

April 19, 1943.

Mr. Kenneth Razak,
C. A. A. Coordinator,
University of Kansas.

Dear Mr. Razak:

In accordance with your suggestion, I am enclosing herewith a statement for towel tickets to be used by the Naval Aviation Cadets who are taking physical conditioning drills each morning in our department.

A similar statement will be sent you for each new group reporting for exercise.

We have found it necessary to hire additional help for this early morning class in the equipment room. The attendant works from 7 to 8:30 each morning, six days a week, at the rate of 50¢ an hour. A statement of this expense will be sent to you whenever you deem it advisable.

Sincerely yours,

Enc.

Director of Physical Education,
Varsity Basketball Coach.