

June 14, 1940

Mr. Charles Bradford Black
Box 148
Overland Park, Kansas

Dear Mr. Black:

The grade point system is used at the University of Wisconsin as a means of determining the quality of the student's work. "Passing" grades of "D" are not enough to keep a student in college. The lowest degree of satisfactory work is an average of "C". When the standings are above "C", the grade points increase proportionately, and with sufficient increase may bring the student honors or high honors. Points are awarded on the following basis:

- For grade of A (93-100) 3 grade points per credit.
- For grade of B (85-93) 2 grade points per credit.
- For grade of C (77-85) 1 grade point per credit.
- For grade of D (70-77) credit but no grade points.

In the Agricultural Course 26 credits and 26 grade points are required to become a sophomore. In the Home Economics Course 25 credits and 25 grade points are required to become a sophomore. Sixty credits and points (58 in home economics) are required to become a junior and 95 (88 in home economics) are required to become a senior.

The following actions may be taken by the Faculty according to the seriousness of the case:

- (a) *Warning*: A student is warned that his record is unsatisfactory if it contains incompletes or grades of D, E (condition), or F (fail) such that grade points are slightly less than credits and below those of the average student schedule. Students may also be warned whose records are lower than the previous semester's record.
- (b) *Probation*: A record lower than (a) indicates that the student is not working or possibly lacks the ability to do satisfactory college work, and he may be placed on probation, continued on probation, advised to withdraw, or dropped according to the degree of deficiency. A student placed on probation forfeits certain privileges and must improve his scholastic work during the next semester if he is to avoid a more severe action.
- (c) *Continued Probation*: A continuance of conditions described under (b) but not justifying advising the student to withdraw or dropping him.
- (d) *Advised to Withdraw*: The student is "advised to withdraw" when his record is such that in the opinion of the faculty his withdrawal is to the best interests of both the student and the University. If credits and grade points be carefully considered it will be seen that a disproportionately long time would be needed to enable the student to complete a course at the present rate of progress. If the student, after consultation with parent or guardian, desires to continue work in the University on strict probation, he may do so, but the faculty earnestly requests the parent, or guardian, to consider the whole situation very carefully before deciding to return the student to the University.
- (e) *Dropped from University*: If student's record is such that this action is taken, the student cannot continue in the University unless the action be changed by the Executive Committee on the petition of the student.

I. J. Baldwin
Assistant Dean