

**HEADQUARTERS**  
**AIR CORPS TECHNICAL TRAINING COMMAND**  
**OFFICE OF THE COMMANDING GENERAL**

44/0

20 EAST ARCHER STREET  
TULSA, OKLAHOMA

December 6, 1941

Dr. F. C. Allen,  
Director of Physical Education,  
University of Kansas,  
Lawrence, Kansas

Dear Dr. Allen:

Recently Mr. J. B. Miller, former Director of Physical Education, University of Tulsa, has been assigned to this Command as Director of Physical Training.


In order to complete the staff a number of additional men are required for positions as Junior Directors of Physical Training at \$2000 per annum under a civil service appointment. Assignments are available at Chanute Field, Rantoul, Illinois; Scott Field, Belleville, Illinois; Keesler Field, Biloxi, Mississippi; Sheppard Field, Wichita Falls, Texas; Lowry Field, Denver, Colorado; Ft. Logan, Denver, Colorado; and Jefferson Barracks, St. Louis, Missouri.

These men must have the following qualifications: Graduate of an accredited college or university with a B. S. degree, or major in physical education, or a graduate of an accredited college or university with a minor in physical education, plus one year of graduate work in the field of physical education. In lieu of graduate work two years full time paid experience in physical education will be required. Not over forty five (45) years of age.

Qualified men in your organization, or graduates of your institution, who are interested in such a position should communicate with these headquarters.

Your cooperation and assistance will be greatly appreciated.

Yours very truly,

  
MILTON H. MEDENBACH,  
Captain, Air Corps,  
Asst. Adj. General