

The K. U.
Alumni Office

SENDS GREETINGS
AND A
PERSONAL MESSAGE

to



Dr. F. C. Allen
105 Robinson
Campus

March 17, 1939

Dear Phog:

Your idea of a dressing room for faculty members is swell. Congratulations and thanks. I would like to join a volley ball team if it can be arranged at a time when I can attend.

Cordially,

Fred Ellsworth
Secretary

FE/inw

ALUMNI ASSOCIATION
UNIVERSITY OF KANSAS
LAWRENCE, KANSAS

DEPARTMENT OF PHYSICAL EDUCATION

FACULTY RECREATION

General Announcement.

1. Faculty groups are now being organized to play volleyball, badminton and other sports at regular hours each week. The floor space in the gymnasium will continue to be reserved exclusively for faculty members during these hours as long as a sufficient number of men turn out to warrant the reservation.

2. The hours during which the faculty may have exclusive use of the floor are as follows:

Mondays and Wednesdays	2:30 to 4:30 p.m.
Wednesdays and Fridays	5:00 to 6:00 p.m. or later.

3. Robinson Gymnasium is obviously inadequate in space to care for the large number of men and women students and faculty who desire to use its facilities. Regular physical education classes, varsity team practices and intramural contests are scheduled in the gymnasium, during most of the year, five days per week, from 8:30 a.m. to as late as 11:00 p.m.! You may appreciate the difficulty of obtaining floor space at hours that are convenient for all those interested!

4. Evening or Saturday afternoon recreational groups may be organized if enough men so desire.

5. Faculty members are welcome to join the regularly scheduled instructional classes in the various sports and games. A schedule of these classes appears at the right of this announcement.

6. The handball courts are available during most of the day. See the handball notice on the reverse side of this board.

7. Equipment may be obtained by any faculty member at the towel room window.

8. Towels may be obtained by purchasing a towel card in the business office.

9. The Physical Education Department is here to serve you. Do not hesitate to call on us. Any suggestions you may have to further the promotion of physical recreation among the faculty members will be appreciated. Please communicate with Burt DeGroot, Room 207, Robinson Gymnasium.

10. Horseback riding, individually or in groups, may be arranged for faculty members at the Mott Stables, west of the campus, or by contacting Burt DeGroot. Mr. Mott has a string of excellent horses which he rents for the very reasonable rate of 50¢ per hour.

DEPARTMENT OF PHYSICAL EDUCATION

FACULTY RECREATION

Handball Notice

Men interested in hadnball who have been unable to find a playing opponent or partner at the time of day desired, may possibly be able to find such a partner by filling in the information below:

Name	Campus Address	Campus Phone	Time I desire "some competition"	Other possible time I could play
<hr/>				

DEPARTMENT OF PHYSICAL EDUCATION

OREAD

MAJORITY REPORT

Handball Notice

Men interested in handball who have been unable to find a playing opponent or partner at the time of my absence, may possibly be able to find such a partner by filling in the information below:

Name	Campus	Campus	Time I desire	Other
Address	Phone	"some competition"	Time I	could play
<hr/>				

DEPARTMENT OF PHYSICAL EDUCATION

FACULTY RECREATION

Swimming Notice

At the present time, the swimming pool is open to all men, students and faculty, during the following hours:

Monday	4:30 to 6:00
Tuesday	4:30 to 6:00
Wednesday	4:30 to 6:00
Thursday	2:30 to 6:00
Friday	4:30 to 6:00
Saturday	2:30 to 5:30

If enough faculty members are interested in swimming, for either recreation or instruction, the pool may be reserved for the exclusive use of faculty members at the times stated below. If you are interested in such an arrangement, please sign your name under the hour that would best suit your schedule. (The large number of men's and women's classes and groups served by our one small pool prevents the possibility of reserving the pool at more frequent or more convenient hours).:

Thursdays
2:30

Thursdays
3:30

Monday
12:30-1:20

Tuesday
12:30-1:20

Wednesday
12:30-1:20

Thursday
12:30-1:20

Friday
12:30-1:20

September 16, 1939.

PHYSICAL EDUCATION FACULTY:

This is to remind you of the meeting for Freshmen in the School of Education (Physical Education) on Monday morning, September 18, at 9:30 o'clock in Blake Hall. Dean Schwegler and Dr. Allen will make short talks, and Dr. Allen will introduce the members of the faculty. You will not be expected to make a speech unless you have something of special interest to say to the freshmen.

Sincerely,

North 10, 1939.

September 18, 1939.

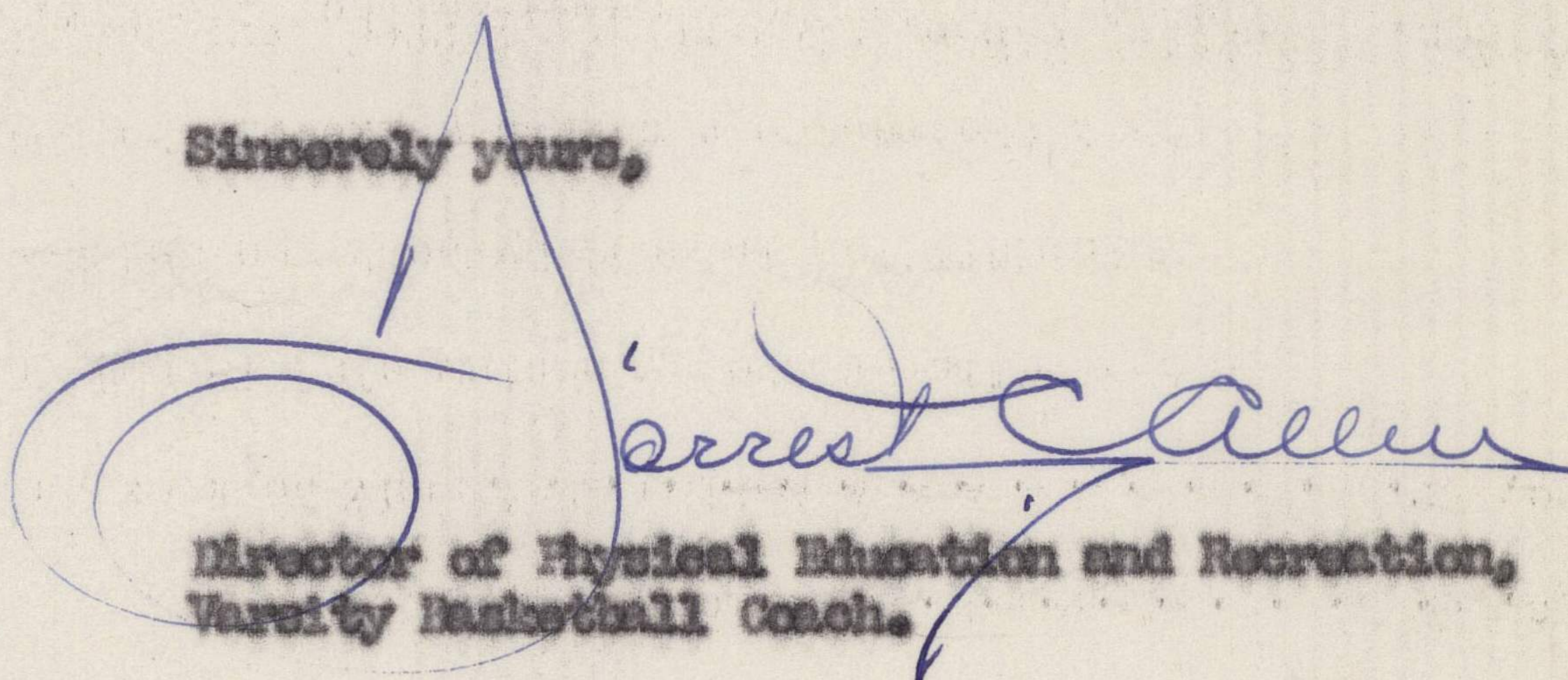
TO THE PHYSICAL EDUCATION FACULTY:

I notice that many boys exercise or go through the halls of the gymnasium clad in only a pair of shorts.

This building is used by both men and women, and we insist that the men wear shirts while in the building. After they get outside they may do as they see fit.

I would appreciate it if each one of you would cooperate with us in enforcing this regulation.

Sincerely yours,

A large, stylized handwritten signature in blue ink, which appears to read "Ernest Allen". The signature is written over the typed name and title.

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FGA:AH

UNIVERSITY OF KANSAS
Lawrence

Department of Physical Education

September 23, 1939.

TO THE MEN OF THE UNIVERSITY FACULTY:

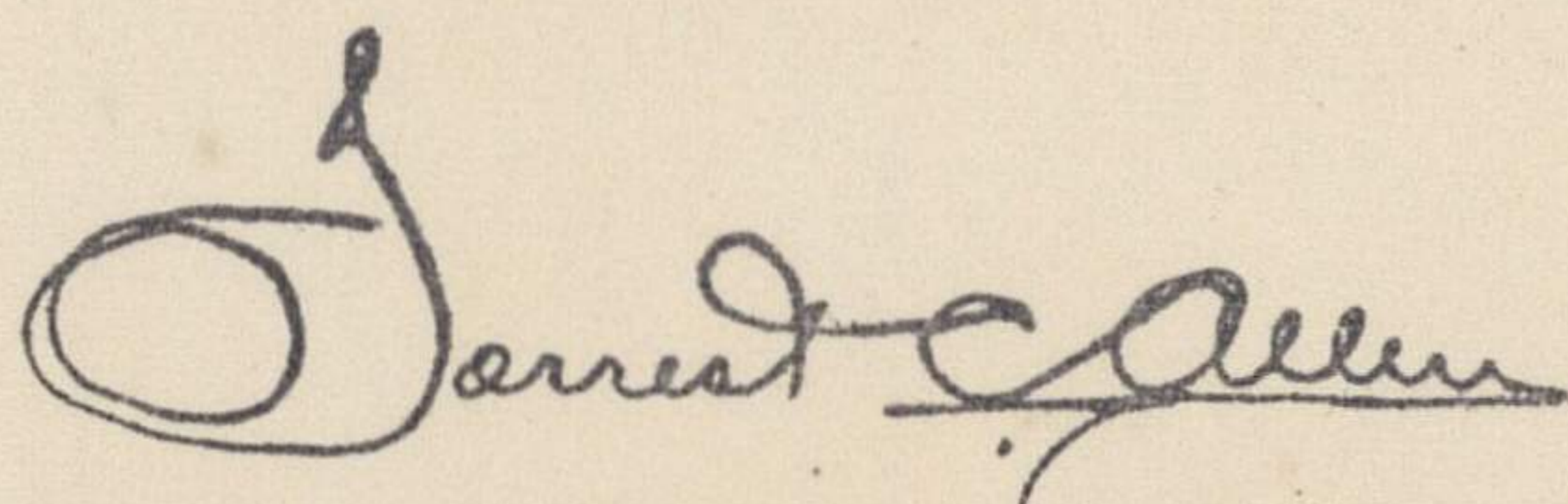
Welcome, faculty men, to Robinson Gymnasium where you have a new, spacious, well-lighted and freshly-painted private dressing room with private built-in shower bath!

For the first time since Robinson Gymnasium was built, thirty-three years ago, the faculty have a place to shower in private. There will be enough lockers in this room for everyone. All that is necessary to gain entrance is for you to have a duplicate key to the door of the room. The charge for this key is 25¢, and one may be obtained at my office.

I trust that many of you will avail yourselves of this opportunity to use the gymnasium and play facilities. We will organize some classes or teams in individual or group games, if you are interested. Let us know if you would like to join such a group.

Mr. E. B. DeGroot, a graduate of Stanford University, who has just returned from two years of teaching in Hawaii, is a new member of our Physical Education faculty, and he will be happy to conduct classes in badminton, volley ball, swimming, aerial darts, or any activity of your choice. Please communicate with him or with this office and express your preference for games or activities.

Very sincerely yours,



Director of Physical Education and Recreation,
Varsity Basketball Coach.

UNIVERSITY OF KANSAS
Lawrence

Department of Physical Education

March 10, 1939.

TO THE MEN OF THE UNIVERSITY FACULTY:

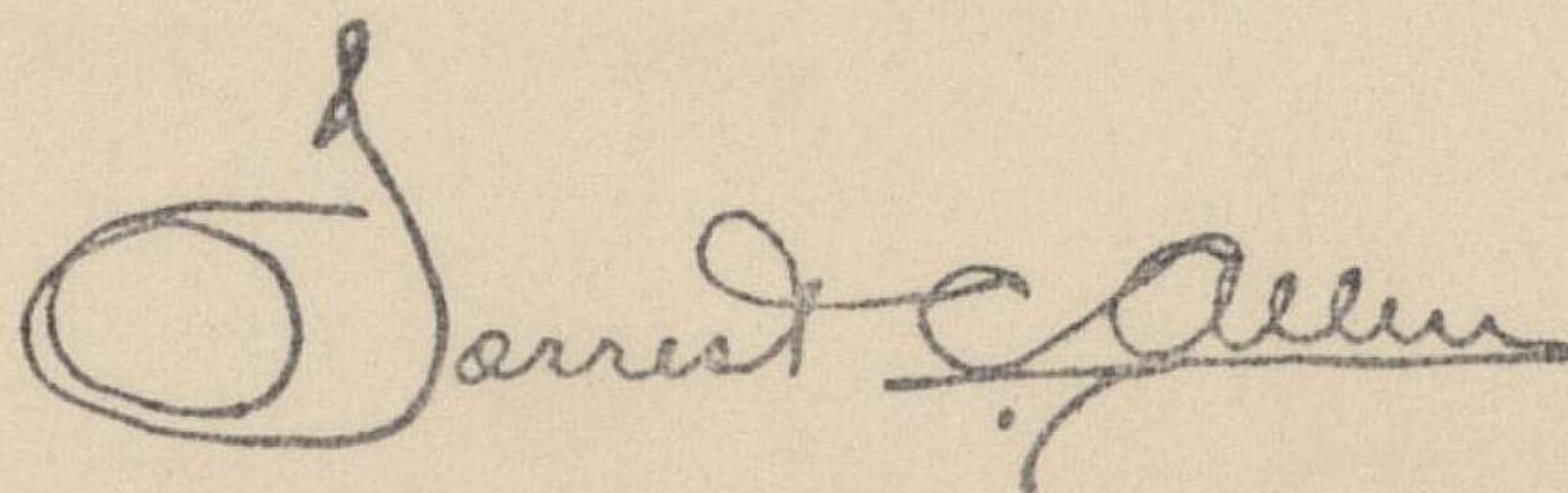
Through the kindness of Mr. C. G. Bayles, Superintendent of Buildings and Grounds, a dressing room is being built in the basement of Robinson Gymnasium for the use of the men on the University faculty. This is the first time that this much-needed facility has been provided for the faculty, and I am sure that it will be greatly appreciated.

There will be enough lockers for everyone who desires one. All you will need to provide is a lock for your locker, and a duplicate key to the door of the room for yourself. The charge for this key will probably be 25¢.

I trust that many of you will avail yourselves of this opportunity to use the gymnasium facilities. We are hoping to organize some classes or teams in volley ball if enough are interested. Let us know if you would like to join such a group.

There will be an announcement in the University Daily Kansan when the dressing room is completed and ready for your use.

Very sincerely yours,



Director of Physical Education,
Varsity Basketball Coach.

THE UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF ENGLISH LANGUAGE
AND LITERATURE

17 march 1939

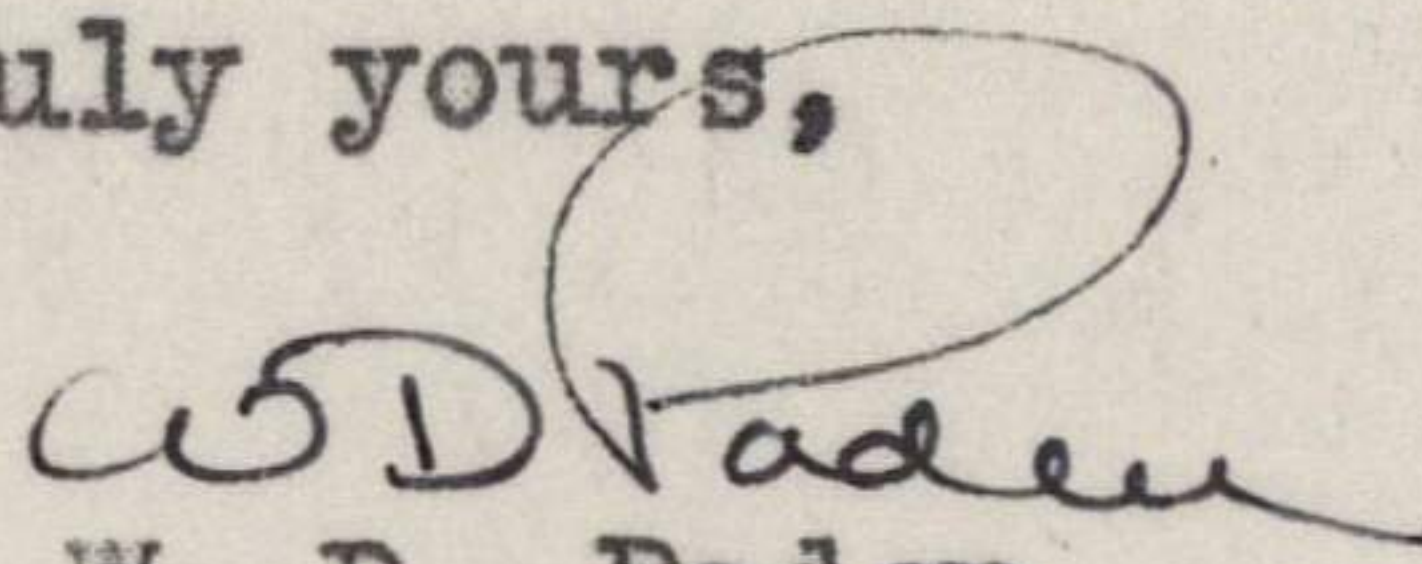
Forrest C Allen
Director of Physical Education

Dear Mr Allen:

I have recently received the letter in which you announced the building of a dressing room for the use of the men of the faculty, and mentioned the possibility of some classes in volley-ball.

I have never played volley-ball, but would like to obtain some exercise : I suppose that you may find others in the same predicament. If so , I should be glad to join a class of novices.

Very truly yours,


W D Paden

THE UNIVERSITY OF KANSAS
LAWRENCE

Department of Romance Languages
and Literatures

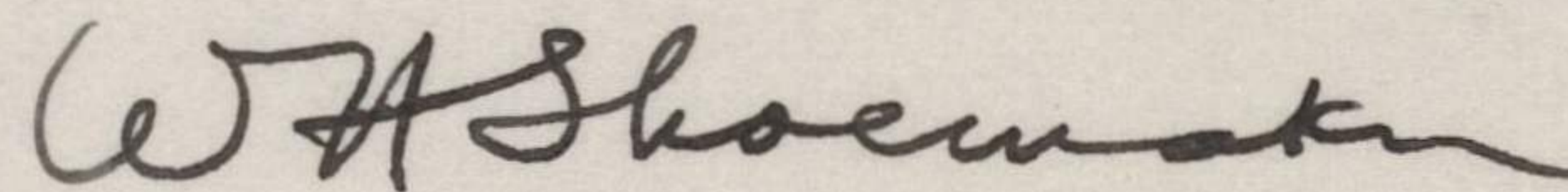
March 24, 1939

Mr. Forrest C. Allen,
Department of Physical Education,
University of Kansas,
Lawrence, Kansas.

Dear Dr. Allen:

The prospect of gymnasium facilities
and some organized volley ball interests me
very much. I should be delighted to join a
group, if, of course, the schedule of hours,
etc., fits in with my daily affairs.

Very sincerely yours,



W. H. Shoemaker,
Chairman.

WHS:pb

UNIVERSITY OF KANSAS
Lawrence

Department of Physical Education

September 23, 1939.

TO THE MEN OF THE UNIVERSITY FACULTY:

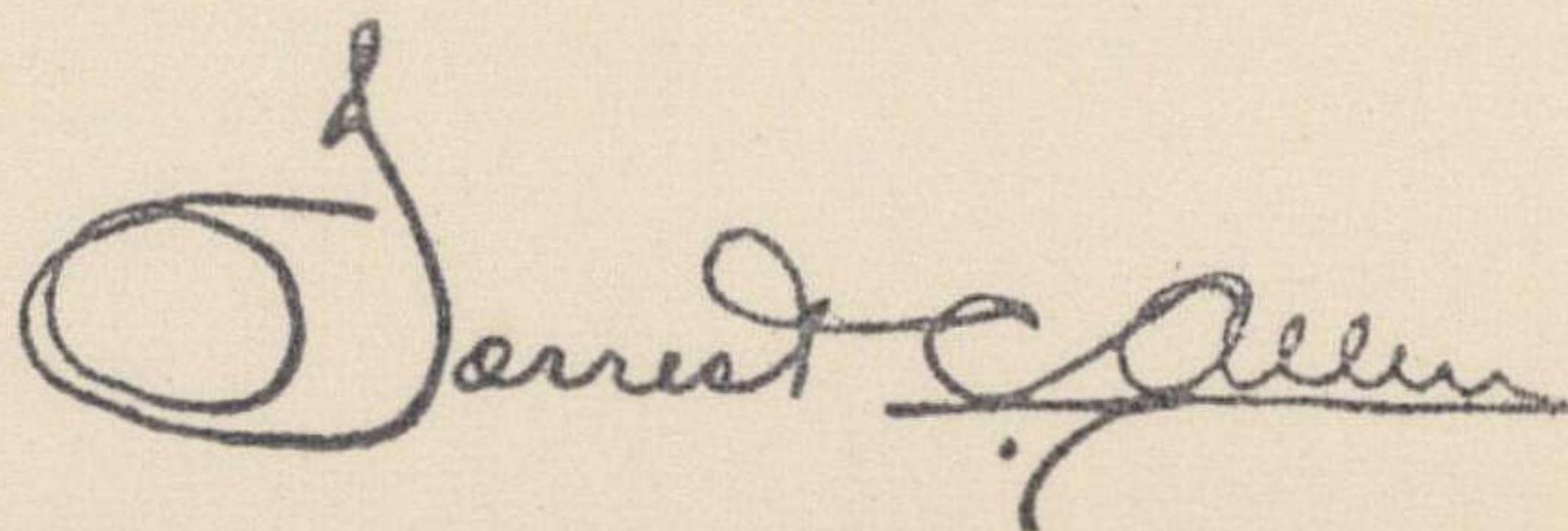
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Very sincerely yours,



Director of Physical Education and Recreation,
Varsity Basketball Coach.

INVENTORY OF NEW TOWELS (Red stripe)

New towels received in November, 1938 100 doz.

No. of towels on hand October, 1939 $83\frac{1}{2}$ doz.

In storeroom (unused) 31 doz.

In men's towel room 27 doz.

In women's towel room $25\frac{1}{2}$ doz.

Total No. of towels lost $16\frac{1}{2}$ doz. (202)

October 4, 1939.

Dr. E. R. Elbel,
Department of Physical Education.

Dear Eddie:

Some time in the near future I would like to talk with you concerning the possibility of making a laboratory course out of our Community Recreation course.

This last summer it was proven to me how valuable the laboratory work is to the students enrolled in the course. It seems to me that something could be worked out for the course during the regular academic year that would give excellent training to our majors who are in this course.

I shall be glad to have you think this over and perhaps we can have a conference on it before long.

Very sincerely yours,

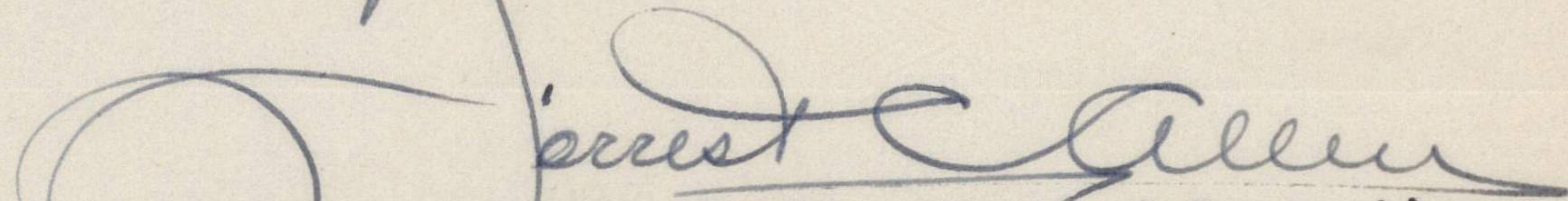
Director of Physical Education and Recreation,
Varsity Basketball Coach.

October 8, 1939

Members of the Physical Education Faculty:

For your information I am sending a copy of a letter which I sent to Dean Swarthout a few days after enrollment time. I suggest that you endeavor to explain to your students who are enrolled in physical activity classes that they are actually getting credit for their work. If the Fine Arts students could pass this word on to other Fine Arts students, I believe we would see an increase in our enrollment.

Very sincerely yours,

A handwritten signature in blue ink, appearing to read "Ernest Allen". The signature is written in a cursive style with a large, looping initial "E".

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH
CG

September 19, 1939.

Dean D. M. Swarthout,
School of Fine Arts,
University of Kansas.

Dear Dean Swarthout:

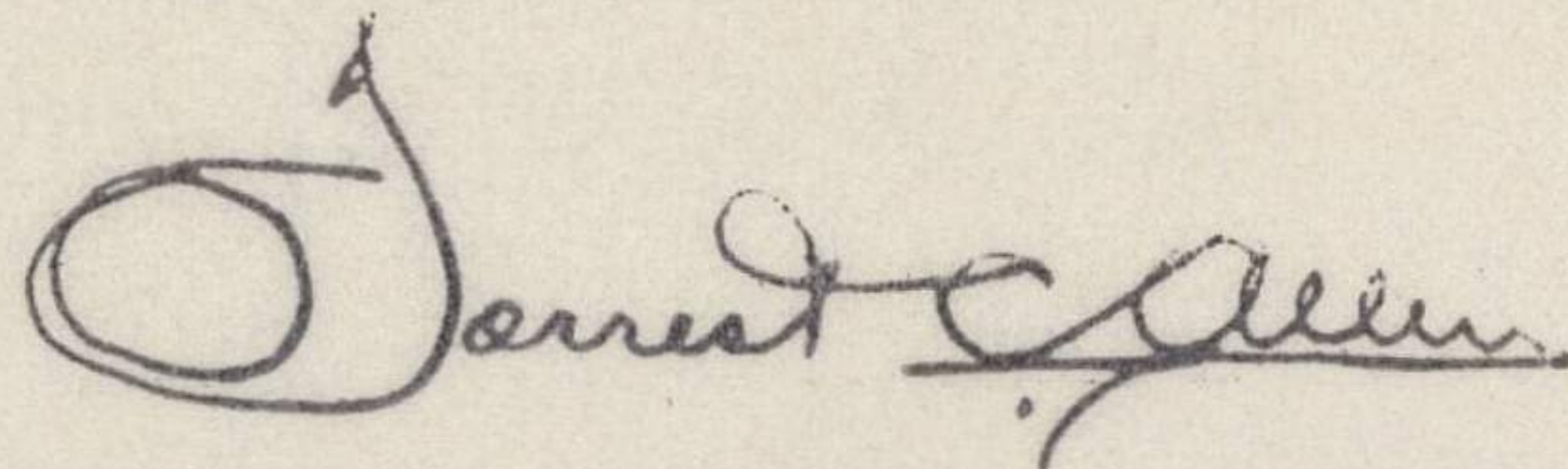
It has come to my attention that many of the students in the School of Fine Arts do not know they will be given credit for courses in Physical Education, whereas they may take a total of two hours in Physical Education and receive credit for it.

I am wondering if it would clarify the situation, both for your students and for our department, if in your printed regulations you would carry a statement similar to the one used by the College of Liberal Arts and Sciences in the University catalog, which says: "To be eligible to receive a degree from the College a student must have earned 124 hours of credit, four of which may be for work in physical exercise."

Would you be kind enough to put this up to your faculty as an aid to our situation here? As it is now, it appears that we are forcing the Fine Arts students to take gym classes, which puts us in a penal light rather than an academic light. If these students knew they were receiving credit in these courses, I am sure it would facilitate matters.

I shall greatly appreciate your consideration of this suggestion.

Very sincerely yours,



Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH
CG

October 9, 1939.

Dr. E. R. Elbel,
Department of Physical Education.

Dear Eddie:

Mrs. Hulteen just informed me of your desire to have three students to aid in your officiating of intramural football games. I am wondering if this would not be true also in your basketball games.

There are several things that present themselves to me for reflection. It is my notion that we should treat this matter in its largest sense. There are several ways of approaching the problem, and one is to see if we could not get practice teaching credit for this type of work. Another idea is to offer a course in "Officiating Major Sports and Games", and require the CSEP students to take this course so that they would become qualified to do their work. Another approach is to have some one meet daily with these CSEP students who are officiating and teach them the game. There should be observation of their work by the teacher who taught them.

We do not have the funds available to establish a precedent by paying these officials at the present time, but I would like to see you submit a budget of the needs for intramurals as you would like to have it. I could then go before the budget committee with the full story.

You will recall that I endeavored to have the officiating of these games a part of practice teaching, but the Curriculum Revision Committee turned it down. I am wondering if we could not come to some sort of an agreement among ourselves first as to what would be the better policy. I would be glad to have a conference with you, Burt and the other male members of the faculty when and if it is convenient.

Very cordially yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

October 9, 1939

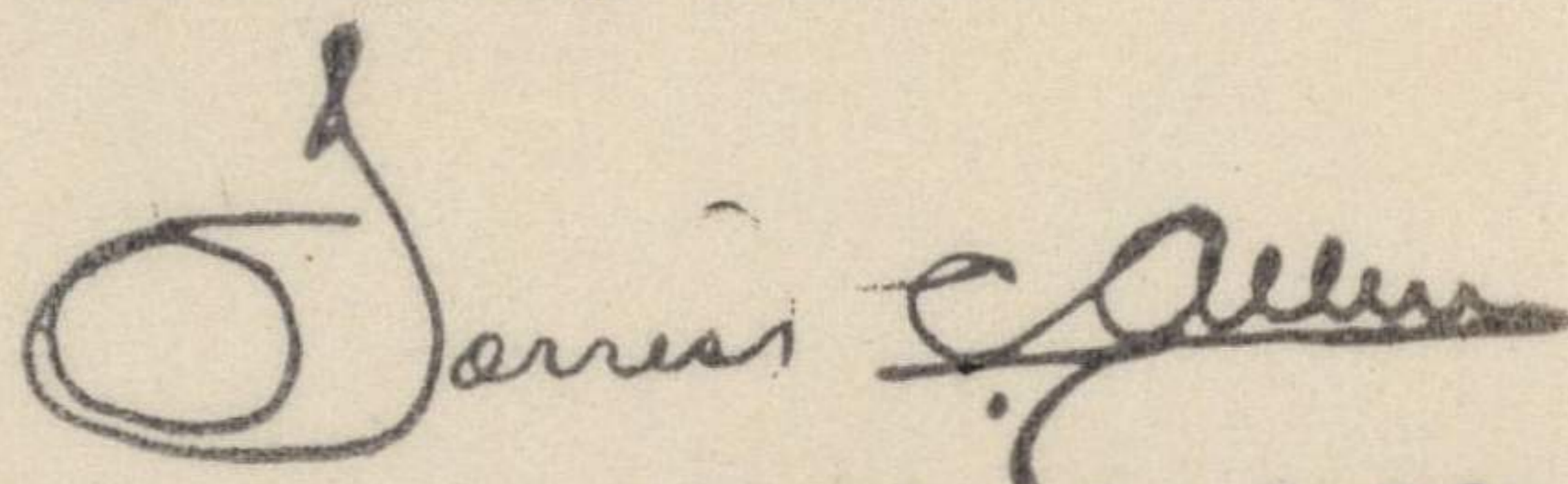
TO MEMBERS OF THE PHYSICAL EDUCATION FACULTY:

Many of our students do not know the significance and importance of a meeting like the one we have planned for Thursday, October 19, when Mr. Strong Hinman will speak.

I am wondering if you faculty members cannot make the students a little more "Sasnak-conscious". The organization doesn't mean so much because the students are inclined to let this office stimulate their interest. We would like to have your cooperation in boosting Sasnak to the place it deserves in our Physical Education program.

We are planning to have only two dinner meetings of the Sasnak Club this year, and surely two fifty-cent dinners won't slay anyone, especially when we are going to the expense of bringing out-of-town speakers. I feel that we should have required attendance of every P.E. major at this meeting on the 19th. I would like to have your suggestions at once because we need all the support we can get. The Sasnak officers are finding it rather difficult to interest the members in buying dinner tickets.

Sincerely yours,



Director of Physical Education
Varsity Basketball Coach,

October 9, 1939

Members of the Physical Education Faculty:

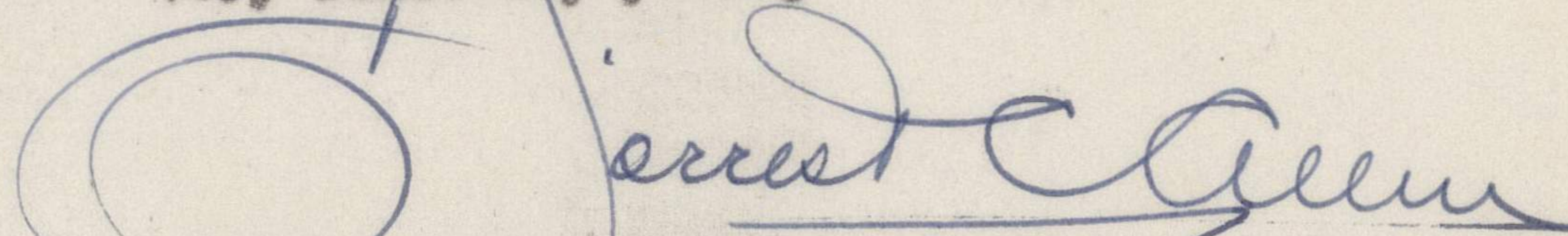
I have just received a letter from Dean Lawson in which he states:

"We are constantly looking for ways and means of clarifying our enrollment schedules in the hope of avoiding difficulties in enrollment. May I suggest, therefore, that it would seem to be advisable to print in the schedule the date on which the second half semester's work in the various exercise classes begins. There are various reasons for this suggestion, one of them being that the boys enrolled for the first half of the semester in Varsity Athletics may not know that the second half semester of exercise begins before they may be through with the Varsity Athletics of the first half of the semester. At any rate, I make this suggestion for your consideration. If you adopt the suggestion, I think the date should be printed for the beginning of the second half semester's work in both the fall and spring catalogues."

I have written Dean Lawson that we would be very glad to follow this suggestion. This is merely a progress report to keep you advised of the happenings in the department.

Here's a laugh -- Dean Lawson, in stating that he intends to place our request for approval of the course in Equitation before his Administrative Committee, says that he thinks Equitation sounds mighty high-falutin'. Further, he states, "I can just imagine students saying, 'Here I go for my daily equitation!' I would say that slogan is worth the money."

Very sincerely yours,



Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:AH
CG

October 9, 1939

To Majors in the Department of Physical Education:

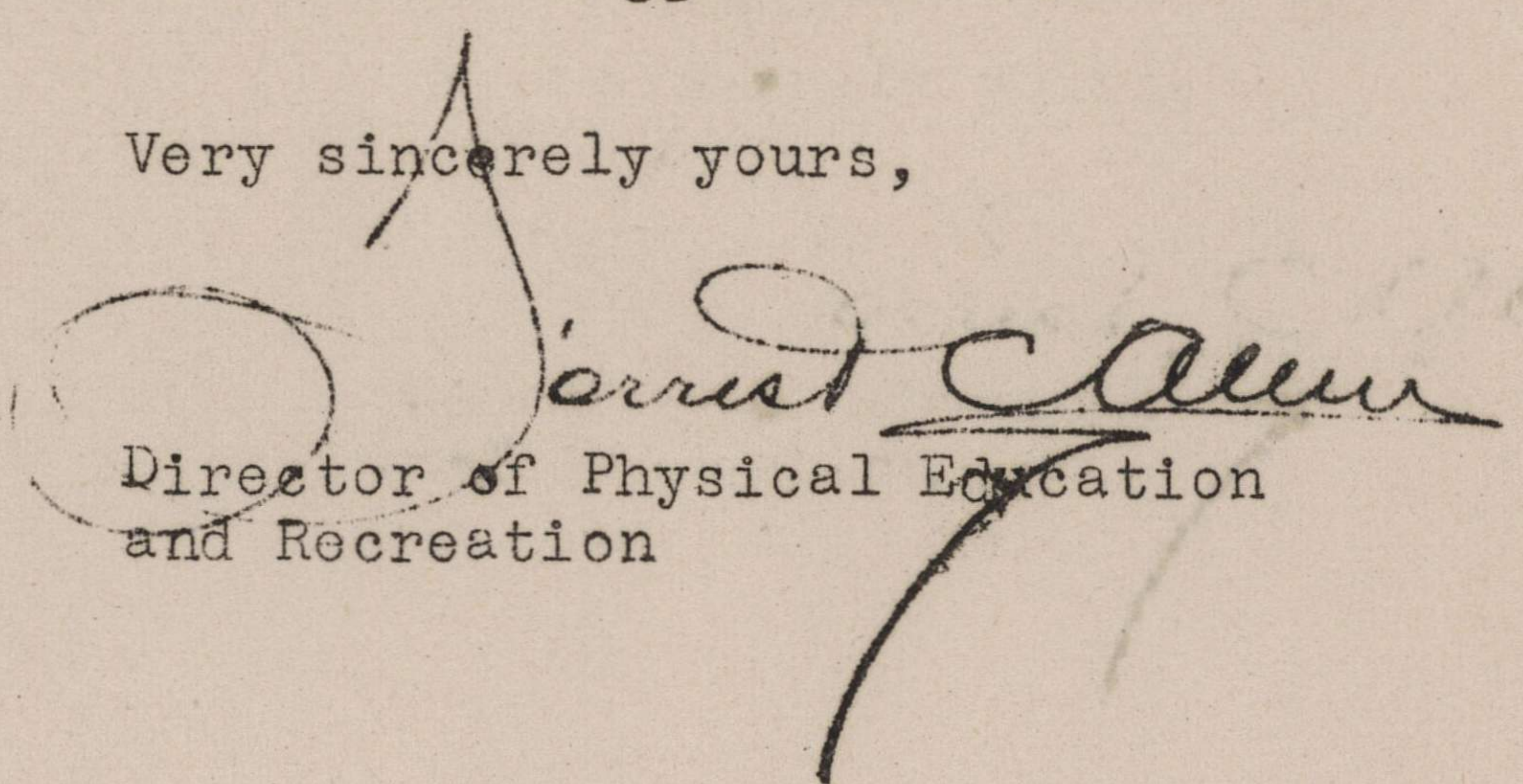
The Department of Physical Education requires that all majors have an annual physical examination at the Student Hospital. We have made arrangements with the hospital authorities to handle the examinations before the Thanksgiving vacation.

You are kindly requested to call the Student Hospital at your early convenience and make an appointment for your examination.

We are asking that all Physical Education majors report for physical examination before Friday, November 24. After this time you will be given unexcused absences in your Physical Education classes until you have been examined. This is a safety measure of mutual benefit, and I trust we may have your wholehearted cooperation.

We kindly requested the American Medical Association to furnish you with a copy of its publication, Hygiea. I trust that you will receive many valuable health suggestions from its pages.

Very sincerely yours,


Director of Physical Education
and Recreation

October 11, 1939.

Dr. E. R. Elbel,
Department of Physical Education.

Dear Ed:

Following our conversation this morning, do you not deem it wise and expedient to have Burt DeGroot attend all the meetings you have with your student managers of intramurals? I also feel that it would have been especially fortunate if he could have been closely associated with the schedule making.

You will remember that we discussed how intimately I was associated with Howard Gurtler and with Earl Falkenstien in breaking them in with the fundamental activities of the organization. I believe that intramural organization is just as essential as was organization in the administration of my department.

I would be glad to discuss any other features with you that you desire.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

October 11, 1939.

Dr. E. R. Elbel,
Department of Physical Education,
University of Kansas.

Dear Dr. Elbel:

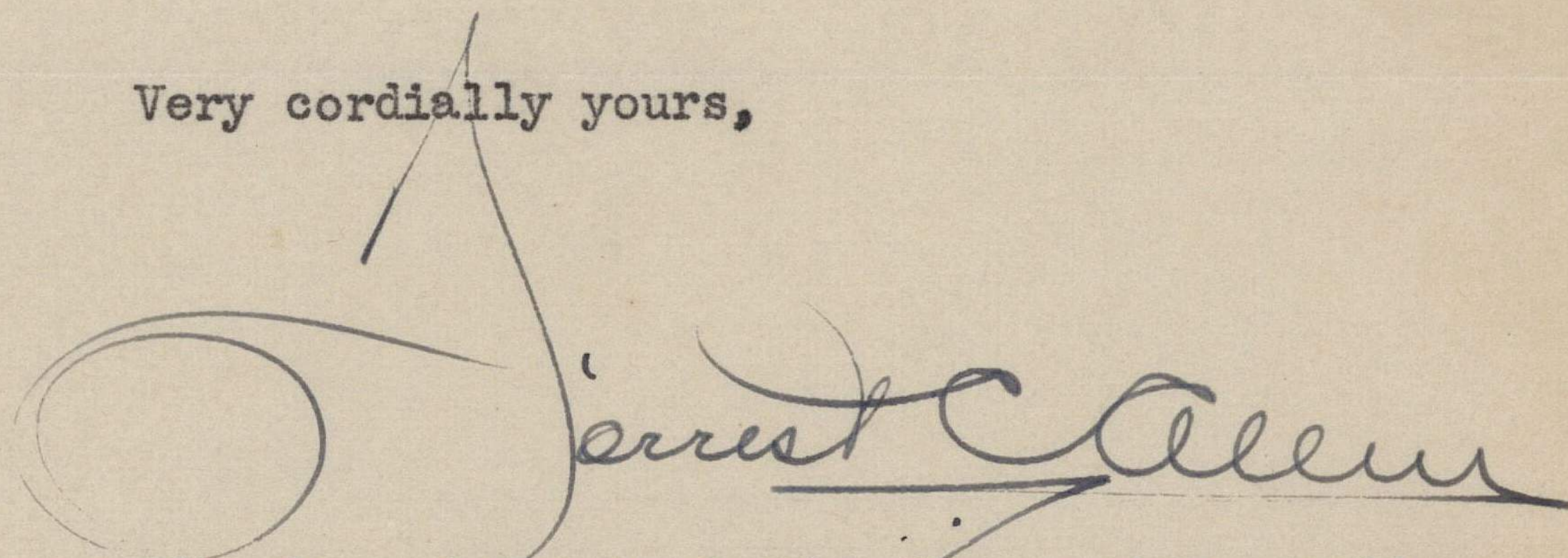
I was quite surprised to read in the morning Kansan a report to the effect that Mr. Raport had been made assistant to you in handling intramurals.

At a conference between you and me last spring I advised you of the fact that Dean Schwegler was anxious that you put more time on your teaching and less emphasis on intramurals. He considered you more valuable as a teacher.

With that in mind I discussed with you, and I thought it was definitely agreed that the new man who came in, which proved to be Mr. DeGroot, was to assist you. On Mr. DeGroot's appointment he was named as your assistant in intramurals, and he has so been advised.

If there has been any change in your mind in this regard I would be glad to be advised.

Very cordially yours,



Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

cc - Dean Schwegler
Mr. DeGroot
Mr. Raport

October 11, 1939.

Dr. E. R. Eibel,
Department of Physical Education,
University of Kansas.

Dear Dr. Eibel:

I was quite surprised to read in the morning Kansas a report to the effect that Mr. Raport had been made assistant to you in handling intramurals.

At a conference between you and me last spring I advised you of the fact that Dean Schwegler was anxious that you put more time on your teaching and less emphasis on intramurals. He considered you more valuable as a teacher.

With that in mind I discussed with you, and I thought it was definitely agreed that the new man who came in, which proved to be Mr. DeGroot, was to assist you. On Mr. DeGroot's appointment he was named as your assistant in intramurals, and he has so been advised.

If there has been any change in your mind in this regard I would be glad to be advised.

Very cordially yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

cc - Dean Schwegler
Mr. DeGroot
Mr. Raport

October 12, 1939.

Miss Ruth Hoover,
Miss Joie Stapleton,
Miss Jane Byrn.

Dear Friends:

The night watchman has left me a note saying, "The girls are smoking on the approaches and in the halls in the east end of the gym." Certainly in view of the Chancellor's attitude on smoking in buildings we should take a very definite stand against it.

The Kenson made a statement that the only place the no-smoking rule was enforced was in the Engineering Building. We can say that it is enforced on the west end of the gymnasium, and we ask your cooperation in enforcing it at the east end.

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.