

November 17, 1939.

Miss Ruth Hoover,
Department of Physical Education,
University of Kansas.

Dear Miss Hoover:

I am enclosing a copy of the letter I wrote you last spring in regard to our use of the basketball court in the gymnasium. We are having freshman practice every night from 7 to 9 o'clock. If you desire to come on the floor for your intramurals at 9 o'clock it will be quite satisfactory. Of course the men's and women's intramurals will have to arrange their practices so there will be no conflict after 9 o'clock.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

April 21, 1939.

Miss Ruth Hoover,
Department of Physical Education,
University of Kansas.

Dear Miss Hoover:

Beginning next fall we will desire to use the main auditorium of the gymnasium, or the basketball court, for freshman practice. It will not be possible for us to release the floor at 8:30 on Tuesday and Thursday evenings, inasmuch as the freshmen eat their supper before coming up and it is possible to do very little before 8:30.

If you care to use it at 9 o'clock it will be entirely satisfactory.

Very cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

November 21, 1939.

Professor F. E. Kester,
Chairman, Senate Advisory Committee,
University of Kansas.

Dear Professor Kester:

Thank you very much for your notification
of approval of our courses in Equitation.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

To Professor Allen
Dept. of Physical Education.

This is to notify you that no objection has been found to the following described courses, and that ~~they~~ ^{they} may ~~must not~~ be offered and included in the next catalogue according to Senate regulations of May 20, 1935.

Course number and description:

- 47a. Elementary Equitation, 1/2 hr.
- 47b. Intermediate Equitation, 1/2 hr.
- 47c. Advanced Equitation, 1/2 hr.

A copy of this notice has been sent to

.....F. E. Kester.....
Chairman, Senate Advisory Committee

.....202 Blake.....
Address of Chairman

November 23, 1939.

Dean L. D. Havenhill,
School of Pharmacy,
University of Kansas.

Dear Dean Havenhill:

We have ordered a jar of the ointment, Fungo, and will send it to you when it arrives for analysis. We run in to so much ring worm, excema and athletes foot, and so forth - all fungus developments, and we would like to know what this contains. It does a good job.

After making the analysis I would appreciate it if you would give us a general idea of the cost. This is a departmental venture.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

UNIVERSITY OF KANSAS
SCHOOL OF PHARMACY
LAWRENCE

OFFICE OF THE DEAN

November 21, 1939

Dr. Forrest C. Allen
Director of Physical Education
and Recreation
University of Kansas

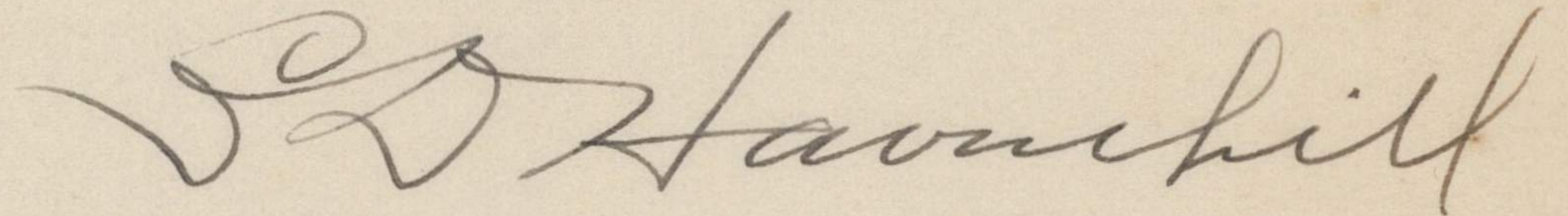
Dear Dr. Allen:

Professor Werner turned over to us a jar of salve the composition of which you were interested in. I imagine the preparation is in the original container and since it is a commercial article, doubtless you could furnish us with a larger sample as the small amount in the bottom of the jar would not be sufficient for analytical purposes.

If this much of the contents of this jar has been used, it would be interesting to know if the preparation has proven efficacious in the treatment of fungoid diseases.

Awaiting your further advice, I remain

Very truly yours,



L. D. Havenhill, Dean

LDH:c

November 23, 1939.

Miss Ruth Hoover,
Department of Physical Education,
University of Kansas.

Dear Miss Hoover:

It pleases me much to know that your department, instructors and pupils, are happy over the drinking water situation.

If there is anything at any time that we can render your department more efficient or more happy, it will be a great pleasure to have you call upon us. Please be assured that we want to do everything we can for your efficiency, your happiness and general all round morale.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

November 21, 1939

Dr. Forrest C. Allen,
Director, Physical Education
and Recreation,
Robinson Gymnasium,
Lawrence, Kansas.

Dear Dr. Allen:

Frequenters of the East Corridor of Robinson Gymnasium
all join in a great big "THANK YOU" for the response to our
request for ice in the drinking water.

Gratefully,

Ruth I Hoover

November 27, 1939.

Memo to Mr. Allphin:

Bruce Reid and Jack Floyd are both on the Varsity Basketball squad. Dr. Allen has requested all the boys on the squad to return to the University on Friday after Thanksgiving for basketball practice. Our game with Oklahoma A. and M. is on the following Tuesday, December 5th.

Sincerely,

Secretary to Dr. Allen.