

WESTERN STATE TEACHERS COLLEGE
KALAMAZOO, MICHIGAN

DEPARTMENT OF PHYSICAL EDUCATION

February 22, 1939.

Mr. Forest C. Allan,
Director of Athletics,
University of Kansas,
Lawrence, Kansas.

Dear Sir:

Kindly consider my application for a position at your school as custodian of athletic equipment and caretaker of any other physical education equipment or locker-rooms.

During four of my five years of experience in a college system I had complete charge of all athletic equipment and locker-rooms. I also had charge of all general physical education locker-room facilities. I know how to organize and mark equipment with stencils; how to check easily and record distribution of this equipment. I know how to repair shoes and how to operate light sewing machines. I know how to chart locker-rooms to insure the most use of the locker facilities available.

At present I am employed at Western State Teachers College; Kalamazoo, Michigan (largest teachers college in the United States) from which I recently received my A.B. degree. However, I am employed only a few hours each afternoon because of insufficient funds to pay for a full-time man.

If there is a possibility of a position now or at a later date at your school, please advise me concerning the same.

Sincerely,

Yeoman Pe Long
Yeoman PeLong