

The committee discussed the matter of distribution of funds which may accrue to the committee through royalties. It was moved by Salmon, seconded by Collins and unanimously carried that all receipts from royalties should be placed in a committee fund, that from this fund all overhead expenses such as the editor's fee, cost of executive committee meetings and printing should be paid and that the remainder should go to the National Collegiate Athletic Association except that a percentage of this residue should go to the two Canadian organizations, this percentage to be in proportion to the percentage which the Canadian sales bear to the total sales of the guide.

It was moved by Salmon, seconded by Barber and unanimously carried that each constituent group recommend to its parent body that of the amount which is to be distributed from the fund which remained in the treasury from last year, one-fifth of the amount due each organization be left in the committee treasury for one year as a loan in order that the committee might have funds with which to meet current expenses.

It was moved by Meanwell, seconded by Allen and unanimously carried that a publications committee be appointed to make necessary arrangements for the publication of the 1936-7 guide and to transact all business matters which might properly come under the jurisdiction of a publications committee. It was understood that this would include the right to make proper arrangements with the various officials' organizations insofar as they are concerned with the material which is to be included in the almanac section of the guide. The chair appointed on this publications committee H. H. Salmon, Chairman, Oswald Tower, H. A. Swaffield and F. A. Rowe.

The chair appointed the following standing committees:

Research Committee: F. C. Allen, Chairman, H. V. Porter,
F. A. Rowe, J. W. Bunn.

Questionnaire Committee: H. V. Porter, Chairman, J. W.
St. Clair, Samuel Rogers, Wilson
Collins, Oswald Tower, W. E. Meanwell.

It was moved by Barber, seconded by Tower and unanimously carried that the committee donate \$10.00 to the McAlpin Hotel Employees' fund and that an expression of appreciation be sent to the hotel management for the excellent services which had been rendered the committee.

The meeting adjourned at 6:00 P.M.

Signed: H. V. PORTER,
Secretary

NOTE: If there are any suggested corrections they should be sent to the Secretary soon after these minutes are received.