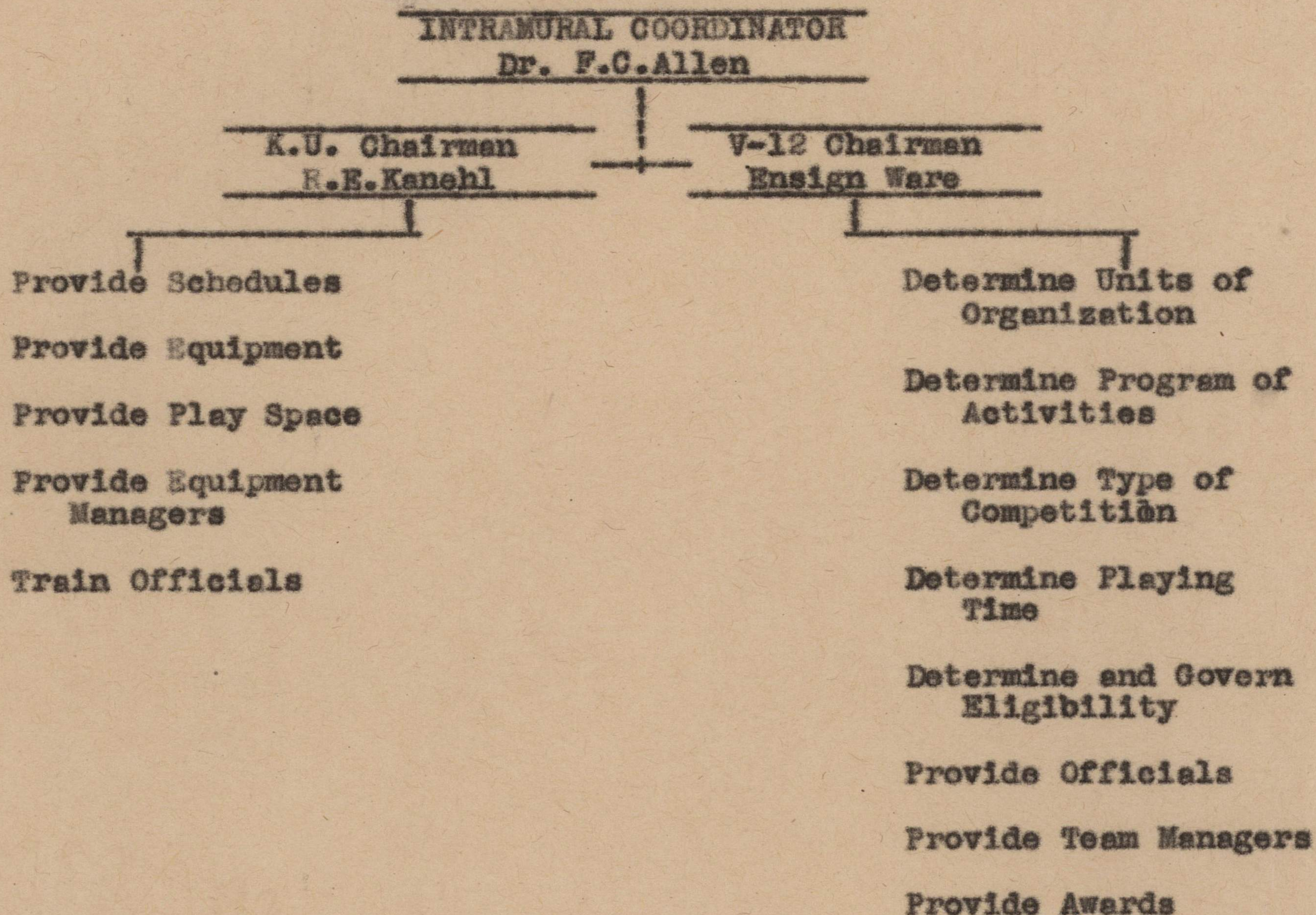


A

V-12 INTRAMURAL  
PLAN OF ORGANIZATION



ACTIVITIES

- |                  |                              |                     |
|------------------|------------------------------|---------------------|
| 1. Baseball      | 9. Physical Efficiency Tests | 16. Swimming        |
| 2. Basketball    | 10. Ping Pong                | 17. Tennis          |
| 3. Boxing        | 11. Playground Ball          | 18. Touch Football  |
| 4. Cross country | 12. Relay carnival           | 19. Track and Field |
| 5. Gymnastics    | 13. Soccer                   | 20. Volley ball     |
| 6. Handball      | 14. Speedball                | 21. Water polo      |
| 7. Horse shoes   | 15. Steeple Chase            | 22. Wrestling       |
| 8. Obstacle Run  |                              |                     |



18-6-B

V-12 INTRAMURAL  
PLAN OF ORGANIZATION

- - -

INTRAMURAL COORDINATOR  
Dr. F. C. Allen

K. U. Chairman  
R. E. Kanehl

V-12 Chairman  
Ensign Ware

Provide Schedules  
Provide Equipment  
Provide Play Space  
Provide Equipment  
Managers  
Train Officials

Determine Units of  
Organization  
Determine Program of  
Activities  
Determine Type of  
Competition  
Determine Playing Time  
Determine and Govern  
Eligibility  
Provide Officials  
Provide Team Managers  
Provide Awards

ACTIVITIES

1. Baseball  
2. Basketball  
3. Boxing  
4. Cross Country  
5. Gymnastics  
6. Handball  
7. Horseshoes  
8. Obstacle Run

9. Physical Efficiency  
Tests  
10. Ping Pong  
11. Playground Ball  
12. Relay Carnival  
13. Soccer  
14. Speedball  
15. Steeple Chase

16. Swimming  
17. Tennis  
18. Touch Football  
19. Track and Field  
20. Volley Ball  
21. Water Polo  
22. Wrestling



Monthly report July  
Aug  
Sept

B

FORREST C. ALLEN - Director of Physical Education  
Intramural Director for V-12  
Coordinator of Physical Training Programs  
for V-12, A-12, Naval Cadets, Machinists'  
Mates  
Varsity Basketball Coach  
Instructor in civilian Physical Education

HENRY SHENK - Assistant Coordinator of Physical Education Program  
Instructor in V-12 Physical Training  
Ground Instructor, Naval Cadets\*  
Varsity Football Coach  
Varsity Track Coach

\*Mr. Strait is teaching the Naval Cadets, but if anything should happen to Strait, Shenk would have to take over.

REGINALD STRAIT - Supervisor of Swimming Pool Sanitation  
Ground Instructor, Naval Cadets  
Instructor in V-12 and civilian Physical Training  
Supervisor of Practice Teaching for University  
High School

RAY KANEHL - Assistant Coordinator of Physical Education Program  
Coordinator of Schedules for Physical Education  
Activities  
Instructor in V-12 Physical Training  
Assistant to Director of Intramurals for V-12  
Administrative work in Allocation of Class Assign-  
ments for P. E. Personnel

DEAN NESMITH - Instructor in V-12 Physical Training  
Athletic Team Trainer, Equipment and Property Man\*

\*During the academic year Dean Nesmith is in the treating room taking care of injuries in the morning and afternoon. Afternoons he reports at the varsity field or gymnasium to equip and treat the athletes before and after practice.

All A-12 Instructors are carrying a full load of teaching.



UNIVERSITY OF KANSAS  
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

May 21, 1943.

Memorandum to Dr. Allen -

Tuesday morning the Chancellor's Office called me and I went over at the Chancellor's request. He wanted me to check up on the progress being made on the filter for the swimming pool, and see if we could expedite getting the filter in shape. He asked me to do this since you were gone and wouldn't be back until the end of the week, and Mr. Strait was out of town for the day.

As you know, I was unfamiliar with what had been done, but Mrs. Hulteen gave me the correspondence on the subject and I went to work. After talking to Mr. Bayles, it seemed wise that I go to Kansas City and try to get a high priority on the pump and lint and hair catcher. I went to Kansas City on Wednesday and talked to Mr. Bacharach, of the Bacharach Water Purification Company, who informed me that Mr. Livingston was flood-bound in Oklahoma and would not be back until probably the latter part of the week. They gave me a description of the pump and lint and hair catcher needed to do the job which Mr. Livingston had recommended, to take to the WPB office.

I also asked them how long it would take to get the necessary repairs done on the filter. They said that the sand and gravel came from Turner and that they had lots of it on hand, and also had the brass bushings and strainers in stock. However, the man they have working in Oklahoma probably could not come to Lawrence for at least two or three weeks. They suggested the possibility that if we could get a plumber to do the work Mr. Livingston could come over two or three days and supervise the installation, and they thought it would take only two or three days to do the job. They have not of course received the requisition from the State Business Office as yet for the \$107.00 order, and of course have not received the priorities for this material either.

I suggest that you try to get someone here to do the job with Mr. Livingston's supervision if we expect the job to be done within the next week or so.

I might say the reason that the Chancellor is so anxious to get this work done is because 487 V-12 Naval reserve students will be on the campus the first of July, and the Navy stipulates that swimming be a part of their conditioning program.

I talked to some members of the War Production Board in Kansas City and have sent in forms to get a priority rating on the pump



and hair and lint catcher. I stressed the fact in filling out the forms that we needed a high priority rating because the University was performing this service for the Navy reserves and that our present equipment was not adequate to care for the additional load which would be imposed on the filtering system if we are to keep the water in a sanitary and healthful condition.

I am writing you this memorandum so that you will know why I was asked to do this and just what steps I have taken. I will be glad to talk to you about it at your convenience.

Sincerely,

Henry Shul



C

UNIVERSITY OF KANSAS  
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

May 21, 1943.

Memorandum Concerning the V-12 Program:

The Chancellor held a meeting of the Engineering faculty and others concerned with the V-12 program Tuesday afternoon, May 18. Since I was the only Physical Education faculty member in town he asked me to attend. I want to give you a few of the items which I noted at this meeting. We will undoubtedly be given more detailed information later, but I thought you would like to know what the V-12 set-up is.

Four hundred eighty-seven V-12 students will be enrolled in the Engineering School the first of July. About twenty per cent of these boys will be freshmen, and the rest will be Engineering students who have been in the V-1 or V-7 programs who will be transferred to the V-12 program. These students are to be recruited from within a radius of 300 miles. The Navy will give 20 minutes of setting up exercises to these boys each day. In addition, we are to give one hour per day of physical conditioning to these boys, six days per week. This period is to be given over to calisthenics, swimming and sports.

They are also desirous of having some sort of an intramural program and they state that these boys will be permitted to take part in intercollegiate athletics. However, they will be required to take at least 18 hours of work in the Engineering School, which will probably not leave a great deal of time for outside activities.

None of these students are to be permitted to do any outside work for remuneration. Apparently their gym clothing will be issued by the Navy. We are responsible for gymnastic equipment and giving the work, keeping the records, order, and so forth, but the Navy will take care of all discipline. Mr. Leonard Axe is the coordinator of this program with the University, and Commander Buhl will handle the Naval discipline.

An item of interest is that faculty members teaching half-time in this Naval program are to be deferred from military service.

Another item that I think will be of interest to you is that less than half of the V-12 candidates passed the physical examination to get into this Navy program.

It is expected that we will have a contingent of 487 V-12 students on the campus from July first until the war is over. Each new



semester a group of freshmen are to be admitted as the seniors are graduated. As I understand it, all of these V-12 boys will be in uniform, and books will be provided for them. They will be housed in fraternities and messes in the Union Building.

I understand that on the 24th of May there will be a contingent of about 120 medical students who will be put in uniform and will be housed in the ATO and Sigma Chi fraternity houses, and they too will probably have to take physical conditioning.

Sincerely,

Henry Sherk



Dr. Allen:

This is far from being complete but is just a rough outline of what might be done ~~if~~ we have to take care of 1600 men. I think it could be worked out and I'll be glad to do more work on it, or revise it or junk it as you see fit. I hesitated to work it out too completely when there is so much uncertainty as to how many men we will have to provide for and what the situation may be in a few weeks.

Henry



D

A Suggested Program of Activities Based Upon an  
Estimated Male Enrollment of 1600 Students  
in Compulsory Physical Education.

I. A Year's Program of Activities

Since the main purpose or objective of the compulsory program is toughening and conditioning men, only vigorous activities involving increased respiration, circulation and perspiration are to be used. The first ten minutes of each period will be devoted to calisthenics, running and general conditioning and body building work.

The large numbers involved necessarily limit the number and type of activities that may be used in the program. Below are listed activities for the various seasons of the year in addition to the ten minutes conditioning work with which each period will be started:

<u>Outdoor Fall (8 wks.)</u>	<u>Indoor Winter (20 wks.)</u>	<u>Outdoor Spring (8 wks.)</u>
Touch football or soccer	Basketball	Softball
Obstacle course	Boxing	Obstacle course
Relays	Wrestling	Track & field
Low org. games such as	Tumbling	*Tennis
dodgeball, bombardment,	Apparatus	*Handball
etc.	Swimming	*Swimming
○ Swimming	Volleyball	*Equitation
*Tennis	Track	*Cross country
*Handball	Relays and low org.	
*Equitation	games	
*Cross country (hiking)	Hiking	
	Equitation	

\* optional 2 days per week but one must be chosen

○ Swimming compulsory 2 days per wk. for non-swimmers while pool is low in the fall



II. A Typical Hour's Work for any group follows:

8:30 - Check out basket

8:37 - Be on floor

8:38 - Check roll

8:38 - 8:50 - Running and chinning

8:50 - 9:10 - Tumbling

9:10 - 9:20 - Shower and change clothes.

III. A typical weekly program is attached based upon a situation where a load of 200 students is handled each hour during the 8 hours of the day.

Ability to pass a swimming test would be required of each student - otherwise he would be required to take elementary swimming.



nHourly Program - 1 week (Fall)

	Monday	Tuesday	Wednesday	Thursday	Friday
Stadium Group A 40 men	10 min. calisthenics and running 20 min. Touchfootball	10 min. calisthenics and running Tennis, handball, eq., hiking, obstacle race, relays, low org. games.	Same as Mon.	Same as Tues.	Same as Mon.
Stadium Group B 40 men	10 min. calisthenics and cond. Tennis, handball, eq., hiking, obstacle race, relay races.	10 min. calisthenics and running 20 min. Touchfootball	Same as Mon.	Same as Tues.	Same as Tues.
Audit. Group 40 men	10 min. Calisthenics and running Touchfootball	Same as Monday	Same as Monday	Same as Monday	10 min. Calisthenics Tennis, handball, eq. hiking, obstacle race relay races, low org. games.
Rob. Gym. Group A 40 men	10 min. calisthenics and running 20 min. Touchfootball	10 min. calisthenics and running Tennis, handball, eq., hiking, obstacle races, relay races, low org. games, etc.	Same as Monday	Same as Tues.	Same as Mon.
Rob. Gym. Group B 40 men	10 min. calisthenics and running Tennis, handball, equitation, hiking, obstacle races, relay races, etc.	10 min. calisthenics and running 20 min. Touchfootball	Same as Monday	Same as Tuesday	Same as Mon.

Swimming T-T  
For elem. swimmers  
from all classes

Swimming T-T  
For elem. swimmers  
from all classes



Some <sup>2m</sup> Duplications of the Proposed Program

1. Allocation of male students for Phys. Ed.

With an estimated enrollment of 1600 men and 8 class periods daily, it seems logical to presume that if the classes are to be relatively even in size, 200 students would have to be handled each hour. It is very important in dealing with large numbers that each class be of approximately the same size in order not to put a greater strain on facilities that would be under the best conditions very overcrowded. The problem of a program of physical activities can not be divorced from the facilities available.

2. Facilities.

In the spring and fall there should be ample room for the students outside if the intramural and athletic fields are all expanded to capacity and put in good condition.

During inclement weather and the winter months, the problem of indoor facilities will be acute but may be handled if certain conditions are met:

1. The stadium dressing rooms will have to be used at least 7 periods per day with 2 instructors and 80 students meeting there each hour. During the winter months these classes would have to meet on the indoor track under the East Stadium which would have to be heated.

2. The gym floor in the auditorium will have to be available 8 hours per day with a class of 40 meeting there each hour.

3. A class of 40 men will have to meet in the large gymnasium of Robinson each day, 8 periods per day.

4. Forty men will have to be accommodated each hour in the small gym on the lower floor of Robinson.



5. The swimming pool would have to be used each hour 2 days per week for non-swimmers. The maximum load that can be handled in the pool is 30 students.

6. While we have enough baskets, the check room would have to be re-modeled to facilitate the checking of baskets or too much time would be wasted checking baskets in and out.

7. All varsity teams using the gyms as well as intramurals would have to use the gyms after 6 p.m.

8. The teacher training program would have to be greatly curtailed since facilities would not be available.

9. The University High gym classes would not be able to use the gym as they have in the past.

3. Staff. Five or six capable and trained full-time instructors would be necessary to handle the physical fitness program. The Navy recommends 30 as the ideal size for a class and one man should not be required to handle more than 40 men per hour.

Each full time instructor should have student leaders and assistants.

In addition to the physical fitness program, one or two men would be needed to handle the professional program which should, by all means, be continued and expanded.

4. Supplies and Equipment. Sufficient softballs, bats, footballs, tennis balls, handballs and other items of equipment will have to be purchased in quantity and will involve a considerable outlay of money.



5. The intercollegiate, intramural and other programs would have to undergo some readjustments under the required P.E. Any boy taking part in intercollegiate sports should be excused from the required program.

In conclusion, it should be pointed out that the success or failure of such a program will be largely dependent upon the enthusiasm, leadership and ability of the instructors.



E

UNIVERSITY OF KANSAS  
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

January 15, 1943.

Dear Dr. Allen:

In connection with our physical conditioning program for next semester, there are some policies and details which Mr. Strait and I have talked about and which we are presenting for your consideration. We know that we are going to do a much better job next semester than we did last and we want to iron out some of the rough spots that we have found in our program before enrollment next Tuesday. I have itemized these points for your convenience.

1. Our department should receive regular weekly reports from Mr. Mix's committee as to what disposition has been made of cases sent to them. These reports in turn when received by our department should be given immediately to the individual instructors in charge of each class so that they will know the standing of their students. Mix's committee could have a special form printed for each student. In a great many instances <sup>not necessary</sup> the committee would take some action and the instructors would never find out just what action had been taken.

2. After the first two weeks no changing from one class to another should be permitted except possibly under very extreme or unusual circumstances.

3. I feel that we should require all students including ROTC to report each day to their conditioning classes until ROTC drill begins. Any student who fails to show up should have his class card sent back to his respective school immediately at the end of this period with the words "never appeared" encircled. Any student who failed to show up would have some explaining to do to his respective dean under this procedure and we would have no responsibility in the case unless he brought another enrollment card. Of course, no instructor should allow a student to remain in his class for whom he has no class card.

4. A policy should be established of turning in absence reports each Friday of all people who have absences in excess of three. Mrs. Hulteen and Mr. Strait agree that this would facilitate the bookkeeping and give us a uniform procedure. ✓

8 5. We have not had a definite policy with respect to excused absences. We feel that for all absences in excess of a maximum of 9, whether they be excused or unexcused, the student should make up the absences hour for hour or be given an incomplete at the end of the semester. (1)

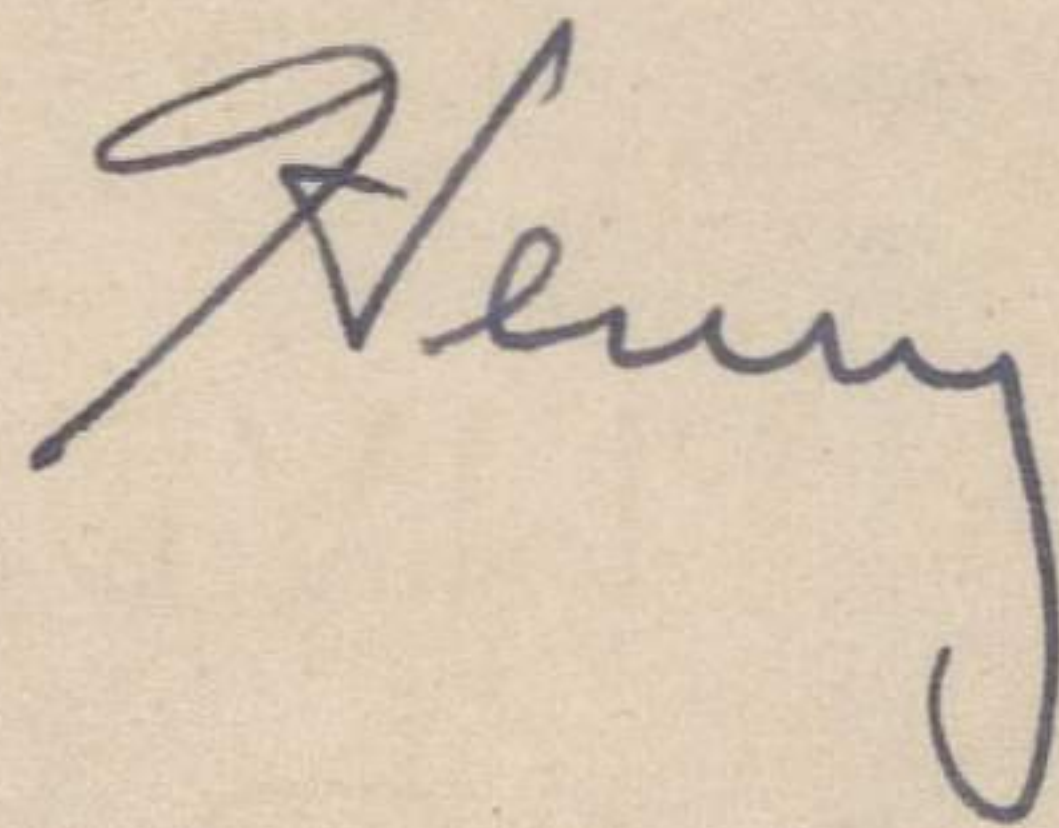


6. What should our policy be about allowing students to enroll in one of the navy sections for 5 hours a week if they want to do so even though they are not in one of the naval reserves?

7. We will need a meeting of all the leaders Tuesday night after enrollment to explain procedures and be ready to start classes Wednesday morning.

With the exception of some details in starting the program, these are the problems that come to my mind now.

Very sincerely,

A handwritten signature in cursive script, appearing to read "Henry".

P.S. It seems to me we should have some statement from the proper University officials with respect to Track next semester. If they plan to have indoor track then we cannot use the stadium for a conditioning class; if not then we may need to use the stadium. So far as I know, there has been nothing done and I presume Bill Hargiss will be starting his track practice at once.



F  
October 29, 1942.

Mr. Henry Shenk,  
Department of Physical Education.

Dear Henry:

I am glad to have your letter of this date which brings to focus a number of problems which should be straightened out.

In answer to your first question concerning the class cards of students who have never appeared in class, when these cards are assembled I will take them all to Dr. Mix and ask him what is to be done. I have already sent him a letter explaining our dilemma here in limited facilities.

The next problem, concerning the transfers from swimming to conditioning, or from one section of conditioning to another, I believe can be solved by having the instructor in whose section the student is now enrolled, sign the card. The swimming classes were offered as a screening test, and as soon as a student can pass this test he goes into a conditioning course.

It seems to me that we should compile a complete list of all transfers from one section of conditioning to another and send this to the deans of the schools concerned when the cards are returned.

Before we work out a scheme for grades to be turned in for Physical Education I, II, III, IV, etc., I should like to talk to Dr. Lawrence Woodruff, the Registrar. Some record should be kept here, as well as the deans' and registrar's offices, as to each student's enrollment in I, II, III, IV, etc.

After you have considered these suggestions I will be happy to talk it over with you and Mrs. Hulteen.

Sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

PCA:AH



UNIVERSITY OF KANSAS  
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

October 29, 1942.

Dear Dr. Allen:

Mr. Strait, Replogle and I have started signing cards and we have been running into difficulties as to enrollments. I feel that we need to be very careful about these enrollments, and there are some points that none of us are clear about. I am listing some of these problems below.

1. In each class there are a few men who have never shown up. According to College regulations those cards should have been turned in after the first three sessions. However, this was not done. What should be done with these cards? Should we sign them and check in the spaces "Never Appeared", or just what should we do with them?

2. In changing back and forth from conditioning to swimming, students are changed from one section to another. The instructor in swimming may sign the card and then in two weeks some other instructor will have the student in physical conditioning because he has passed the swimming test. Or the student in one section of physical conditioning may have been transferred from one section to another by our office help. There has often been no record sent to the dean of the school involved concerning these changes and the students have not had to have new enrollment cards. I am afraid there may be confusion in the offices of the various deans unless we have some departmental scheme for handling this.

I have been under the impression that in turning in grades for students in this department, the various instructors would turn in grades to Mrs. Hulteen and then the only grades which would be sent in to the various schools would be in Physical Education I, II, III, IV, etc., as the case might be. I do not even know whether it would be necessary for the individual instructors to sign the grade sheets in this case.

3. Another problem is the fact that only in a few cases did the advisors enroll the students in Physical Education I, II, III, IV, etc., but instead they enrolled them only in physical conditioning or swimming, as the case might be. How can we handle this problem when we turn in the grades?

Since the College is primarily concerned with some of these problems do you think we should take some of them up with them or how do you wish to handle them? We should have a uniform policy and some of these points have to be straightened out before we can get our records in shape.



-2-

I will be glad to have a conference with you whenever it is convenient to talk over these problems.

Very sincerely,

Henry Shuck



8

September, 23, 1942

Dr. L. E. Morehouse  
Department of Physical Education

Dear Dr. Morehouse,

I was greatly disappointed in looking over the schedule to see that you do not have some of these toughener courses. I hope that you can arrange your swimming schedule with proper supervision so that you will be able to head up two or at least one of these toughener courses. I definitely had that in mind and you remember when the Chancellor met you he asked if you were going to partake in the toughener courses and I said "You bet".

You and Henry talk this over and if you have any difficulty discuss it with me.

Sincerely yours,

FCA:bg

Director of Physical Education  
Varsity Basketball Coach



I

July 15, 1942.

Dean George B. Smith,  
School of Education.

Dear Dean Smith:

Henry Shenk and I have been working together on a proposed course in compulsory physical education, and I am submitting herewith a copy of our report.

A minimum of four hours credit should be given in physical education toward graduation. If physical education is compulsory a student will be required to do 124 hours for a baccalaureate degree and still do eight semesters of physical education in addition to the 124 hours, whereas heretofore they were given credit for four of these present eight semester hours of physical education. I am of the definite opinion that we should not discriminate against our own students in our department.

While there are many details and problems of administration that will have to be worked out if the proposed program is adopted, I think that the plan warrants very serious consideration on the part of University administrative officials. Some of the strong points of the plan are:

1. It is unique. No other university or college has a plan like it and the University of Kansas would be ahead of the procession.
2. It is sound. From a physical education and health standpoint the plan is in line with the best thinking in the country.
3. It furnishes motivation. Students can watch their own progress. Furthermore, standards are set up that will take a lot of the guess work out of our program as well as furnishing progression for the program.
4. It meets the need for physical conditioning and toughening. Students will be better able to meet the hazards of the present emergency by following our program. Ability to swim may be a means of saving the lives of many of our students. Students going into the armed services will be more quickly able



to adjust to vigorous Army and Navy routines if they are in good physical trim.

5. The plan provides opportunity for students to develop recreational skills in sports and games but only after they are in a fair state of physical condition.
6. The University of Kansas owes it's students an education. Many of the students at present are getting only part of it!

I shall be glad to discuss this proposed plan at your convenience.

Sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH  
Enc.



If P.E. is compulsory a  
student will be required to  
do 124 hrs for a Bacc. Degree  
and still do 8 semesters  
has of P.E. in addition to 124 hrs  
therefore they we give credit  
for 4 of these present 8 sem hrs of P.E.



UNIVERSITY OF KANSAS  
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

July 10, 1942.

Dr. Forrest C. Allen,  
Director, Department of Physical Education,  
University of Kansas.

Dear Dr. Allen:

I am submitting a proposed plan for compulsory Physical Education at the University next year. A minimum of four hours credit should be given in physical education toward graduation from the University. If the plan meets with your approval, I suggest that you send copies of the plan to Dean Smith and Chancellor Malott with whatever additions or corrections you see fit to make.

While there are many details and problems of administration that will have to be worked out if the proposed program is adopted, I think that the plan ~~warrants~~ very serious consideration on the part of University administrative officials.

Some of the strong points of the plan are:

1. It is unique. No other university or college has a plan like it and the University of Kansas would be ahead of the procession.
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6. The University of Kansas owes it's students an education. Many of the students at present are getting only part of it!

Very sincerely,

*Henry Shenk*

Henry Shenk.



J

November 14, 1941.

Miss Ruth Hoover,  
Dr. E. R. Elbel,  
Department of Physical Education.

Dear Miss Hoover and Dr. Elbel:

I understand that the Chancellor's Office is not at all happy with the catalog copy submitted, and I desire to have a conference with you in my office early next week to go over the matter. The copy goes to the State Printer on December 1st.

Last April 7th I wrote Dean Lawson as follows: "I have just had a conference with some members of our faculty regarding the small number enrolled in some of our classes. They tell me that where there were small enrollments in advanced work and a sizeable number in intermediate work, that they desired to put them together, but there was objection from the College Office in our doing this."

I distinctly remember that in my conference with you I found myself agreeing with the administration favoring the reduction of offerings. I recall telling you that the budget committee was of the opinion that due to the large number of courses in our department we should delete some of our offerings.

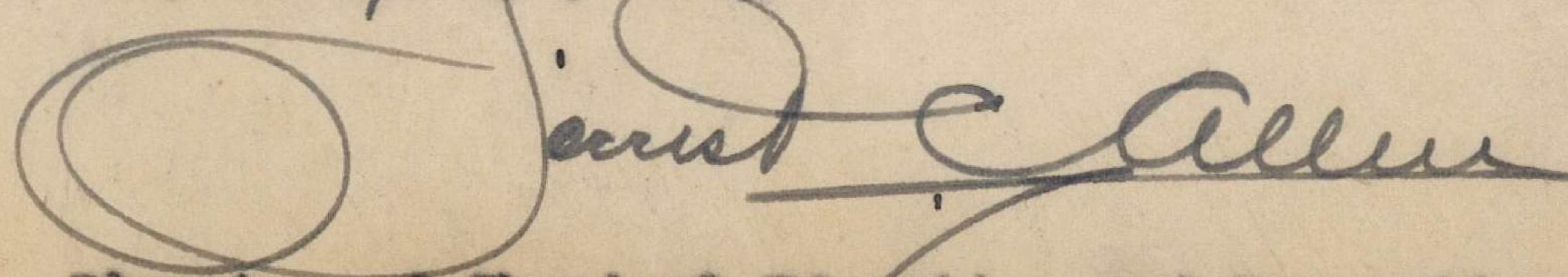
I am enclosing a copy of a letter from Dean Lawson dated April 9th in which he brings up this question: Do we really need to have Elementary, Intermediate and Advanced courses in swimming, tennis, fencing, tap dancing, etc.?

Henry Shenk came to me the other day and stated that Mr. Mott would like an advanced course in Equitation, and I told him that was out of the question, and not to consider it because the tendency is very definitely in the other direction.

So far as I am concerned, I would be in favor of having elementary and advanced courses, cutting out the intermediate sections. We have simply got to do something, and in my opinion, we can do a pretty good job of teamwork with the administration.

Will you please make an appointment with Miss Gowans for Monday morning?

Very sincerely yours,



Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



C O P Y

April 9, 1941.

Dr. Forrest C. Allen  
Department of Physical Education  
University of Kansas

My dear Dr. Allen:

As long as two classes are supposed to cover different territory, they should not be put together. If, however, they are not doing different things, then they should be together and should be regarded as one class and described as such in the catalogue.

In line with our discussion in the Budget Committee and your letter, I am wondering if your department, after several years trial of the present organization of the physical activity courses, would not do well to combine a number of the courses, and thus enable you to have fewer classes with more pupils.

For example, do we really need to have elementary, intermediate, and advanced courses in swimming, tennis, fencing, tap dancing, and equitation? Would not two consecutive semesters of work in most of these be entirely satisfactory? In some cases, might not one semester be sufficient, as for example in social dancing, badminton, and archery. Take the last as an example particularly. Wouldn't a student be better off to take just one semester of it and then take something different and so get a larger variety of interest?

A second way to reduce the load of classes would be to use more rotation in your offerings, offering certain things just once a year perhaps, instead of twice a year. I believe if fewer courses were offered each semester, students' desires would all be met and your instructors would not run themselves quite so ragged.

Sincerely yours,

(Signed) PAUL B. LAWSON

Dean.