

May 15, 1940.

Mr. Ole Nesmith,
Lumber Mutual Casualty Ins. Co.,
41 E. 42nd St.,
New York City.

Dear Ole:

Ever since our game in Kansas City, I have been carrying around in my portfolio your wire sent from New York, hoping to get an opportunity to acknowledge it much sooner. Your thoughtfulness and kindness in wiring us prior to the N.C.A.A. playoffs is very greatly appreciated.

Dean has shown me the announcement of your approaching marriage. Our very best wishes to you and yours.

Sincerely yours,

Director of Phy. Education and Recreation,
Varsity Basketball Coach.

FCA:m

CONGRATULATIONS

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CP NEWYORK NY

DR F C ALLEN

K U COACH NATL BASKETBALL TOURNAMENT MUNICIPAL AUDITORIUM KSC

BEST OF LUCK. ALL US JAYHAWKERS WITH YOU AND TEAM

OLE NESMITH.

May 18, 1938.

Mr. C. S. Nuzum,
4004 Oxford St.,
Des Moines, Iowa.

Dear Mr. Nuzum:

This will acknowledge your letter of the 16th instant. I would suggest that you communicate with Mr. Louis Menze and have him recommend you, inasmuch as you have worked up there.

I am neither secretary of the Big Six Conference, of which Mr. George Veenker is secretary, nor am I secretary of the Basketball Coaches, of which Mr. Louis Menze is secretary. I would suggest, therefore, that you ask Mr. Menze to present your name to the coaches.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

June 13, 1940.

Mrs. James Naismith,
1423 Ohio Street,
Lawrence, Kansas.

Dear Mrs. Naismith:

I wonder if you can tell me where to secure a picture of Dr. Naismith like the one used in the N.C.A.A. Basketball Tournament program.

I have been asked to write an article on Dr. Naismith for the Basketball Guide, and have been requested to send the picture with it. If you have any special features that you would like to have incorporated in the article I would be glad to know about them. Of course, I have the sermon of Dr. Aszman and the minutes of the Athletic Board, and much other information from my many contacts with Dr. Naismith. The article will necessarily be short, and I want to crowd as much information in it as possible. I would appreciate any suggestions that you or Mrs. Daw or other members of the family might have to offer.

With best wishes, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:II

June 14, 1940.

Miss Irma Gene Nevins,
Director of Physical Education for Women,
Kansas State Teachers College,
Pittsburg, Kansas.

Dear Miss Nevins:

We are counting on Miss Sefton being here
at the University of Kansas on Thursday, June 20,
as suggested in your letter of May 28th.

I wonder if you can tell me what time Miss
Sefton will get here, and how much time she will
have to spend at the University. We would like to
prepare our program in advance of her coming, if
possible.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

KANSAS STATE TEACHERS COLLEGE

W. A. BRANDENBURG, A. M., LL.D., PRESIDENT

PITTSBURG, KANSAS

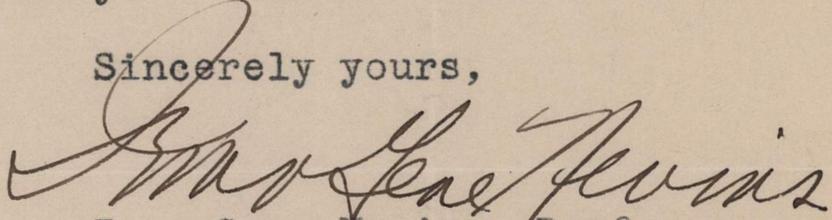
May 28, 1940

Mr. Forrest C. Allen, Director
Physical Educ. and Recreation
University of Kansas
Lawrence, Kansas

My dear Mr. Allen:

I appreciate very much your answering the letter I sent to Miss Hoover relative to securing the services of Miss Allene Sefton. The date of June 20 is the one assigned to your school, and you can plan for the services of Miss Sefton on that date. I appreciate very much your cooperating with me in planning the itinerary of Miss Sefton, and I am sure that you will find her very valuable to your school.

Sincerely yours,



Irma Gene Nevins, Professor
Director of Health and
Physical Educ. for Women

IGN:gh

May 22, 1940.

Miss Irma Gene Nevins,
Department of Physical Education for Women,
Kansas State Teachers College,
Pittsburg, Kansas.

Dear Miss Nevins:

Miss Ruth Hoover turned over to me the other day your letter of May 11th concerning the availability of Miss Alice Allene Sefton, of the Metropolitan Life Insurance Company, some time during the month of June.

I have been out of town much of the time, and was unable to get a reply to you by May 20th, as you requested. However, if it is not too late to have Miss Sefton include the University of Kansas on her schedule this summer we would be very happy to have her here. I note that you suggest June 20. I believe that we could arrange our program on that day to include a discussion by Miss Sefton.

Miss Hoover, as you know, will not be here during the summer, but I am teaching in the eight-week session.

I shall be glad to hear from you when you have completed the arrangements for Miss Sefton. Thank you for your interest in our program here.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

KANSAS STATE TEACHERS COLLEGE

W. A. BRANDENBURG, A. M., LL.D., PRESIDENT

PITTSBURG, KANSAS

May 11, 1940

Miss Ruth Hoover
Head of Department
Physical Education for Women
University of Kansas
Lawrence, Kansas

My dear Miss Hoover:

In promoting its school health program, the Metropolitan Life Insurance Company, New York City, is sending one of its representatives, Miss Alice Allene Sefton, to this section of the country during the month of June.

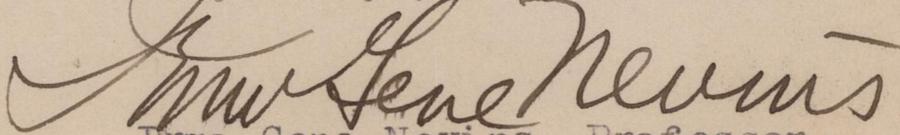
It is my good fortune to assist in making the plans for the contemplated trip of Miss Sefton. As I have heard of your interest in the promoting of the health and physical education program, am writing to find out if you would be interested in having her at your university on June 20.

Miss Sefton holds the degrees of Bachelor of Science, University of Pittsburgh, Pa., Master of Arts, Columbia University, and has advanced work on the Doctor of Philosophy degree. Her teaching experience has consisted of: member of the staff, department of physical education, University of Pittsburgh; and head of the department of health and physical education, South Carolina State College for Women, Rock Hill. For the past five years she has been a staff member, in charge of physical education, School Health Bureau, Metropolitan Life Insurance Company.

With this excellent background, Miss Sefton is able to discuss topics relating to the recent developments in health, physical education and safety. She is a most interesting and inspiring speaker, and one that will challenge your students to the desire for obtaining further information relative to these subjects.

May I hear from you at your earliest convenience relative to your desire of having Miss Sefton on June 20. I need to complete this program before May 20, and would appreciate having an immediate answer from you.

Very truly yours,



Irma Gene Nevins, Professor
Director of Health and
Physical Educ. for Women

IGN:gh

KANSAS STATE TEACHERS COLLEGE

**W. A. BRANDENBURG, A. M., LL.D., PRESIDENT
PITTSBURG, KANSAS**

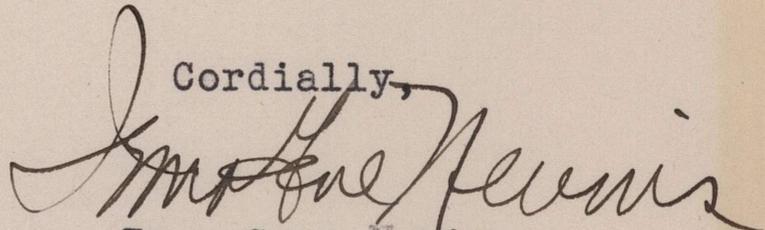
June 18, 1940

Mr. Forrest C. Allen
Director of Physical Education and Recreation
University of Kansas

My dear Mr. Allen:

Am sorry to state it is impossible for me to give you the desired information concerning Miss Sefton's arrival. She is to be in Emporia on Wednesday and here on Friday. She will call you on her arrival in Lawrence.

Cordially,



Irma Gene Nevins

June 20, 1940

Mr Forest C. Allen
Lawrence, Kans -

Dear Mr Allen -

I have been
gone from Lawrence over
a week. In fact
I received your letter,
which was forwarded
to me, so have
to reply -

I wish I might
be able to give
you the information
concerning the picture
of the Naismith
that was used in

the N. C. A. A. Basketball
Tournament program;
but I really have
no idea where
they got the
picture -

Would you think
it might have come
from one of the
Studio's in Lawrence?

In very pure
your article which
you wish us to
do, by the way, will
be very fine. You in
every way you have
always been such a

Give friend to the
I do value your
friendship, very
highly, & often
told me of the
many fine tributes
you paid him
I'm sure you will
honor him in every
way possible in your
article you are writing,
and if you have
an extra copy, I would
be happy reading
it, & will return it
to you

As I am writing to
you, this seems to
be my opportunity
to thank you
most sincerely
for the many kindnesses
you have extended
to me, this winter
in connection with
the Memorial
Tribute, you had
for me. I appreciate
it all, and shall
always think of you as
one of the truest
friends

Best wishes
to you, and
Albee, for a happy
vacation, ^{this} summer,
and your usual
fine success, for the
coming year -

Sincerely, yours
Mae Karpowitz

June 20th 1940

Written from Beloit, W.

June 26, 1940.

Mr. Allen Hipper,
408 No. Lime St.,
Topeka, Kansas.

Dear Allen:

I am sorry that it has not been possible for you to attend summer school. We have not promoted the orchestra thing so much this summer because the Union Building will be torn up in the basement for remodeling and it has been so cool that there really has been no need so far of a dance orchestra.

We had planned last Monday night to have a dance out on the street, using cornmeal, but it turned so cool that we postponed it for possibly a week. I am rather treating it in an expectant manner. Until there is a special demand for this particular thing I do not believe in putting on entertainment that will distract the students from their studies. But if the studies get monotonous then we may throw a party, but not as many as we had under your capable leadership last summer.

I will be glad to help you in any way that I can to obtain work, but of course I do not know a lead that would help you. If you do, and I can help you out, please feel free to call on me. You can understand why I would not hear of any position because I am working pretty strenuously here at my office. It would be an especial thing if I heard of a position open because there are so many boys now seeking work due to the fact that the unions are cracking down on the employer who wants to hire a high school or college boy. There are so many union men out of work.

If you are free you might hitchhike down here some day and we might put on a few dances with you as the orchestra promoter. And then I might talk to you about the possibility of helping you obtain a job. But frankly, Allen, I don't know much how I could help you unless you had a definite lead. Drop me a note and let me know the chances of your coming down.

With all good wishes, I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

June 22, 1940

Dear Dr. Allen:-

I waited before writing this letter because I thought that I may be able to see you in person. I have not been able to get enough capital to attend school there this summer. You said that you were looking for a band, - I think that you would find Dick Tippin the boy you are looking for. Dick is a student at K. U. and is trying to get a dance band made up of camp students this summer. I had planned to have a band this summer myself, but I haven't been able to find any work at all, and so I find it impossible. In fact Dr. if I am not able to find work in the near future I probably won't be able to find a way to attend the University next fall. We have a lot of Hospital and Doctor bills to pay here and things look pretty bad. I would appreciate it very much if you would let me know if you hear of any position open in any line or any place.

Yours,

Allen Nispeck

July 5, 1940.

Mr. George Nettles,
Pittsburg Coal & Mining Co.,
Pittsburg, Kansas.

Dear George:

I was indeed sorry that I missed you last Saturday upon the occasion of your visit to Lawrence and to Topeka. I had counted on seeing you upon your return, and I came back from the Country Club early enough to see you, but apparently you must have gone after we had left to attend the Julia Henry - Jack Nessly wedding.

There are many things that I would be happy indeed to discuss with you, as I always count it a privilege when I have that rare opportunity. I have not forgotten Harry Foreman. I imagine that he is still counting on coming. We will give him the job that we promised him.

I have just learned this morning upon inquiry that Donald Hoag, of Wichita, was named on the Athletic Board in your place. I was sorry not to see you repeat, because it means a lot to the University to have men like you on the Board.

Write me if there is anything I can do at any time, and also write and let me know if and when we can get together for a good old fat-chewing bull session.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

NATIONAL HEALTH COUNCIL

INCORPORATED
50 WEST FIFTIETH STREET
NEW YORK CITY

CIRCLE 5-8000

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AMERICAN NURSES' ASSOCIATION
FOUNDATION FOR POSITIVE HEALTH

July 11, 1940

Dr. Raymond A. Schwegler,
Dean of Education,
University of Kansas,
Lawrence, Kansas

Dear Dr. Schwegler:

*ackn. +
submit to
Dr. Allen*

The National Health Council, comprised of the member agencies listed above, is primarily interested in health education. Each month a meeting of the Health Education group is held at Rockefeller Center in order that we may co-ordinate our educational activities and co-operate in getting them before the public.

Thousands of inquiries come to the National Health Council from teachers asking for information regarding health problems. At the present time two projects are being undertaken to broaden this service: One committee is revising our list of sources for health films and another group is seeking to work out some plan for widening the distribution of the fourteen subscription magazines which are being published by the various agencies here in the Center.

The National Health Library contains the largest collection of public health literature in the world. Each week it publishes the Library Index (copy enclosed) which covers current health literature as does no other review. Our librarians give advice to teachers and to public librarians on the selection of health books and co-operate with educators and civic groups in working out health programs. Graduate students write the Library for information and in some cases the librarians (for a fee) prepare bibliographies on special health subjects.

The Council itself has no literature or posters for distribution to schools, except the National Health Series (announcement enclosed). However, it does arrange programs for large visiting groups of students of health education. These programs are staged here in the Center and usually consist of four or five ten-minute talks by staff members of our affiliated agencies and the showing of at least one film on some phase of health education. Vacations during the summer make it impossible for us to arrange elaborate programs for summer school students, but we invite you and your teachers to visit the Center and become better acquainted with our facilities. We shall greatly appreciate any suggestions you may offer for building up health services to schools.

Very truly yours,

Thomas C. Edwards
Thomas C. Edwards,
Business Manager

NATIONAL HEALTH LIBRARY
50 West 50th Street, New York, N. Y.

ISABEL L. TOWNER, *Chief Librarian*
EVA R. HAWKINS, *Associate Librarian*

The National Health Library is a cooperative activity of the National Health Council. It was established in 1921 by the consolidation of the libraries of four of the organizations included in the Council. It is supported by special contributions from member agencies and membership fees. While the collection is primarily for the use of the staffs of the supporting organizations and their members, it is open for reading and reference use, with certain restrictions, by any one interested in public health and allied subjects. The Library now contains about 6,000 volumes, 30,000 pamphlets and 500 periodicals, including health bulletins and reports from the states and principal cities.

The chief distinction of the National Health Library is its index of current periodical health literature, which is the most complete of any library in the United States. This is kept in the form of a card catalog.

Beside general public health and personal hygiene the main subjects covered are blindness prevention, child health, health education, mental hygiene, nursing, nutrition, personal health, public health nursing, psychoanalysis, sex education, tuberculosis, social hygiene and venereal disease prevention.

The Library does not have any pamphlets for free distribution or sale. It does have available or will compile bibliographies and reference lists on special subjects at a nominal cost.

Loan privileges are granted to those who are individual members of the following supporting organizations:

American Public Health Association
American Social Hygiene Association
National Committee for Mental Hygiene
National Organization for Public Health Nursing
National Society for Prevention of Blindness
National Tuberculosis Association

Recommended
for teachers

Others must pay an annual fee of \$3.00. There is also an annual corporate membership of \$10.00 which permits, in addition to the privilege of borrowing books, special use of the Library, with certain restrictions.

Recommended
for
libraries
and
health
departments

Every Friday there is issued a four page mimeographed Library Index in which reference is made to the more important and interesting articles appearing in the current magazines received in the Library. References are included to city and state health bulletins not indexed in any other place. The subjects used are the same as those covered by the Library collection. The annual subscription is \$2.50 for those not on the staff of the supporting agencies.

The Library is open from 9 to 5 Monday to Friday; 9 to 1 Saturdays.

LIBRARY INDEX

A WEEKLY INDEX TO CURRENT PERIODICAL LITERATURE IN THE FIELD OF PUBLIC HEALTH

ISSUED BY

THE NATIONAL HEALTH LIBRARY
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50 WEST 50th STREET
NEW YORK, N. Y.

Vol. 19, No. 21

November 24, 1939

GENERAL

Amesse, J. W., M.D.

The shifting frontiers of public health. Rocky Mountain medical journal (Denver) 36: 766-70, November 1939.

Presidential address before the Colorado state medical society.

Baughman, C. F.

Survey of Kern county migratory labor problem. Sanitarian, National association of sanitarians (Los Angeles) 2: 5-8, 24, October 1939.

Cone, D. N., M.D.

High cost of malaria bankrupts many areas. Florida health notes, State board of health (Jacksonville) 31: 148-51, November 1939.

Court decision on public health; city ordinance regarding collection and removal of garbage upheld. U.S. Public health reports (Washington, D.C.) 54: 1991-92, November 3, 1939.

Case in Ohio.

Leukhardt, J. C.

Housing as a public health responsibility. Health officer, U.S. Public health service (Washington, D.C.) 4: 206-7, October 1939.

Public health in war-time. Nursing times (London) 35: 1281-83, October 21, 1939.

I. Industrial nursing. - 2. Health nursing. - 3. District nursing. - 4. Midwifery.

Worley, J. F., M.D.

Indian service health activities in Alaska. Health officer, U.S. Public health service (Washington, D.C.) 4: 192-201, October 1939.

Williamson, P. B.

Health -- a number one safety factor. Journal of health and physical education (Ann Arbor, Mich.) 10: 502-3, 552-53, November 1939.

CANCER

Parran, Thomas, M.D.

Cancer and the public health. Science (New York City) 90: 427-30, November 10, 1939.

COMMUNICABLE DISEASES

Ledingham, Sir J. C. G.

Prophylactic immunization against measles, scarlet fever, diphtheria, whooping cough, and influenza. British medical journal (London) p.841-46, October 28, 1939.

Stone, R. V.

Fecal examinations for the detection of carriers. California state department of public health, Weekly bulletin (Sacramento) 18: 153-55, October 21, 1939.

DENTAL HYGIENE

Booth, W. G., M.D., D.P.H.

Acceptance of dental treatment. Medical officer (London) 62: 173, October 28, 1939.

Methods used in England to persuade parents to accept dental treatment for their children.

Branch, E. A., D.D.S.

Back to school. Health bulletin, North Carolina state board of health (Raleigh) 54: 8-11, November 1939.

Emphasizes care of school children's teeth.

Suggestions on the organization of dental "refresher" courses. Health officer, U.S. Public health service (Washington, D.C.) 4: 230-32, October 1939.

Available in leaflet form.

EYESIGHT CONSERVATION

Irvine-Fortescue, Archer, M.B.

Ophthalmic services to the civil population in national emergency. British medical journal (London) p.846-48, October 28, 1939.

Lawes, Estella.

Science and sight conservation. Journal of exceptional children (Lansing, Mich.) 6: 42-48, 72, November 1939.

A few of the problems connected with sight saving class work.

HEALTH WORK IN SCHOOLS

Molner, J. G., M.D.

Cooperation of the Board of education and the Department of health in the care of the handicapped child. Journal of exceptional children (Lansing, Mich.) 6: 61-64, 72, November 1939.

Schmitz, H. W., M.D.

The school and the child with heart disease. Journal of school health (Buffalo) 9: 253-59, November 1939.

Silver, H. B., M.D.

The school and rheumatic heart disease. Journal of school health (Buffalo) 9: 260-62, November 1939.

INDUSTRIAL DISEASES

Brinton, H. P.

Disabling morbidity, and mortality among white and Negro male employees in the slaughter and meat packing industry, 1930-34, inclusive. U.S. Public health reports (Washington, D.C.) 54: 1965-77, November 3, 1939.

INDUSTRIAL HYGIENE

Twenty-five years of industrial hygiene. Health officer, U.S. Public health service (Washington, D.C.) 4: 190-91, October 1939.

INDUSTRIAL NURSING

Dempsey, C. R., R.N.

Health promotion in industry. Trained nurse and hospital review (New York City) 103: 327-29, October 1939.

MENTAL HYGIENE

Evacuation and mental health problems. Mental welfare (London) 20: 107-8, October 1939.

Herd, Henry, M.B., D.P.H.

The voluntary mental health services: report of the Feversham committee. Mental welfare (London) 20: 98-103, October 1939.

Hoffmann, M. H., M.D.

An evaluation of the first year of a parole clinic. Hospitals (Chicago) 13: 87-92, November 1939.

Kirkpatrick, M. E., M.D.

Some psychological factors in adoption. Journal of exceptional children (Lansing, Mich.) 6: 68-71, November 1939.

MENTAL HYGIENE (CONT'D)

Mental health emergency committee.
Mental welfare (London) 20: 104-6, October 1939.

Philbrook, L. F.

Value of the hospital library.
Library journal (New York City) 64: 890-91, November 15, 1939.

Value in a mental hospital.

NURSING

Mary Patricia, Sister.

The general duty nurse in the care of the sick. Hospitals (Chicago) 13: 46-49, November 1939.

NUTRITION

Boyd, French.

Feeding the school child. Health bulletin, North Carolina state board of health (Raleigh) 54: 12-14, November 1939.

Includes a table giving food needs of school child.

Brinkman, Lillian.

Nutrition in public health work.
Pacific coast journal of nursing (San Francisco) 35: 654-55, November 1939.

Duties of state and local nutritionists.

Savage, Sir W. G., M.D.

Canned foods in relation to health.
Lancet (London) 237: 991-95, 996, November 4, 1939.

A defense of canned foods.

See also article by Pollak under Tuberculosis.

PUBLIC HEALTH NURSING

The public health nurse and evacuation. Nursing times (London) 35: 1267-68, October 21, 1939.

SEX EDUCATION

Chase, W. L.

The school's responsibility to the home and the child in sex education. Journal of social hygiene (New York City) 25: 321-29, October 1939.

Goldberg, J. A.

Arousing teacher interest in New York city. Journal of social hygiene (New York City) 25: 340-45, October 1939.

Kaukonen, J. L.

Sex education -- whose responsibility? Health officer, U.S. Public health service (Washington, D.C.) 4: 202-5, October 1939.

Stohlman, M. H.

Sex education in the public schools of the District of Columbia. Journal of social hygiene (New York City) 25: 330-39, October 1939.

SOCIAL HYGIENE

Reynolds, I. B., R.N.

An experiment in premarital education. Pacific coast journal of nursing (San Francisco) 35: 662-63, November 1939.

Course given to young Mexican women in Santa Barbara.

TUBERCULOSIS

Climate and tuberculosis. Health officer, U.S. Public health service (Washington, D.C.) 4: 208-9, October 1939.

Available in leaflet form.

Frost, W. H., M.D.

The age selection of mortality from tuberculosis in successive decades. American journal of hygiene (Baltimore) section A 30: 91-96, November 1939.

Lincoln, E. H. M., M.D. and Grethmann, Wolfgang, M.D.

The potential dangers of tuberculin tests. Journal of pediatrics (St. Louis) 15: 682-96, November 1939.

TUBERCULOSIS (CONT'D)

McCarthy, C. K., M.D.

Tuberculosis control in Iowa. Journal of the Iowa state medical society (Des Moines) 29: 569-70, November 1939.
Case finding program.

Mikol, E. X., M.D.

Distribution of tuberculosis mortality by place of death. New York state journal of medicine (New York City) 39: 2033-36, November 1, 1939.

Pollak, B. S., M.D.

Tuberculosis and the nurse. Trained nurse and hospital review (New York City) 103: 119-22, 330-33, August, October 1939.

Sartwell, P. E., M.D.

Tuberculosis in children. Journal of school health (Buffalo) 9: 271-72, November 1939.

Sim, R. P., M.D. and Flinn, F. B., Ph.D.

A study of the hazard from tubercle bacilli in environmental air. American journal of hygiene (Baltimore) section B 30: 135-40, November 1939.

Tuberculosis in war time. British medical journal (London) p.922-23, November 4, 1939.

Need for maintaining anti-tuberculosis services in England.

Turner, J. T.

Our fight against tuberculosis. Health bulletin, North Carolina state board of health (Raleigh) 54: 5-6, November 1939.

How a Florida Negro school used a Christmas Post office to sell Christmas seals.

Wolff, Georg.

The decline of tuberculosis mortality in specific age groups in the United States and the absence of this decline in young women after the World war. American journal of hygiene (Baltimore) section A 30: 63-77, November 1939.

See also article by Goldblatt under Venereal diseases.

VENEREAL DISEASES

Croft, C. C.

Evaluation of serological tests for syphilis as performed by the Arizona state laboratory. Arizona public health news (Phoenix) p.1-2, no.163, October 1939.

Goldblatt, Samuel, M.D.

Relation between syphilis and tuberculosis in the Negro. Archives of dermatology and syphilology (Chicago) 40: 792-800, November 1939.

Guijarro, C. A., M.D.

Remarks about our venereal disease clinics' statistics. Puerto Rico health bulletin, Department of health (San Juan) 3: 415-18, October 1939.

Quintero, Ernesto, M.D.

News from the venereal diseases campaign. Puerto Rico health bulletin, Department of health (San Juan) 3: 433-34, October 1939.

Rost, G. S., M.D.

Syphilis among Arabs in the Near East; reply to Dr. Hasselmann. Archives of dermatology and syphilology (Chicago) 40: 805, November 1939.

July 16, 1940.

Mr. Howard Braucher, Secretary,
National Recreation Association,
515 Fourth Avenue,
New York City, N.Y.

Dear Mr. Braucher:

Chancellor Malott has referred to me your letter of June 10th regarding the new book "Introduction to Community Recreation".

We are teaching the course "Principles of Community Recreation" in the Summer Session here at the University of Kansas, and I would appreciate it if you would kindly ask the publishers, McGraw-Hill and Company, to send us a copy of the book on approval.

Thanking you for calling this to our attention,

I am

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

NATIONAL RECREATION ASSOCIATION

(FORMERLY NAMED PLAYGROUND AND RECREATION ASSOCIATION OF AMERICA)

JOHN G. WINANT, FIRST VICE-PRESIDENT
ROBERT GARRETT, SECOND VICE-PRESIDENT
MRS. OGDEN L. MILLS, THIRD VICE-PRESIDENT

315 FOURTH AVENUE
NEW YORK CITY

GUSTAVUS T. KIRBY, TREASURER
HOWARD BRAUCHER, SECRETARY

*To Dr. Allen Education
Physical*

*That every child in America shall have a chance
to play.*

*That everybody in America, young or old, shall
have an opportunity to find the best and most
satisfying use of leisure time.*

June 10, 1940

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Mr. Deane W. Malott
University of Kansas
Lawrence, Kansas

Dear Mr. Malott

I write you at this time because the Association has just prepared a book, after more than two years of work, which I think has value for you and for all other leaders in our colleges and universities.

Most of the staff members of the National Recreation Association have had some part in the production of this book. So much time has been given that we do not expect ever to receive enough money from the sale of the book to meet the cost of its preparation. The book has been prepared, rather, as a service to the country. The name of this book is INTRODUCTION TO COMMUNITY RECREATION.

Recreation has taken its place as a main division of human effort side by side with education and labor. It is estimated that the present investment in land, buildings, and facilities in the United States used for recreation is about \$6,000,000,000. Thousands of volunteers in one way or another are helping in this great recreation movement, serving as members of recreation boards, park boards, as club leaders, as leaders in music, drama, arts and crafts, nature, gardening, and many, many other special forms of human activity.

Even in the rural field in the last thirteen years, the National Recreation Association has given a measure of training to more than 50,000 volunteers who are helping as recreation leaders.

It is true that the number of employed, trained, professional workers in community recreation is still very small, only about 3,000 employed full-time, year-round workers. It is true that the opportunities for employment of new workers each year are relatively small.

We cannot urge colleges and universities to establish graduate professional training schools for recreation workers, but there is very great need that our colleges and universities should serve the country by helping to train the thousands of volunteers who are to serve in this movement in the next quarter century. If all of the young college men and young college women could have opportunity to take courses which would give them an understanding of the recreation movement and some preparation for volunteer service, the colleges and universities would render a tremendous national service which would greatly advance the cultural development of our people and would greatly aid in making possible a more abundant life for all.

It has seemed to us that the preparation of this book, INTRODUCTION TO COMMUNITY RECREATION, might help our colleges and universities to have the necessary material for giving such a course. It goes without saying that such a course ought not to be made easy, that it can well be made as substantial as any other course in the curriculum.

Our late president, Dr. John H. Finley, was fond of quoting from Aristotle, "The whole end and aim of education is training for the right use of leisure." We hope that because of your interest in "the enduring satisfactions of life," you will find it possible to work out a way for having your institution help by establishing a course which will train your students for volunteer service in this great field of recreation, if you have not already set up such a course.

An army of volunteers is working in this field. Much of what our country will be 25 years from now will depend upon the quality of service given by these volunteers.

If you decide that it is possible to help in this way, or if you are now offering recreation courses, we think that INTRODUCTION TO COMMUNITY RECREATION will be of great help to you. If you believe it will be of help to you to look over a copy of this book, let me know and I will gladly arrange with the publishers, McGraw-Hill Book Company, for it to be sent you on approval.

Sincerely yours

Howard Bratcher

Secretary

The Latest Book on Recreation!

INTRODUCTION TO COMMUNITY RECREATION

Prepared for the
NATIONAL RECREATION ASSOCIATION

By **GEORGE D. BUTLER**

C O N T E N T S

PART I. RECREATION—ITS NATURE, EXTENT, AND SIGNIFICANCE

What Is Recreation?
The Importance of Recreation
Agencies Providing Recreation
Recreation — a Municipal Function
History of Municipal Recreation in the United States

PART II. LEADERSHIP

Recreation Leadership
Leaders in the Recreation Department
Training Recreation Leaders
Selecting and Maintaining the Leadership Staff
Volunteer Service in the Recreation Department

PART III. AREAS AND FACILITIES

City Planning for Recreation
The Design and Equipment of Recreation Areas
Planning Special Areas and Structures

PART IV. ACTIVITIES AND PROGRAMS

Recreation Activities
Program Planning Principles and Methods
Organizing and Conducting Recreation Activities

PART V. THE OPERATION OF AREAS AND FACILITIES

- The Operation of Playgrounds
- The Operation of Recreation Buildings and Indoor Centers
- The Operation of Recreation Facilities

PART VI. PROGRAM FEATURES AND SERVICES

- Arts and Crafts
- Athletics and Sports
- Drama
- Music
- Nature, Gardening, and Outing Activities
- Other Program Features
- Service to Special Groups
- Typical Municipal Recreation Programs

PART VII. ORGANIZATION AND ADMINISTRATON PROBLEMS

- The Legal Aspects of Municipal Recreation
- Municipal Organization for Recreation
- Organization of the Recreation Department
- Financing Recreation
- Records, Reports, and Research
- Publicity for Recreation
- Cooperation and Relationships

BIBLIOGRAPHY

NATIONAL RECREATION ASSOCIATION

315 FOURTH AVENUE

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NEW YORK CITY

July 16, 1940.

Mr. George Nettels,
Pittsburg Coal & Mining Co.,
Pittsburg, Kansas.

Dear George:

I was happy to receive your letter of the 11th, and I do want to see you soon.

Don Hoag, manager of the J. C. Penney store in Wichita, who earned his letter in Tennis in 1925 and 1926, is the new member of the board. I think the Wichita alumni want a football game, and perhaps the pressure was severe enough to get him on the board.

If you come up later in the summer I hope we can have a good visit. I will be here through the Summer Session, which ends on August 7th, and then I am to be at the University of Texas from August 12 to 17 for a short basketball coaching course. The following week I will be in Topeka for the Kansas Coaching School.

I am hoping to see you and have a good long chat with you, as our visits are decidedly too infrequent.

Cordially yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

ESTABLISHED 1885

The Pittsburg & Midway Coal Mining Co.

Pittsburg, Kansas

GEO. E. NETTELS,
GEN'L SUPERINTENDENT

July 11, 1940.

Dr. F. C. Allen,
University of Kansas,
Lawrence, Kansas.

Dear Doc:

I spent so much time with my farmer up northwest of Leonardsville that I didn't get back into Lawrence. It was late when I came through Manhattan so I took the cut-off via Emporia and beat it for home as fast as I could make it.

I didn't have anything particular on my mind, but did want to discuss several unimportant questions with you had you been available.

Had a nice visit with the family and was particularly pleased to encounter Mary and Mit with his family.

Ellsworth sent me a nice letter with reference to my service on the Board, containing bologna in large and thin slices. My good friend Woody tried to get Fred to have the Board of Directors abrogate the existing rule that prohibits any alumnus from serving more than two consecutive terms, but Ellsworth was insistent on some Wichita man being put on the Board and I observe that he accomplished his desire. He has had the notion that Wichita should be lined up with a good deal more of enthusiasm than it has shown in the past. Personally, I don't think they will ever get Wichita off its dead fanny.

I may get up later in the summer and if I do I sure want to have a chat with you. There is one thing I want to talk to you about at the very first opportunity.

With warmest personal regards, I am

Cordially yours,

Geo. E. Nettels

GEN:OM

July 29, 1940

Mr. and Mrs. Jack Sheldon Hessly
3124 B Street
San Diego, California

Dear Jack and Julia Ruth:

We received Julia Ruth's lovely little note over a week ago and indeed we were happy to hear that you are pleased with the gravy ladle. I am surprised that you did not get dozens of gravy ladles because almost everybody I know buys a couple. Well I guess that is a good omen because they figure that the breadwinner can always bring in the meat and if you have the meat then you can make the gravy. So you see it was a good gesture on Mrs. Allen's part. You know the women always buy the presents, the men give them out and are glad that the women are eager to get wedding presents.

Now, very seriously, Jack and Julie Ruth, I sincerely congratulate you both and hope that you have a long, happy and prosperous wedded life. There is nothing finer in the world than two young people who go out with good minds and fine physiques seeking the eternal answer of youth. May your cup of happiness be full and overflowing and may your successus be all that you wish for.

With our love, I am,

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

RUTTGER LODGE

On Bay Lake

A. J. RUTTGER, MANAGING OWNER

P. O.: DEERWOOD, MINN.

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Aug 9, 1940



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Vacation

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8 Miles

Hello Dr.

Well I finally found time to write you. I am working for Dr. W. F. Bowen from Topeka and he is up here on his vacation. I am driving for him that is about all I do. The Dr. has had a stroke and a heart attack and is partly paralyzed, hence the job. I am really anxious for school to start and get in the harness again. I believe I am in fair shape, I have been doing a little cross-country running every morning and rowing a fishing boat around. Well I have to close now and get to work.
Yours,

Allen Ruttger

UNEXCELLED BASS FISHING



August 16, 1940

Dr. L. S. Nelson
Salina Clinic
Suite 408 Farmers Union Bldg.
Salina, Kansas

Dear Dr. Nelson:

Your letter of August 10 addressed to Dr. Forrest C. Allen arrived at his office after he had left for the University of Texas. He expects to be there until tomorrow, the 17th, for a short basketball coaching clinic. Next week he will be in Topeka for the Kansas High School Coaching School.

As soon as Dr. Allen returns to the office your letter will be brought to his attention.

Sincerely yours,

Secretary to Dr. F. C. Allen

Salina Clinic

L. S. NELSON, M. D.
PORTER BROWN, M. D.

W. E. SMITH, BUSINESS MANAGER
MISS JOSEPHINE PARSONS, R. N., CLINIC NURSE
MISS MARIAN GONZALES, SECRETARY
MISS FRANCIS BERTSCHE, B. S., TECHNICIAN

K. L. DRUET, M. D.
GEO. E. STAFFORD, M. D.

SUITE 408 FARMERS UNION BLDG.

Salina, Kansas

August 10, 1940

Doctor Forrest C. Allen, Director
Physical Education and Recreation
University of Kansas
Lawrence, Kansas

Dear Phog:

I thank you very kindly for your letter of August 8, relative to Ernest Paul Davis and I can assure you that I will be glad to meet Mr. Davis and be of any possible service toward making his early time in Salina as pleasant as possible and I am sure Mr. Woodard will do likewise.

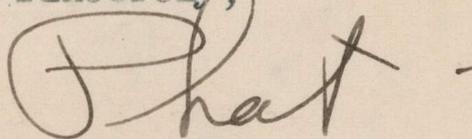
I feel very happy to know that a man of such high quality is to take part in the leadership of the youth of Salina, as I am convinced that these men have a great deal of affect on the future of men and women and that there influence reaches out much farther than they usually realize. It is fine, therefore, that a good man can be had for this work.

Lawrence is working in Colorado and I am going out there about the time he gets through so that he and I can have a week or two of trout fishing together. He should have all the good trout fishing located but I hope to catch more than he does anyway.

I had hoped that you would find occasion to be here sometime this Summer in order that we could enjoy a golf game together. While my game is not really good enough to put up beside yours, I should be very happy to give you the best I have and if you have any time between now and the 20th to spare for golf, do come out. Our course is in fairly good condition and we do have lots of fun.

With my very best wishes, I am

Sincerely,



L. S. Nelson, M. D.