

November 21, 1941

Dr. E. R. Elbel
Miss Ruth Hoover

Dear Colleagues,

There will be a meeting of the faculty of the School of Education on Tuesday, November 25.

Dean Smith will have presented the suggested program of physical education to his administrative committee prior to the faculty meeting and the faculty will act at that time on the proposed offering.

Will you both kindly be present at that faculty meeting. Miss Hoover, will you please speak to Miss Stapleton and Miss Schilling and Doctor Elbel will you notify Mr. Sherk of the meeting?

While it is not absolutely necessary for the whole group to be there, if they are able to attend it would be well.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball and Baseball Coach

FCA/pg