

NEW YORK UNIVERSITY  
SCHOOL OF EDUCATION  
WASHINGTON SQUARE, NEW YORK

DEPARTMENT OF PHYSICAL EDUCATION  
AND HEALTH

January 5, 1940

Professor Forest Allen, Director  
Department of Physical Education  
University of Kansas  
Lawrence, Kansas

Dear Professor Allen:

You have received a letter from G. Ott Romney, Director of the Recreation Section, Work Projects Administration, telling of the Conference being held January 11-12-13, 1940 as a part of our January Recreation Institute.

The three days will be specifically devoted to determining how universities may assist the Work Projects Administration and other government agencies in their training programs through intensive short courses.

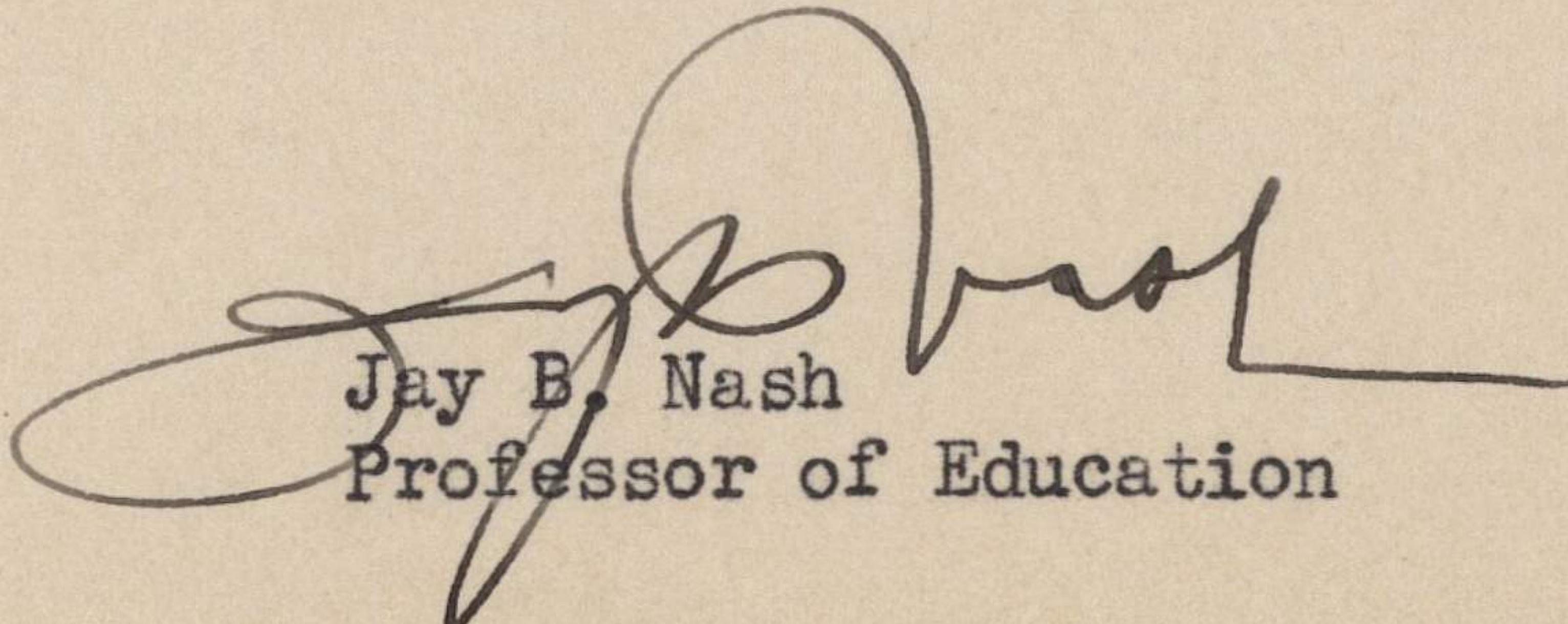
The Work Projects Administration seems anxious to draw on the facilities of selected universities, and representatives of the Army and Navy have also indicated their interest in the matter and will probably be represented.

We are very happy to join the Work Projects Administration in issuing this invitation, and I hope it will be possible for you to be represented. It is my understanding that the Work Projects Administration hopes to make arrangements with universities for in-service training in each of their nine regions and in some individual States where their unemployment is especially heavy.

For your convenience and information, we are enclosing a list of hotels which was forwarded to applicants for our January Institute, and the announcement of our January course together with a tentative agenda for the three days as recommended by Mr. Romney.

The meetings will be held in Room 475, Education Building, New York University, 35 West Fourth Street, New York City.

Sincerely yours,

  
Jay B. Nash  
Professor of Education

JBN:LE