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McGraw-Hill Book Company, Inc.

McGraw-Hill Building

330 West 42nd Street

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"McGraw Hill" New York

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January 21, 1944

Mr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Mr. Allen:

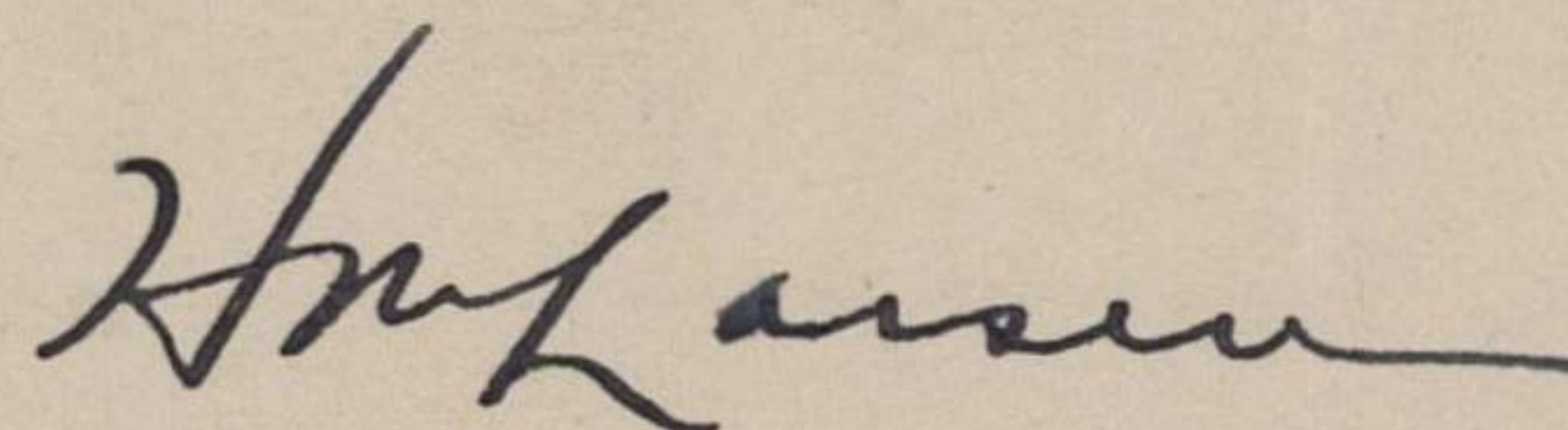
Please pardon the delay in acknowledging your letter of December 30th which has just come to my attention.

Of course, it was a very stupid error on the part of one of our billing clerks not to realize that you are the author of BETTER BASKETBALL and should be allowed your usual discount of 40 per cent. We have a great many new employees and as such they are not completely familiar with many of the details and exceptions to authors on orders for their own books. However, we have called this matter to their attention and trust you will bear with us.

We have adjusted and allowed 40 per cent on your order of December 8th, our invoice #22232, and our corrected statement is enclosed herewith.

Concerning the previous charge for five copies of your book ordered on April 26th, that too was incorrectly billed, but in the final analysis the charge should also have been \$12.00 plus carriage. Your check for \$10.52, therefore, left a balance of \$1.38 due us but in view of the circumstances, we are simply cancelling this small balance and the account is now closed. 10.62

Very truly yours,



Treasurer's Office

HML/gb
Encl.