

Sept. 30, 1940

Dr. Allen:

Miss Rich called and gave the following list of boys in the football course that Dr. Schwelger thought you might want to add to the list of boys to be looked up. She stated that you and Dean Schwegler discussed the matter this morning. All these boys are listed as freshmen:

John Buescher  
Bill Atwell  
Charles Wentrاند

lg



September 24, 1940

L.W. St. John  
Director of Athletics  
Ohio State University  
Columbus, Ohio

Seward F. Staley, Head  
Department of Physical Education  
University of Illinois  
Urbana, Illinois

Professor E.G. Schroeder, Head  
Department of Physical Education  
University of Iowa  
Iowa City, Iowa

UNEXPECTED DEVELOPMENTS MAKE SLIGHT DEPARTMENTAL READJUSTMENT  
NECESSARY. COULD YOU SUGGEST MAN INTERESTED IN GRADUATE STUDY  
SALARY FOUR TO FIVE HUNDRED DOLLARS. REQUIRE EXPERT GYMNAST.  
DESIRABLE CANDIDATE SHOULD HAVE PROFICIENCY GOLF, TENNIS AND  
SWIMMING. WIRE WESTERN UNION.

Forrest C. Allen



DEPARTMENT OF PHYSICAL EDUCATION  
University of Kansas

Sept. 24, 1940

HEAR, YE!!!

HEAR, YE!!!

The Call of Your Country is Toward Physical Preparedness!

Dear Faculty Member:

The march of feet is toward the Gymnasium. Ye men of the faculty we are ready for you!

1. The first meeting of the faculty recreational group will be held on the ground floor of Robinson Gymnasium, Wednesday, September 25. If you wish to participate in badminton or aerial darts meet in the gym at 4:15 P.M. If you are interested only in volleyball be there promptly at 5:00 P.M.
2. There are fifty full-length lockers available in the special faculty dressing room. A private shower is also available in this faculty room.
3. Keys may be obtained for a 25¢ deposit from Miss Laurette Gerstenberger, secretary of the Physical Education Department, 105 Robinson Gymnasium. You may use your own towel or you may purchase a towel card in the business office for \$1.00 deposit and a 75¢ fee.
4. Recreational classes will be conducted again this year for faculty members. The gymnasium floor has been reserved for faculty use on Wednesdays and Fridays from 4:15 P.M. to 6:00 P.M. Members of last year's recreation group have suggested that those interested in volleyball meet promptly at 5:00 P.M. Those men also interested in badminton or aerial darts are urged to appear at 4:15 P.M., or any time between 4:15 P.M. and 5:00 P.M. At least three courts for badminton or aerial darts and two courts for volleyball will be reserved each Wednesday and Friday.

Facilities for other activities are available and faculty members are cordially invited to use them. Swimming pool hours will be announced later. Such activities as wrestling, fencing and handball may be arranged for during the above or other hours. See Mr. Burt DeGroot if you are interested.

5. If you have any questions concerning the recreational classes or the facilities, please address them to Mr. Burt DeGroot, 107 Robinson Gymnasium, phone K.U. 89.
6. This is your program, conducted for your pleasure and benefit. We will welcome suggestions concerning either the activities or the facilities.



Last year over fifty faculty members availed themselves of the opportunity offered by the Department of Physical Education. The following men played volleyball or other team games:

Beamer, Raymond	Kanaga, Eugene	Ramskill, Eugene
Booth, W. E.	King, Joseph F.	Stene, E. O.
Boyce, Earnest	Lutness, Otto J.	Shoemaker, Wm. H.
Deschner, Walter W.	Martin, James B.	Smith, H.T.U.
Gemmel, Lee	McCord, Fletcher	Stover, Dalton
Gibson, Hilden R.	Meyers, Joe	Virtue, John B.
Hankins, John E.	Mishou, Edward C.	Wellhausen, Edward L.
Hoffman, Gordon	Moore, John J.O.	White, Leland M.
Janeway, Ray	Price, Edwin F.	Williamson, Ben L.

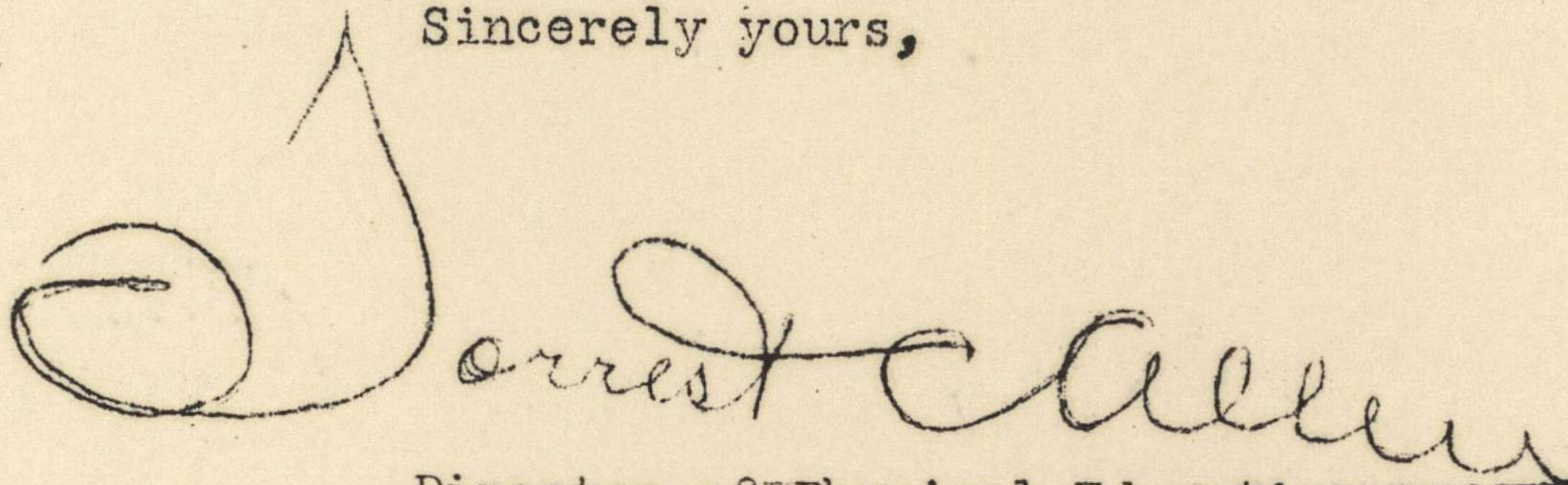
If you are a new faculty member not acquainted with the situation, get in touch with one of these above mentioned gentlemen and they will tell you how much fun they had. They know the ropes, so ask them to escort you over for the first meeting tomorrow (Wednesday).

Chancellor Deane W. Malott, Dean J. J. Jakosky and Dean Paul B. Lawson are different, in one respect at least, from President Hutchins of the University of Chicago. When President Hutchins feels the urge for exercise he just goes and lies down and the urge vanishes. These administrators have already expressed a definite desire to activate themselves physically. Dean J. J. Jakosky wants to wrestle, Chancellor Deane W. Malott and Dean Paul B. Lawson are interested in volleyball.

Professor Fletcher McCord of the Psychology Department, Dr. H.T.U. Smith and Mr. Dreyer of the Geology Department and Professor Joe Taggart of the School of Business desire to indulge with much eclat in the manly and versatile art of fencing under Mr. Jim Raport of our Department.

Ye men of the faculty be physically strong as well as intellectually brilliant. Selah!

Sincerely yours,



Director of Physical Education and Recreation  
Varsity Basketball Coach



DEPARTMENT OF PHYSICAL EDUCATION  
University of Kansas

Sept. 24, 1940

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Boyce, Earnest	Lutness, Otto J.	Shoemaker, Wm. H.
Deschner, Walter W.	Martin, James B.	Smith, H.T.U.
Gemmel, Lee	McCord, Fletcher	Stover, Dalton
Gibson, Hilden R.	Meyers, Joe	Virtue, John B.
Hankins, John E.	Mishou, Edward C.	Wellhausen, Edward L.
Hoffman, Gordon	Moore, John J.O.	White, Leland M.
Janeway, Ray	Price, Edwin F.	Williamson, Ben L.

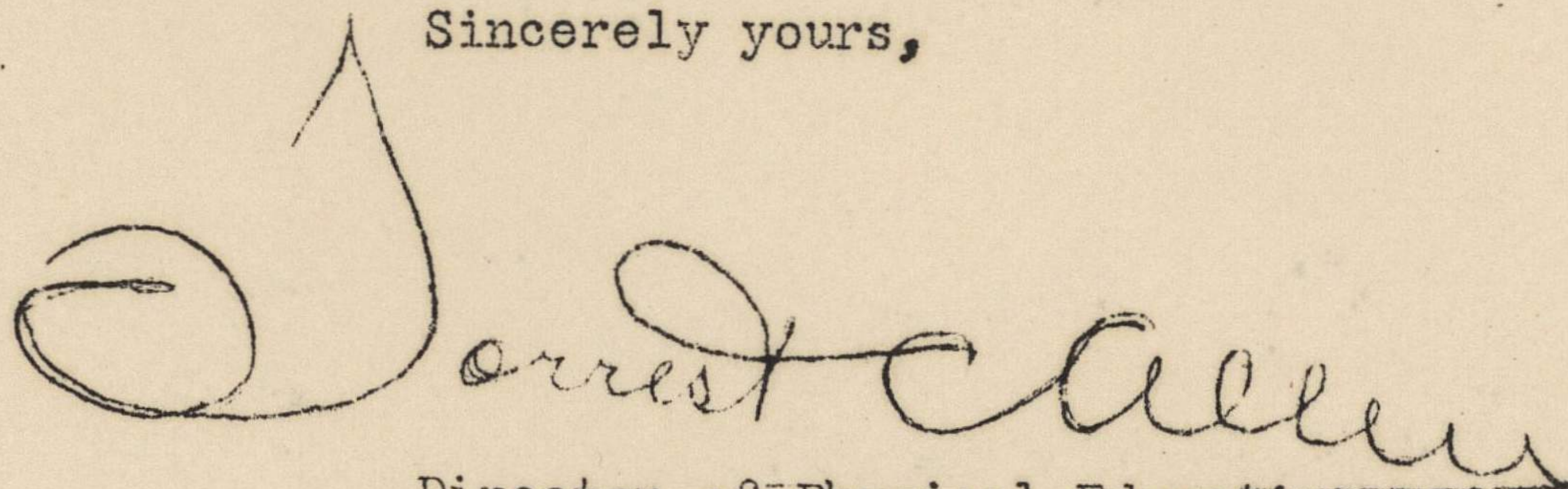
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Sincerely yours,



Director of Physical Education and Recreation  
Varsity Basketball Coach



FACULTY RECREATION CLASS

Year of 1939-40

<u>NAME</u>	<u>DEPARTMENT</u>
<del>McCord, Fletcher</del>	<del>Psychology</del>
<del>McGord, Fletcher</del>	<del>Psychology</del>
<del>Kanaga, Eugene</del>	Entomology
<del>Gemmel, Lee</del>	Extension Division
<del>Stene, E. O.</del>	Political Science
<del>Beamer, Raymond</del>	Entomology
<del>Janeway, Ray</del>	Library
<del>Wellhausen, Edward L.</del>	Library
<del>Price, Edwin F.</del>	Dean of School of Religion
<del>Williamson, Ben L.</del>	Water Department
<del>Boyce, Earnest</del>	Water Department
<del>Smith, H. T. U.</del>	Geology
<del>Martin, James B.</del>	Chemistry
<del>Gibson, Hilden R.</del>	Political Sci. & Soc.
<del>Deschner, Walter W.</del>	Chemical Engineering
<del>Moore, John J. O.</del>	Y. M. C. A.
<del>Booth, W. E.</del>	Botany
<del>Crow, Raymond</del>	<del>Electrical Foreman Bldg. &amp; Grds.</del>
<del>Hankins, John E.</del>	English
<del>Hoffman, Gordon</del>	Chemistry
<del>Lutness, Otto J.</del>	Chemistry
<del>Mishou, Edward C.</del>	Bureau of Corres. Study
<del>Shoemaker, Wm. H.</del>	Romance Language
<del>Grenieka, Andre</del>	German
<del>Ramskill,</del>	Chemistry
<del>White, Leland M.</del>	Chemistry
<del>Stover, Dalton</del>	Geological Survey
<del>Meyers, Joe</del>	Anatomy
<del>King, Joseph F.</del>	Religion
<del>Virtue, John B.</del>	English

In addition to the above, 24 other faculty members participated in individual sports or use the dressing room for showers.



Memorandum

Date

Fencing

Prof. McCord  
Pay. to

Dr. Smith  
Geology

Mr. Prager  
- Geology

Prof. Saggart

from

to

~~Prof. Saggart~~  
to Jim Rufford



INFORMATION TO GO INTO LETTER TO THE FACULTY CONCERNING RECREATIONAL  
ACTIVITIES AND FACILITIES

1. There are fifty full-length lockers available in the special faculty dressing room. A private shower is also available in this faculty room.
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5. The first meeting of the faculty recreational group will be held on the ground floor of Robinson Gymnasium, Wednesday, September 25, If you wish to participate in badminton or aerial darts meet in the gym at 4:15. If you interested only in volleyball be there promptly at 5:00 P.M.
6. This is your program, conducted for your pleasure and benefit. We will welcome suggestions concerning either the activities or the facilities.

*Robert M. Hutchins*



INFORMATION TO GO INTO LETTER TO THE FACULTY CONCERNING RECREATIONAL ACTIVITIES AND FACILITIES

1. There are fifty full-length lockers available in the ~~special~~ faculty dressing room. A private shower is also available in this faculty room.

2. Keys may be obtained from Miss <sup>for a 25¢ deposit Laigetter</sup> Berstenberger, secretary of the physical education department, <sup>102</sup> Robinson Gymnasium. You may use your own towel or you may purchase a towel card in the business office — <sup>for a 1.00 deposit 75¢ fee</sup> ~~for a 1.00 deposit 75¢ fee~~

3. Recreational classes will be conducted again this year for faculty members. The gymnasium floor has been reserved for faculty use on Wednesdays and Fridays from 4:15 p.m. to 6:00 p.m. Members of last year's recreation group have suggested that those interested in Volley ball meet promptly at 5:00 p.m. Those <sup>also</sup> men interested in badminton and aerial darts ~~also~~ are urged to appear at 4:15 p.m., or any time between 4:15 p.m. and 5:00 p.m. At least three courts <sup>for</sup> badminton or aerial darts and two courts for volleyball will be reserved each Wednesday and Friday.

Facilities for <sup>other</sup> activities are available and faculty members are cordially invited to use them. Swimming pool hours will be announced later. <sup>Such activities as wrestling, fencing and handball may be arranged for during the above or other hours. See DeGroot.</sup>

4. If you have any questions concerning the recreational classes of the facilities, please address them to Burt DeGroot, Robinson Gymnasium, phone K.U. 89.

5. The first <sup>meeting</sup> of the faculty recreational group will be held Wednesday, September 25, <sup>on ground floor of Robin. Gym</sup> ~~The floor will be available for badminton and aerial darts from 4:15 to 5:00 p.m. Volleyball will begin promptly at 5:00 p.m. The floor will be available for volleyball. Badminton at 4:15.~~

6. This is your program, conducted <sup>either</sup> for your pleasure and benefit. We will welcome suggestions concerning the activities or the facilities.

Dean Jahowby wants to waste this year



For Your Information

The Lawrence Laundry called to say that sometime this summer the Country Club was given permission to use some of our towels. The Country Club failed to return 15 of these towels. The Club said they would be glad to pay for them if the Laundry would find out their value. I looked up on our purchase order for towels and found they cost \$2.96 per dozen, or approximately 25¢ apiece. I have given this figure to the Laundry, who in turn is to advise the Club. (15 towels at 25¢ apiece is \$3.75)



September 30, 1940

Miss Ruth Hoover  
Department of Physical Education  
University of Kansas

Dear Miss Hoover:

Dean Schwegler has written me to the effect that the board ramp near the hockey field is rotted. As he passed along there the other day he saw one of the girls stumble and fall through a rotten board. He has called our attention to the necessity of fixing this.

I would appreciate it very much if you could inform us when you or your staff find things showing disintegration. In this way we lessen injuries and also we create a feeling of pride in our superiors, rather than to have them call our attention to things that are getting run down to the heels.

I assure you we will cooperate at all times in correcting these athletic deficiencies.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach

FCA:lg

cc: Dean Schwegler



September 27, 1940

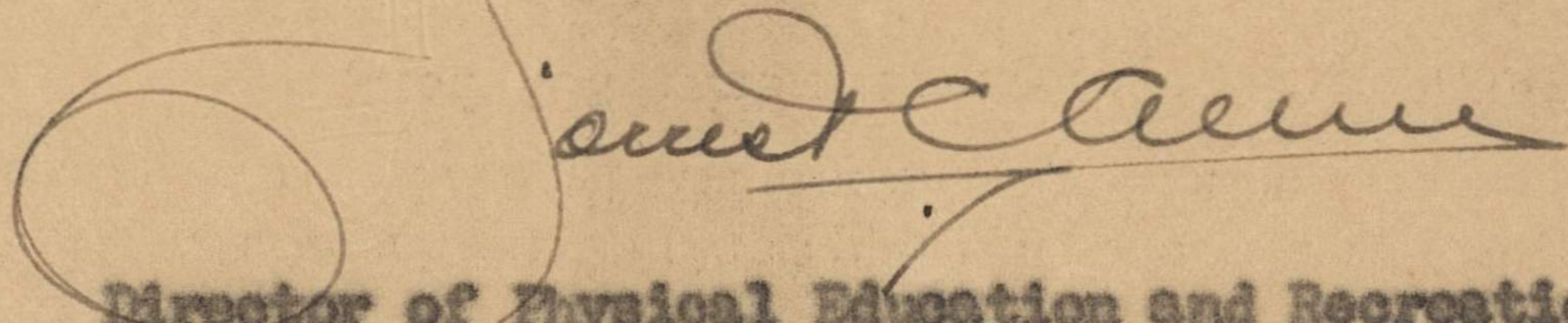
Dear Faculty Member:

We have appointed Mr. Burt DeGroot as a coordinator of purchases and supplies for the Department of Physical Education.

If any new equipment is desired the request may be turned into the office and it will in turn be referred to Mr. DeGroot who will investigate the cost and make recommendations to the Department.

Our feeling is that this will add to the efficiency of equipment handling and we trust you will feel perfectly free to make any reasonable request. I am sure that Mr. DeGroot will respond very readily.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Ernest C. Allen". The signature is written in dark ink and is positioned above the typed name and title.

Director of Physical Education and Recreation  
Varsity Basketball Coach



September 20, 1940

Mr. Dell Davidson, Custodian  
Intercollegiate Athletics  
University of Kansas  
Lawrence, Kansas

Dear Mr. Davidson:

This is to introduce to you Bob Cohlmeier,  
a freshman at the University of Kansas, who has been  
appointed to work with you during the coming school  
year as student assistant.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach



September 20, 1940

Mr. Dell Davidson, Custodian  
Intercollegiate Athletics  
University of Kansas  
Lawrence, Kansas

Dear Mr. Davidson:

This is to introduce to you Marshall Hulett  
of Platte City, Missouri, who has been appointed to  
work with you during the coming school year as  
student assistant.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach



*[Handwritten signature]*

Sept. 20, 1940

Dr. Allen:

Dean Schwegler was in and wondered if we were checking the results of the physical examinations on all people entering as freshmen for physical education. The rule states that in order to be admitted, freshmen should have a rating of A. If we are not checking, Dean Schwegler asked that we look into the matter because in the past one or two people who were utterly impossible were entered and it was not discovered until pretty well along in the year; at one time a cripple was allowed to enter.

Dean Schwegler would appreciate our checking up on this matter before anything happens.



September 10, 1940

Mr. Dell Davidson, Custodian  
Intercollegiate Athletics  
University of Kansas  
Lawrence, Kansas

Dear Mr. Davidson:

This is to introduce to you  
Wendell Link of Emporia, Kansas, a freshman at the  
University of Kansas, who will assist you during the  
coming school year as student assistant.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach



September 10, 1940

Mr. Dell Davidson, Custodian  
Intercollegiate Athletics  
University of Kansas  
Lawrence, Kansas

Dear Mr. Davidson:

This is to introduce to you  
Bob Abrams of St. Louis, a freshman at the University  
of Kansas, who has been appointed to work with you  
during the coming school year as student assistant.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach



September 10, 1940

Mr. Dell Davidson, Custodian  
Intercollegiate Athletics  
University of Kansas  
Lawrence, Kansas

Dear Mr. Davidson:

This is to introduce to you  
Kenneth Dugan, a freshman at the University of Kansas,  
who will assist you during the coming school year as  
student assistant.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach



September 3, 1940

Dear Dr. Allen:

Wiebe called to my attention today the fact that the paint on the floor under the rubber mats in front of the women's showers is peeling off, the floor is damp under the mats, and the mats have a musty odor. I imagine this is about what happened to the floor on the men's side.

The painters are planning on starting work on the dressing room floors, the pool and springboard (giving them the coat of sand you recommended) about tomorrow, and we wondered if you thought the floor in front of the women's showers should have the same treatment. Since you will not return to the office before the men are finished with the floors, I thought I should write you about this matter, and await your reply.

I am enclosing the letter you wrote Dean Schwegler which carries a note from him. Dean Schwegler would like to hear from you regarding Don Blair. He would also like to have this letter returned to him for his files.

As far as I know Miss Stapleton and Miss Hoover are here, also Mr. Raport, and Dr. Elbel has returned.

We have had quite a bit of rain the last week, and the weather is wonderful.

Sincerely yours,



May 6, 1940.

Dean F. T. Stockton,  
School of Business,  
University of Kansas.

Dear Dean Stockton:

Remembering your query at the budget conference concerning the teaching loads and extracurricular activities of the men instructors in the Department of Physical Education, I desire to give you this information for the current academic year for each one of our men in this department.

Allen, Forrest C., Professor of Physical Education, Chairman of Department, Coach of Freshman and Varsity Basketball Teams.

Teaching load: 8 classroom hours, fall semester; 6 classroom hours, spring semester.

University committees: Exhibit Committee for National Cornhusking Contest (4 meetings during September and October); Senate Committee on Physical Education and Athletics.

Administration of department: meetings with major students, with towel room employees, with Sasaki Club, with departmental staff; attendance at Education faculty meetings, College faculty meetings; conferences with graduate students in department, with budget committee, with Chancellor Malett, with Glenn Cunningham, with boys desiring to enroll at the University, etc.

Basketball coaching: 20-game varsity schedule (see attached card); varsity-freshman games on Nov. 24 and Feb. 9; play-off for Big Six tie at Wichita, March 11 and 12 (won by Kansas); play-off between Big Six representative and Missouri Valley representative (Oklahoma A. & M.) at Oklahoma City, March 16, to determine representative in Western N.C.A.A. tournament (won by Kansas); manager of Western and National championship NCAA basketball tournament, March 22 and 23, March 30, Kansas City, Mo. (Kansas winner of Western championship; runner-up in final.) High School basketball clinic morning of April 20, Robinson gymnasium (attended by about 100 high school boys).

Speeches, meetings, etc.: Oct. 12, Lawrence Hi-Y Assembly; Oct. 14, Osborne County Teachers Association; Nov. 9, District Lions Club Convention, Kiowa; Nov. 20, Methodist Church, Lawrence; Nov. 27-29, Cleveland, Ohio, for Basketball Rules Interpretation meetings; Dec. 6, Kansas City, Opening Ceremonies of Naismith League; Dec. 9, Kansas City, Missouri Valley Conference meeting; Big Six Basketball Interpretation meeting.



May 8, 1940.

Dean R. A. Schwegler,  
School of Education,  
University of Kansas.

Dear Dean Schwegler:

At our budget conference held in Mr. Nichols' office on April 8th, Dean Stockton stated at that meeting that he was not sufficiently acquainted with the activities of our Physical Education faculty to properly evaluate their services.

For that reason, and further, to have you well enough acquainted with our personnel, I am sending you a carbon copy of the letter that I have written Dean Stockton.

Very cordially yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball Coach.



May 8, 1940.

Mr. Raymond Nichols,  
The Chancellor's Office,  
University of Kansas.

Dear Mr. Nichols:

At our budget conference held in your office on April 8th, Dean Stockton stated at that meeting that he was not sufficiently acquainted with the activities of our Physical Education faculty to properly evaluate their services.

For that reason, and further, to have you well acquainted with our personnel, I am sending you a carbon copy of the letter that I have written to Dean Stockton.

Very cordially yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball Coach.



May 7, 1940.

Dean F. T. Stockton,  
School of Business,  
University of Kansas.

Dear Dean Stockton:

Much time has been spent to prepare this material on the activities of our Physical Education faculty, and I trust that you will carefully check the teaching loads and the other work and see if they do not compare very favorably with any teachers in the University.

Cordially yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball Coach.



President  
PAUL S. ENDACOTT, e'23  
Phillips Petroleum Co.  
Bartlesville, Okla.

Directors  
MARIA SLADE MAY, '16  
Atchison

T. J. STRICKLER, e'06  
Scarritt Bldg.  
Kansas City, Mo.

MYRA LITTLE REITZ, '32  
156 N. Grove  
East Orange, N.J.

WALTER G. THIELE, '10  
Supreme Court  
Topeka

BRUCE HURD, '14  
Santa Fe Offices  
Topeka

General Secretary and Editor Graduate Magazine  
FRED ELLSWORTH, '22  
Lawrence

The University of Kansas  
*Alumni Association*

HEADQUARTERS - ROOM 2 - FRANK STRONG HALL

Lawrence - Kansas

May 3, 1940

Vice-President  
MARLIN H. POINDEXTER, '09  
702 Bitting Bldg.  
Wichita

Directors  
JOHN E. BOYER, '28, '30  
WKH Building  
Wichita

FRANK L. CARSON, '13  
First National Bank  
Wichita

DOLPH SIMONS, '25  
Lawrence

JOANNA GLEED WAGSTAFF, fa'21  
Lawrence

CLARENCE L. BURT, e'09  
Hutchinson

Prof. F. C. Allen

105 Robinson

Campus

Dear Professor Allen:

We are compiling a great map of Kansas showing all contacts made in the state during the past year by University officials or student groups.

Please send us within the next five days a list of all speeches, conferences, meetings, or entertainments where you, or anyone from the University whom you know about, came into contact with the communities of Kansas. In each case please give the date or approximate date and nature of the meeting with the name of person, University official, faculty member, or organization taking part.

Cordially yours,

  
Fred Ellsworth

FE:bk