

September 3, 1940

Mr. John Pfitsch
Pflugerville, Texas

Dear Mr. Pfitsch:

I have your letter to Dr. Allen including your transcripts from the Texas Lutheran College and the University of Texas.

I find that you have met the requirements in Human Anatomy and Physiology; however, accepting your student teaching for three hours I note that you have had but nine hours of education. One of our requirements for entrance to graduate work is fifteen hours of education; therefore, you would be deficient in six hours of undergraduate work in this field, two hours of which I would suggest be Introduction to School Administration which would cause you to take the 30 hours work on a graduate level plus six hours of education on the undergraduate level. This would require perhaps a year and a summer, as I find it very difficult for a man to complete his Master's work (which includes the writing of a thesis) in a single year.

I might explain that our arrangement for a Master's Degree calls for at least fifteen hours of education on a graduate level, and the remainder in physical education on a graduate level. The thesis is considered education and counts for from two to eight hours, depending upon the topic selected.

I am filing your letter along with your transcripts for future reference. Should you decide to come to the University of Kansas I shall be pleased to do everything I can to help you in your enrollment and the arrangement of your work.

Sincerely yours,

Edwin R. Elbel
Associate Professor of Physical Education

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cc: Dr. Elbel