

Attica, Ohio
May 29, 1940

Mr. Forrest C. Allen
Department of Physical Education
University of Kansas
Lawrence, Kansas

Dear Mr. Allen:

We are happy to know that we can make arrangements whereby you can come to Toledo for our meeting on November 1. We will take care of your hotel expenses while you are in Toledo and pay you the \$50.00 flat fee.

I shall send you a copy of the printed program at a later date.

Please accept our thanks for your help in building the program for this meeting.

Sincerely yours,

Royce M. Kaufman
Secretary

Northwestern District Board

LMK:th

May 27, 1940.

Mr. Lloyd M. Kaufman,
Superintendent, Attica Rural Schools,
Attica, Ohio.

Dear Superintendent Kaufman:

This will acknowledge your favor of the 14th instant. I realize what financial difficulties your school would have in endeavoring to pay the expenses of a speaker from this distance. I am also sure that you will realize that while the meeting is of short duration, there are at least two days lost in making the trip, and for that reason it is difficult for me to budget my time so that I can spend the maximum time here at the University where I obtain my livelihood.

However, my desire has always been to meet the fellows in my profession and to do what good I can in spreading the gospel of clean sportsmanship and keen competition.

Doubtless Mrs. Allen will accompany me, and during this time of year, on November first, it is generally fine weather to be out of doors. I notice that November 1st is on Friday. This will necessitate my leaving the University on Thursday. If you can take care of our hotel expenses while we are in Toledo, plus the \$50.00 flat fee, I will be happy to come.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

ATTICA RURAL SCHOOLS

LLOYD M. KAUFMAN, SUPERINTENDENT

ATTICA, OHIO

May 14, 1940

Mr. Forest C. Allen
University of Kansas
Wichita, Kansas

Dear Mr. Allen:

I am happy to know that your services are available for our meeting in Toledo on November 11.

The Northwestern District Board must finance this meeting. It seems almost impossible for us to pay the \$50 fee and expenses. I have discussed this matter with our chairman, Supt. F. H. Kinley of Findlay. He has suggested that we offer you a \$50 flat fee. We are doing this only because our funds are limited. We want to do every thing in our power to get you to come to Toledo for this meeting.

Will you inform me at your earliest convenience if you can help us out in our difficulties? As I stated before, this meeting will be a dinner meeting, lasting approximately one and one-half hours.

May we hear from you soon?

Sincerely,

Lloyd M. Kaufman

LMK:eh

April 30, 1940.

Mr. Lloyd M. Kaufman, Secretary,
Northwestern District Board,
Attica, Ohio.

Dear Mr. Kaufman:

Last year Mr. Floyd Rowe gave me a \$50.00 honorarium and my expenses to and from Cleveland, Ohio, where I had meetings at Cleveland, Collinwood, and McDonald. The Cleveland meeting was an interpretation meeting at night, and the next afternoon and evening I went to the other rules interpretation meetings.

I have made no appointments for next year and am quite sure that I can arrange to get away on November 1st.

I shall be glad to hear from you again.

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

Attica, Ohio
April 23, 1940

Mr. Forrest C. Allen
University of Kansas
Wichita, Kansas

Dear Mr. Allen:

The Northwestern District Board sponsors the Athletic Banquet for the superintendents, principals and coaches held annually in connection with the Northwestern Ohio Teachers Association meeting in Toledo.

We would like to know if you can accept an invitation to speak at this banquet, which will be held this year on Friday, November 1, at 6 P.M.

In the event that you are free to come to Toledo on this date, will you kindly inform me of the fee necessary to obtain your services?

Sincerely yours,

Royce M. Kaufman
Secretary
Northwestern District Board

LMK:th

October 28, 1940

Mr. Lloyd M. Kaufman
Secretary, Northwestern District Board
Attica Rural Schools
Attica, Ohio

Dear Mr. Kaufman:

I am writing to inform you that you may expect me at your Northwestern District Athletic Board Banquet Meeting for superintendents, principals and coaches, to be held in connection with your Northwestern Ohio State Teachers Association Meeting in Toledo. I am informed that the time of the meeting is 6:00 P.M., November 1.

If I do not hear from you before leaving Lawrence as to what hotel I shall stay in in Toledo, I will inquire at the Ohio State Teachers Association meeting as to where I can find you or your group. You may count on my being present.

In your letter of May 29 you stated that you would send me a copy of the printed program. I have received the same and thank you for it.

If time is too short for a reply to me, please wire me at my expense. I am leaving Lawrence on Friday morning.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

P.S. Please make hotel reservations for me and let me know at which Hotel I am to stay. Mrs. Allen will accompany me, but a room for two with a double bed will be satisfactory.

October 28, 1940

Manager
The Hotel Sherman
Chicago, Illinois

Dear Sir:

The writer must speak at the Toledo, Ohio High School Coaches Association on November 1 and Mrs. Allen and I expect to stop at your hotel on November 2. We will be there until we leave for Milwaukee on the 6th, where I have another High School Athletic Association meeting on the 7th.

We want nothing expensive; something rather moderate in price.

I expect to have a conference with Major Griffith while in Chicago so your hotel affords me the best opportunity for a convenient meeting.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

NWOTA

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of this change many of us find ourselves in a state of no little confusion in adapting our methods and transferring our thinking to this newer and, we believe, more practical "workshop of related pupil interests." We need guidance and suggestions for practical applications so our efforts in this field will show progress and results.

We have been watching the Social Study theory being successfully put into practice in many private schools in the last decade. It is a growing thought in the theory of the "New Education." With the child in mind, we must adapt our teaching and curriculum to pupils' interests and attitudes and teach concepts that become meaningful to them. Let us then try to build our procedures so our pupils can take their places in the changing social order in which they find themselves, and so they can practice effective living in such an order at any later period.

We shall have to change our aims and objectives from "acquiring of mere knowledge and a few fundamental facts" to creative self-expression, growth in capacity for wise use of leisure, improvement in social helpfulness, and development in the ability to plan and make choices.

To help us fulfill some of these ambitions and to show us the way, we have turned to two outstanding people in the fields of Pupil Guidance and Social Studies, Miss Elizabeth Mechem of Ann Arbor and Mr. Lloyd A. Cook of Ohio State University.

Miss Mechem comes to us from the University Elementary School of Ann Arbor. Quoting from Dr. Willard Olson, Director of Research in Child Development, he states, "Miss Mechem is the Psychometrician in the University Elementary School and in addition to mental examining has done case interviewing so that she has a real appreciation for the individual feeling side of the guidance program. She will do an excellent piece of work around the general theme of "Guidance for the Elementary Pupil."

Mr. Cook has been concentrating for the past three years on Social Studies, and has acted as consultant for both the Progressive Education Association and the Commission on Teacher Education of the General Education Board. At Ohio State University, as an associate professor in the Department of Sociology, he teaches courses in the College of Education which are largely concerned with this problem in schools of all levels.

ART DEPARTMENT

Place: Small Auditorium, Toledo Museum of Art

Time: 2:15 P. M.

Chairman: Miss Hazel Bartley, Libbey High School, Toledo

Address: "The Importance of Design in Art Education"—Miss Elsa Ulbricht, Instructor in Art Education, Milwaukee State Teachers College, and Sponsor of Milwaukee W.P.A. Handicraft Project

Discussion: Opportunity will be given for questions and suggestions

Note: Miss Ulbricht will bring examples of work from the College and the W.P.A. Project which, under her supervision, has become nationally known for the excellence of the crafts produced. All persons interested in crafts or design, are invited to attend the illustrated lecture and exhibit at the Toledo Museum of Art at 2:15 P. M. on November 1.

Business: Election of Chairman for ensuing year

PROGRAM

NORTHWESTERN OHIO ATHLETIC ASSOCIATION

Place: Y. M. C. A., 1110 Jefferson Street, Toledo, Ohio

Time: 5:15 P. M. promptly

Chairmen: F. L. Finley, Findlay; Charles Secoy, Kenton; Glen Slough, Walbridge; B. W. Cotterman, Alger; Lloyd M. Kaufman, Secretary, Attica

Dinner: Table Service—\$1.00

● **Address:** Dr. Forest C. Allen, Varsity Basketball Coach, University of Kansas

● **Address:** C. E. Forsythe, Director of Athletics, Michigan Athletic Association

Remarks: H. R. Townsend, Ohio High School Commissioner of Athletics

Movies: Foul Shooting, Hand Ball, Interpretation of the New Basketball Rules—Bunny Leavitt, Chicago

The meeting will close in time for you to attend the High School Football game in the evening. Everyone interested in athletics is welcome. Send your dinner reservations direct to Supt. Lloyd M. Kaufman, Attica, Ohio.

BUSINESS EDUCATION DEPARTMENT

Place: Auditorium, Lagrange School (Corner Lagrange & Erie Streets)

Time: 2:15 P. M.

Chairman: Vernon R. Alberstett, Toledo

PROGRAM

Business Meeting: Election of Officers

Panel Discussion:

Subject—"How Well Do the Present-Day Offerings of Our High School Departments of Business Education Meet the Changing Needs of Business and Education?"

Speakers—Dr. Helen Reynolds, Instructor in Business Education, New York University, New York City

Mr. M. A. Clark, Manager of the Industrial & Public Relations Department, United States Rubber Company, Detroit, Michigan

Question and Discussion Period:

Attention is called to the fact that your officers have brought together again representatives of both business and education. Specialists in the field of business education agree that it is vitally important for teachers in this field to have more and closer contacts with the business world. With this thought in mind, the above program has been arranged.