

June 13, 1940.

Mr. Gaylord Johnson,  
Business Manager of Athletics,  
Rice Institute,  
Houston, Texas.

Dear Gaylord:

I am enclosing a copy of your hotel bills in connection with the N.C.A.A. Basketball Tournament. It is necessary that we keep these bills here in our files, together with all other itemized statements of expense in connection with the tournament. I trust that the copy will be sufficient for your purposes.

By the way, I am wondering if you have received the check which I sent you some time ago for Rice's expenses for fifteen men. I have never received an acknowledgment.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball Coach.

FCA:AH  
Enc.