

December 14, 1942.

Prentice-Hall, Inc.,  
70 Fifth Avenue,  
New York City, N.Y.

Dear Sirs:

I have your statement of November 30th for \$2.89, which you say is overdue.

I also have your credit memorandum dated November 28th, for this item, a copy of "Education for Safe Living", which was returned to you several weeks ago. This book had been sent to me for inspection.

I trust your credit memo will cancel this charge.

Sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.