January 8, 1940

To Members,
National Basketball Committee:

You will recall that the committee voted at the last annual meeting to hold the 1940 meeting in Kansas City, Missouri, on Saturday and Sunday, March 30th and 31st. The finals of the National Collegiate Tournament are to be held on Saturday night, March 30th, and provision will be made for the committee to attend that session.

This is to inform you that arrangements have been made to have the meeting at the Hotel Continental. Special rates of $2.00 for a single room and $1.50 for each person in a double room have been made. Since the National Coaches Association will be meeting during the same weekend, it will be best for you to make reservation at an early date. I suggest that you do this and mark your letter for the attention of Robin McGeorge of the Hotel Continental, Kansas City, Missouri.

Unless circumstances necessitate a change, the first session of the Basketball Committee will be on Saturday morning.

Material for Questionnaire

It has been the custom to make up the basketball questionnaire at a date early enough so that it will be possible to circulate these at some of the late season games or tournaments. Each member is urged to send suggestions for the questionnaire. Some time within the next week or ten days, you will receive a sheet which will outline some of the things which in the opinion of the chairman of the Questionnaire Committee should be included. You will have the opportunity of commenting on these and of making additions before the matter is definitely presented to the Questionnaire Committee for final action as to what is to be included. In the meantime, you should be giving this matter some thought.

Yours truly,

H. V. Porter

Secretary

HVP/j