

P A R T VI

Improvements and Additions and cost thereof.

The completion of the interior of the building from 1929 up to the present time has been financed entirely by student fees and by class gifts. This fact that such expenditures from these sources have been most enthusiastically championed by the students themselves is most eloquent testimony to the regard in which the building is held in student estimation.

There now follows a complete list of these improvements and expenditures:

1928-1939

Partitions, radiation and additional work for Union Building \$ 1850.08

1929-1930

Repairs, improvements, folding doors	5057.16
Architectural services	129.50
Radio	268.00

Total \$ 5454.66

1930-1931

Repairs, improvements, supplies, ballroom decoration	2467.71
Furniture and draperies, Council Room	293.33
Billiard tables, etc.,	717.21

Total 3478.25

1932-1933

Fountain and other equipment	149.98
Amplifier, Ballroom	326.00
Architect services	20.25

Total 496.23

1933-1934-1935

Ballroom completion	7529.98
Architect fee	216.90
Equipment	365.14
Additional construction	174.75

Total \$8286.77



1935-1936

Service Driveway, Men's toilet, checkstand	1287.06
Painting	173.92
Architect's fee	200.00
Now amplifier	95.00
Window draperies, furnishings and equipment	<u>1049.61</u>
Total	<u>2806.49</u>

1936-1937 ( Summer 1936)

Equipment and furnishings, Pine Room	1641.30
Radiation and lighting installation	277.68
Plans and Architect's fee	225.08
Completion and changes in building	8088.55
Finishing 3rd floor west of Pine Room	
Cast iron stairway between 2nd and 3rd floor	
Changing partition in sub-basement	
Sound proof doors in Cafeteria	
Painting in building	
Dining Room equipment	271.54
Fountain equipment	<u>523.72</u>
Total	<u>\$11027.87</u>

1937-1938 (summer 1937)

Changes and improvements	1880.33
Building ballroom stage	
Changes in sub-basement to include:	
building partitions and finishing women's	
recreation room and areaway outside	
Moving and finishing book exchange	
Building and finishing Jayhawker office on	
third floor	
Building ventilation system on Ballroom floor	
Painting in building	
Ventilation system, Ballroom	597.00
Dining Room equipment	982.71
Building equipment	364.93
Miscellaneous repairs and equipment	<u>155.69</u>
Total	<u>\$3980.66</u>

1938-1939 ( Summer 1938)

Painting entire main floor, stairways	798.02
Circuit breaker panels for Ballroom and Fountain to	
eliminate electrical hazards	247.73
Completion of Old English Room and hallway on 3rd floor	4090.32
Architect's fee	166.00
Now furniture and furnishings main lounge and English room	2400.00
Equipment in English Room	<u>598.61</u>



1938-1939 continued:

New Public Address System	266.42
New R.C.A. Victor radio phonograph	240.80
Refinishing Ballroom floor	80.00
Other miscellaneous repairs and additions	132.42
Fountain equipment	88.00
Kitchen equipment	<u>236.65</u>
Total	\$9,345.57



PART VII

Use of the building by Students

The story of the present day use of the building is best told by the following table of figures:

	1937-1938	Sept. to Jan. 1938-1939
1. Average total number of people using the building for scheduled meetings, forums, dances etc.,	11, 743	28,590
2. Approximate number of people who enter building to read or lounge but does not count any who merely pass through building or those eating	53, 280	40,000
3. Total number served in food units	209, 560	80,000
4. Total additional number served at special parties, luncheons, dinners, teas, receptions.	23, 809	14,550
5. Number of students regularly employed in building- average	40	30
6. Number of part-time employees to assist with special parties and other work in building.	115	82
7. Total earned by student employees thus far	\$9,478.77	\$3,066.57

The above figures will show the increased use of the building and consequent taxing of all of its facilities, and small staff. This year with the completion of the English Room, the Pine Room was again freed for meetings and an attempt was made not to use it for meal service unless absolutely necessary. The west end of the ballroom was furnished with the old lounge furniture in order to use it as a meeting room. The Men's lounge though very undesirable because of noise from the main lounge and lobby is continually used for smokers, teas, meetings with a speaker. On a number of occasions the student activities office has been pressed into service for meetings of small groups. Also, the cafeteria is used when no other rooms are available.



## CONCLUSION

It is to be hoped that the foregoing report presents this state of the Memorial Union in the light as envisioned by those who initiated its beginnings and who deserve testimonial to their efforts. In its use and in its high regard in student minds it compares very well indeed to other comparable Unions. The point of saturation in its use has, however, been reached. This is amply demonstrated by the fact that very often several student meetings and as many as three banquets followed by a Varsity dance are held on the same night. To cater to such a program as this in anything approaching an adequate fashion is under our present physical condition of size, almost an impossibility. To your attention is also called the question of the permanency and perhaps the authoritativeness of the present Union Operating Committee. To facilitate your consideration of these matters and any other orders as the Board of Directors may see fit this report is respectfully submitted.

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Henry Wernor, Chairman  
The Kansas Memorial Union  
Operating Committee



Kansas Union  
 Henry Werner, Chairman                      Hermina Zipple, Director

Receipts

Balance from 1936-37 (Student Organizations)	\$5,771.01	
Balance from 1936-37 (Transfer Account)	<u>105.75</u>	\$5,876.76
 Cafeteria:		
Cash Receipts	\$25,609.85	
Value of meals to Emp.	2,735.57	
Other Depts. for meals	748.94	
Sales of Food to Ft.	806.01	
Concessions (Aud.)	452.97	
Transfer Checks	256.89	
Equipment Sold	12.00	
Tax Collected	<u>412.29</u>	\$3,034.52
 Fountain:		
Cash Receipts	\$12,365.13	
Other Depts. for meals	121.12	
Value of meals to Emp.	756.30	
Tax Collected	<u>244.01</u>	\$13,486.56
 Recreation Room:		
Cash Receipts	\$2,535.90	
Tax Collected	<u>51.04</u>	\$ 2,586.94
 Hall and Office Rental		
Check Stand Receipts	1,491.50	
Mid-Week Dances:		
Receipts	503.89	
Tax Collected	<u>10.09</u>	513.98
 Change Returned		
Library Rental	280.25	
Memorial Union Pledges	36.94	
Class of 1937 Memorial (Stago)	208.50	
Share of Activity Tickets	500.00	
Misc'l., Refund, etc.	7,778.54	
Varsity Dances	31.34	
1937 S. S. Receipts (Transfer Acct.)	434.74	
	<u>367.55</u>	<u>\$58,934.40</u>
Total Receipts		\$64,811.16

DISBURSEMENTS

Cafeteria:  
 Labor and Salary (Cash Pd. Out) \$6,274.80



## Kansas Union (cont.)

Labor (Meals in Exchange)	<u>\$2,735.57</u>	\$9,010.37	
Mdsc.		16,859.58	
Equipment		955.78	
Expense	2,064.20		
Transfer Account	<u>292.93</u>	2,357.13	
Taxes remitted to State		<u>406.34</u>	\$29,589.20
Fountain:			
Cash Pd. out for Labor & Sal.	3,349.76		
Food in Exchg. for Labor	<u>756.30</u>	\$4,106.06	
Mdsc.	\$6,626.26		
Purchases from Cafeteria	<u>806.01</u>	7,432.27	
Equipment		158.45	
Expense	833.28		
Expense (Transfer Account)	<u>26.36</u>	859.64	
Tax Remitted to State		<u>258.46</u>	12,814.88
Recreation Room:			
Labor		1,212.16	
Expense	163.66		
Expense (Transfer Account)	<u>20.55</u>	184.21	
Tax Remitted to State		<u>51.47</u>	1,447.84
Ball Room:			
Labor (Cash Paid Out)	844.17		
Labor (Meals in Ft. and Cafe.)	<u>151.61</u>	995.78	
Expense		205.25	
Tax on Meals for Employees		<u>2.87</u>	1,203.90
Gen., Lounge, & Check	2,219.73		
Tax on meals for Employees	10.12		
Meals for Employees	<u>718.45</u>		2,943.30
Mid Week Dance Orchostras		780.00	
Free Mixer - Orchestra		75.00	
Tax Remitted on Dance Rec.		<u>10.08</u>	865.08
General Expense:			
Repair, Pho., Magazine, Janitor, Supplies	1,679.88		
Transfer Account	<u>30.83</u>	1,710.71	
Bad Checks (Cafe. & Ft.)		17.30	
Convention Travel Expense		154.79	
R.C.A.		240.00	
Public Address (Ball Room)		221.08	
Union Act. Fund (Appropriation)		150.00	
Cooling System		597.00	
Draperies and Venetian Blinds		273.25	



## Kansas Union (Cont.)

Bldg. Improvements (Includes Stage Gift of '37)	\$1,890.93	
Transfer Account	219.13	\$2,110.06
Furn. and Equipment		522.95
Change Returned		240.00
Handling Charge		250.00
Total Disbursements		\$55,356.34

Balance carried forward to 1938-39 (Stud. Org.) 9,314.43  
 Balance carried forward to 1938-39 (Trans.Acct.) 140.39

The report of the Kansas Union, like past Annual Reports, includes purchases for June of the preceding year but does not include purchases for June of the Fiscal Year. It is a combined report of the Account with the Student Organizations and the one carried on the books of the University of Kansas. There are two balances brought forward from the preceding year and two carried forward to the new year.

The following items were reported by Miss Hermina Zipple, Dir.

Accounts Receivable, June 30, 1938:	
Cafeteria	\$1,032.85
Accounts Payable, June 30, 1938:	
Cafeteria	\$3,305.85
(\$19.84 of this amt. for Equip.)	
Fountain	424.21
Gen'l. & Lounge Exp.	120.41
Recreation Room	8.34
Bldg. Assot	89.22
Ball Room	7.76
Inventory:	
Cafeteria	\$656.31
Fountain	347.00



April 18, 1939.

Mr. Henry Werner,  
University of Kansas.

Dear Mr. Werner:

I have received your notice of the meeting of the Board of Directors of the Memorial Union Corporation, called for Saturday morning, April 22, at 10:30 o'clock.

I regret that I had another meeting set up for Saturday morning, but will try to get over to the Union possibly at 11 o'clock or a little later. We are conducting some research in basketball here in Robinson Gymnasium, and I expect to meet with a group of boys for that purpose.

In addition, our department is cooperating in the program of the Swimming Pool Conference which is being held at the University on Friday and Saturday, April 21 and 22, and I desire to spend some time at that conference.

I will be at the Union for the 12 o'clock luncheon, and will try to get over for the Board of Directors meeting around 11 o'clock.

Sincerely yours,

FCA:AH

Director of Physical Education,  
Varsity Basketball Coach.



THE MEMORIAL UNION OPERATING COMMITTEE  
LAWRENCE, KANSAS

April 15, 1939

Dr. F.C. Allen, Director  
Memorial Union Corporation  
University of Kansas  
Lawrence, Kansas.



Dear Dr. Allen:

The Union Building has proven a decided help to the University of Kansas.

Under the temporary Operating Committee it has met expenses and paid for improvements so the building is finished, furnished and rooms and facilities are booked ahead, and the budget with cash on hand is well handled.

The temporary Operating Committee, the University and Alumni can be helped materially. Some action by Directors is necessary.

Therefore, a meeting of the Board of Directors is hereby called to meet at 10:30 A.M. Saturday, April 22nd in the Pine Room of the Union. Luncheon will be served at 12:00 noon.

The docket will be:

- 1- A report on the history and status of the Union.
- 2- A proposal for reorganization on a continuing and more useful and practical basis for the operation and future use and control of the Union. ( This proposal has been prepared by Henry Werner, Chairman, Union Operating Committee; Fred Ellsworth, Secy. of the Alumni Ass'n.; C.C. Stewart, Atty.; and will be presented to the Directors for their consideration.)
- 3- The Board's action on this matter in the form of amendments to the present constitution and by-laws.
- 4- If Directors take action on 2 and 3, they should pass a Resolution asking the approval and cooperation of the Chancellor and Regents.

KANSAS MEMORIAL CORPORATION

By: Irving Hill  
Irving Hill, Pres.

P.S. Since this meeting is very urgent, will you please sign the enclosed card and return at your earliest convenience.



W  
(out to D. Allen)

PROPOSED LIST OF NEW MEMBERS TO FORM  
BOARD OF DIRECTORS, MEMORIAL CORPORATION

- Irving Hill, President
- F. C. Allen
- Richard F. Allen
- W. T. Baumgartner
- E. B. Black
- J. G. Blocker
- James Bounds, Chairman Activities Board
- M. L. Breidenthal
- Thornton Cooke
- Porter Fones
- B. S. Jeffery
- Karl Klooz, Bursar
- Chancellor D. W. Malott
- Miss E. Meguiar, Women's Adviser
- C. H. Mullen, Pres. M.S.C.
- Dr. H. L. Snyder, Board of Regents
- C. C. Stewart
- Miss Esther Twente
- Henry Werner, Men's Adviser
- Velma Wilson, Pres. W.S.G.A.
- C. P. Woodbury

Officers

- President, Irving Hill
- Vice Pres., Henry Werner
  - C. P. Woodbury
  - M. L. Breidenthal
- Secretary, Fred. Ellsworth
- Treasurer, Karl Klooz
- Auditor, F. W. Hosford