerely yours,

Director of Physical Education.

Reg. # 73187

Recd. 2/14/38