Springfield, Mass.

March 3, 1942

Dr. Forrest E. Allen University of Kansas Lawrence, Kansas

Dear Dr. Allen:

Your letter to Mr. Affleck concerning revisions in our program of health, physical education and recreation has been referred to me for reply. Mr. Affleck has retired from active duty but we have drafted him to do some teaching in our department so that he is still connected with the College. Mr. Affleck reached retirement age two years ago.

We have worked in a committee in our department for two years on a revision of our physical education skills and methods and materials program. Last year we worked on the policies regulating this program concerning time, content, etc., and this was put into effect at the opening of the fall term. This year we have been outlining the content of the various activity courses in the form of a syllabus which is ready to go to the printers within a few weeks. We felt that this work has been about 75% increased in time on the professional program of physical education activities. This is on the professional program. We have increased the time for the skills work as well as the methods and materials related to the teaching of these activities. We are requiring knowledge of the activities as being just as important as the perfection of personal skills. We have put this program into operation this year and are very pleased with the results. As soon as we have available the syllabus I shall be pleased to send you a copy.

For the non-professional physical education program we have required a minimum of three hours per week in skills and methods and materials. Knowledge of the activity is also required in the service program. This program, as you of course know, deals only with a small part of the college enrollment. The service program at Springfield is not as big a problem as at the University of Kansas. Our program, however, is required for four years.

Our professional requirement for the freshman year is two hours per day, which represents an increase of double that of last year. The average for the other three years is about eight hours per week. We have found through the experiences of the