

JAMES H. MCGRAW, JR.
CHAIRMAN OF THE BOARD
MARTIN M. FOSS
PRESIDENT
JAMES S. THOMPSON
EXECUTIVE VICE PRESIDENT
CURTIS W. MCGRAW
VICE PRESIDENT AND TREASURER
WILLIAM E. HAWKE
SECRETARY & ASST. TREASURER

McGraw-Hill Book Company, Inc.

McGraw-Hill Building
330 West 42nd Street
New York, N.Y.

CABLE ADDRESS
"McGraw Hill" New York

ZONE 18

LONDON
ALDWYCH HOUSE, W. C. 2.

DIVISIONAL VICE PRESIDENTS
CURTIS G. BENJAMIN
COLLEGE DEPARTMENT
FRANK L. EGNER
MAIL ORDER DEPARTMENT
JOSEPH A. HYLAND
PRODUCTION DEPARTMENT
HUGH J. KELLY
TRADE DEPARTMENT

December 22, 1943

Mr. Forrest C. Allen
c/o University of Kansas
Lawrence, Kansas

Dear Sir:

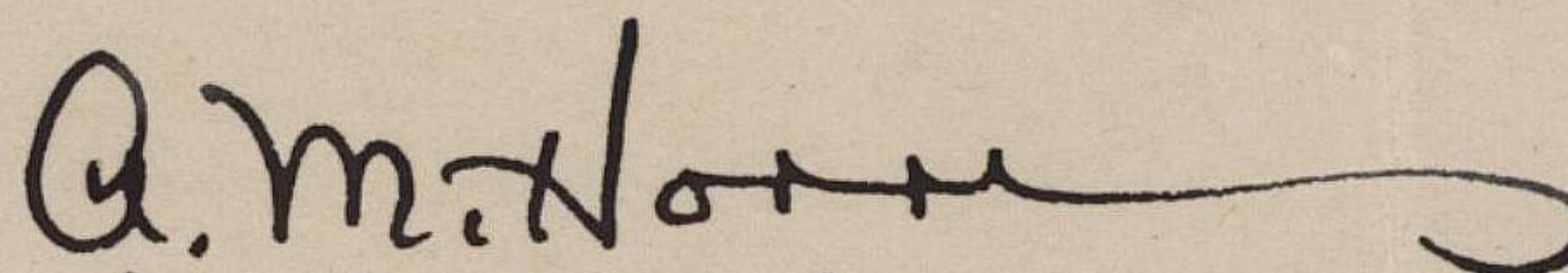
In response to your letter of December 8th we have now forwarded five copies of Allen's BETTER BASKETBALL.

With reference to your inquiry about a \$6.40 balance still due, we wish to advise that in billing you for the five copies of Allen sent in April of this year, an error was made in not billing you at the full price of \$17.00 (five books at \$4.00 each, at 15% discount). Your recent remittance of \$10.62, therefore, leaves a charge still due of \$6.38.

We hope that you have not been seriously inconvenienced by our oversight and we look forward to the opportunity of serving you more satisfactorily in the future.

Very truly yours,

AMH:EO/12/21



A. M. Horris
Retail Credit Department