

February 15, 1945

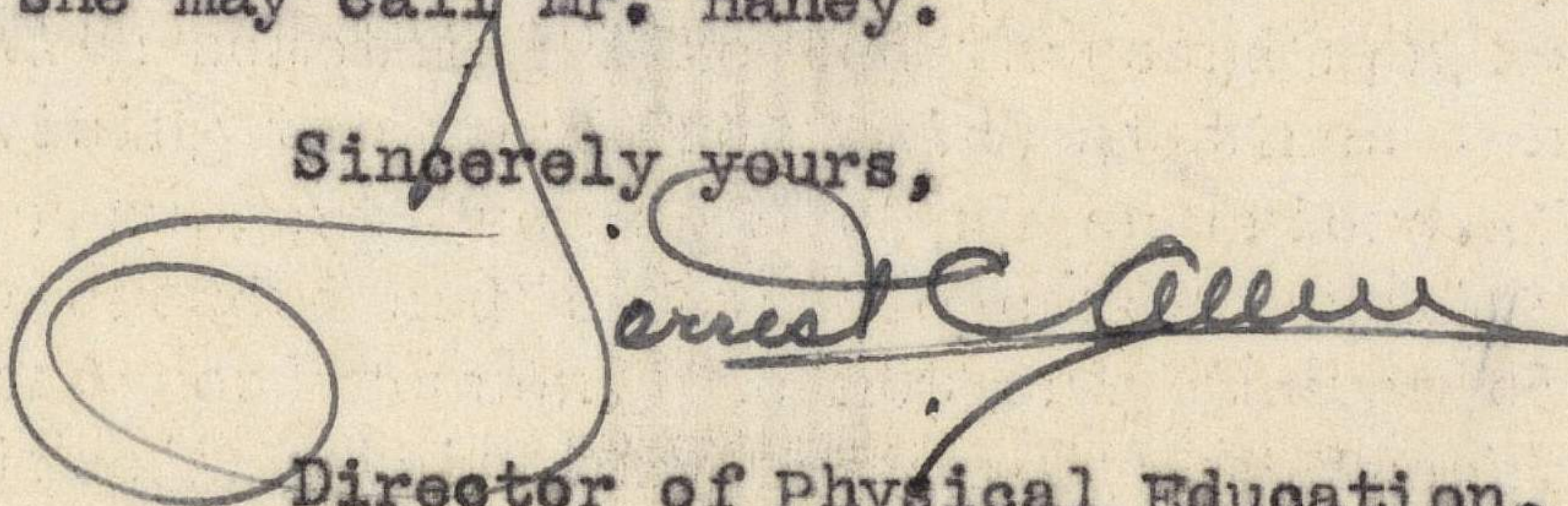
Memo - Messrs. Shenk
Strait
Kanehl
Schaake

This is a reminder of the meeting in my office next Tuesday morning, February 20th, at 9:30. I think you have all seen copies of Henry Shenk's letter about post-war physical education. Please bring any additional suggestions to the conference.

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I have noticed an absence of odor coming from the basement after writing Mr. Haney about it. At the first recurrence of this odor I wish you would notify Mrs. Hulteen so that she may call Mr. Haney.

Sincerely yours,



Ernest Allen

Director of Physical Education.