Dr. F. C. Allen,
Director of Health and Physical Education,
University of Kansas,
Lawrence, Kansas.

Dear Dr. Allen:

I should like to be released from my contract, the resignation to become effective at the end of this school year. In view of my approaching marriage, I find it necessary to tender my resignation.

I am grateful to have had the opportunity to assist in the work of this department and the experience of working with you and the other members of the department has been a most pleasurable one.

May I have your consideration of this request and a reply in this regard at your earliest convenience?

Sincerely yours,

Instructor in Dance