

INFORMATION REGARDING POSITIONS IN THE
PHYSICAL TRAINING DIVISION OF THE A.A.F.T.T.C.

1. Classification of Positions

Three (3) types of positions are available in this District: Associate Directors, Assistant Directors, and Junior Directors. (See next sheet for Qualifications for Physical Training Personnel).

2. Duties

Associate Directors have charge of the administration of the program in the replacement centers and training schools. Assistant Directors may be in charge of the administration of the program at a smaller training school or assist the Associate Director in the larger school. Junior Directors may have entire responsibility in a small training or factory school, but the majority of the Junior Directors will be assigned as instructors in the large training schools.

3. Grade of Personnel on Military or Civil Service Status

- (a) Associate Directors may work on the CAF-9 rating or may be recommended for a commission up to the grade of Captain if over 30 years of age.
- (b) Assistant Directors may be employed on the CAF-7 rating, or may be recommended for a commission up to the grade of Captain if over 30 years of age.
- (c) Junior Directors may be employed on the CAF-5 rating, or may be recommended to the grade of Lieutenant if over 30 years of age. If under 30 years of age, may be recommended for Officer Candidate School after three (3) months of service. If successful in completing Officer Candidate School, will be granted commission of Second Lieutenant and returned to Physical Training Division. Salary of Civil Service rating is paid during attendance at Officer Candidate School.

4. Procedure To Be Followed By Applicant

- (a) Obtain from this office form - "APPLICATION FOR APPOINTMENT AS PHYSICAL DIRECTOR". Complete this form as indicated and return to this office.
- (b) IF ABOUT TO BE INDUCTED BY THE SELECTIVE SERVICE, request permission of your draft board to enlist in the A.A.F. or await your induction through regular Selective Service channels. If applicant is assigned in either event to the A.A.F.T.T.C., notify this office so we may acquaint the Director in charge of the Physical Training Program at the Replacement Center of applicant's qualifications. There is no certainty that applicant will be placed in this program, but our Division will make every effort to place him in the Physical Training Division. See 3c - Relative to O. C. School recommendation after three (3) months service.
- (c) If employed on Civil Service rating, will report at own expense to District Headquarters, Denver, Colorado. Salary will start on arrival. After a short training period, assignment will be made to station with travel to that station paid by Army Air Forces.

5. Tenure

Civil Service appointments for these specialists is for the duration and six months thereafter.