

December 13, 1940

Dr. E.R. Elbel  
Physical Education Department  
University of Kansas

Dear Ed:

Evelyn Herriman came into the office to inquire if it would be satisfactory for her to work for you during the Christmas vacation.

Of course it will be, but it would be much more systematic if you would make the inquiry and have arrangements made to turn in her time after she is finished.

Hereafter will you kindly do this?

Very cordially yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach

FCA:lg