

November 6, 1939.

Professor F. E. Kester,
Chairman, Senate Advisory Committee,
University of Kansas.

Dear Professor Kester:

The Department of Physical Education proposes to introduce courses in Equitation in the physical activity program for students of the University. These courses (Elementary, Intermediate and Advanced Equitation) have been approved by the faculties of the School of Education and the College of Liberal Arts and Sciences.

We should like very much to offer the elementary course at the beginning of the second half of the present semester.

It is my understanding any new course to be offered for instruction in the fall semester should be approved by the faculty or faculties of the schools concerned at or before the April meeting and also that the Senate Advisory Committee should be notified.

Our courses in Equitation have been approved by the faculties this fall, but since there has been such a great demand on the part of students who can afford to enroll in Equitation to commence their riding this fall, I am wondering if the Senate Advisory Committee would permit us to offer the elementary course during the second half of the present semester. Enrollment for activity classes the second half of the semester takes place next week. The number of mounts available for this class is limited, and before the class actually starts we are desirous of having a pre-enrollment within the next few days so that if more horses are necessary they may be secured in time.

We should greatly appreciate your kindly consideration of this request at your earliest convenience.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.