

February 25, 1938.

Miss Ruth Hoover,  
Edgidge Hotel,  
Lawrence, Kansas.

Dear Miss Hoover:

I was very glad to receive your note, and every day  
have thought I would get down to see you, but have not been  
able to make it yet.

We are leaving for Lincoln in the morning, and when  
we return I shall make every effort to see you.

With best wishes, I am

Sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH



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February 16, 1938

Dear Dr. Allen,

I want to thank you for your kind, encouraging letters which were so helpful when I was flat on my back.

I am progressing as rapidly as possible but it does seem that it takes a long time to recover very much strength. I



am sitting up for a short  
time each day - and I  
hope to be up ready for <sup>work</sup>  
before too long.

I am glad to have  
company at any time -  
you know twenty four hours  
is terribly long for staying  
in when one has been  
used to sleeping not more  
than six and eight hours.

Most sincerely  
Ruth Hoover



February 25, 1938.

Miss Elizabeth Dunkel,  
Department of Physical Education,  
University of Kansas.

Dear Miss Dunkel:

I have just returned from making observation of the practice teaching, and I want to congratulate you and your group on the very excellent attitude that the practice teachers showed in their work.

The thing that especially impressed me was the seriousness with which the teachers went at the job. That spirit was reflected in the students, who were greatly absorbed in the work. It goes without saying that the personality of the supervisor of the practice teachers was reflected in the attitude of the teachers.

I enjoyed a very pleasant, instructive half-hour.

Very sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH



March 1, 1938.

Professor E. R. Elbel,  
Department of Physical Education.

Dear Ed:

Mrs. Hulteen tells me that you have protested against the W.S.G.A. Carnival being held in Robinson Gymnasium, and the consequent confusion that is put on the program of Physical Education by interrupting our schedule.

I am wondering if you would be kind enough to write me a letter setting forth the unsatisfactory situation. I feel that we should write the W.S.G.A. people early and let them know of our desire for them not to continue the Carnival in our building.

I will appreciate it if you will enumerate the things we should point out to them.

Very cordially yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH



UNIVERSITY OF KANSAS  
Lawrence

February 10, 1933

TO MEMBERS OF THE PHYSICAL EDUCATION FACULTY:

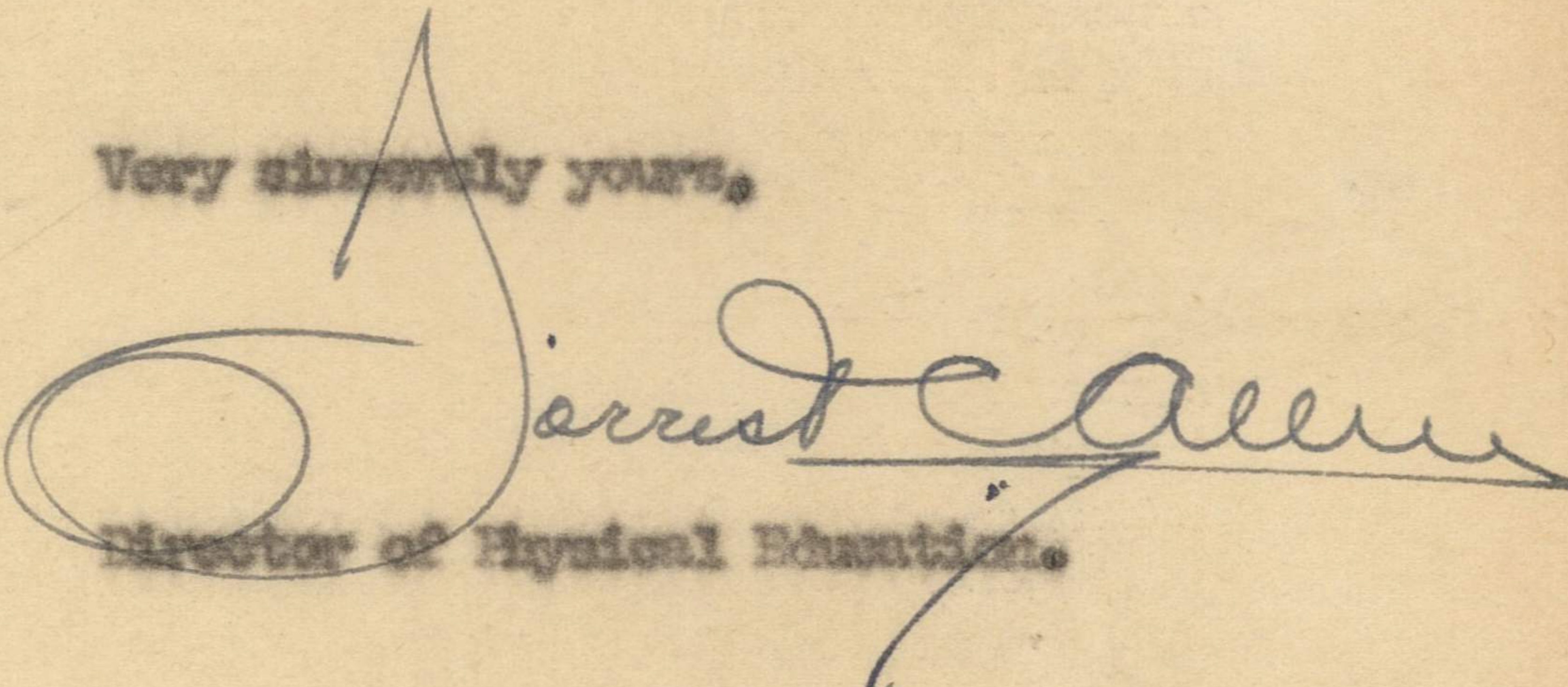
Youngsters are lovely in their place, and lovable. But the youngsters have come to be a positive source of annoyance and a real nuisance in Robinson Gymnasium. Therefore, we are asking each and every member of the Physical Education faculty to personally dismiss from the building at once every youngster found in Robinson Gymnasium at any time during the day.

They swarm and overrun the building. The reason for this swarming in Robinson Gymnasium by these boys no one knows.

It would be much better to have the building patrolled by an officer, but our funds do not permit it, and the only possible way that I see is to ask the assistance of the campus patrolman, Officer George Snyder, in helping us in this task.

We will appreciate it very much if each member will personally assume this duty of ridding the gymnasium of these youngsters as his or her individual task.

Very sincerely yours,

  
Director of Physical Education

FCA:AH



February 14, 1938.

Mr. Arnold Wiebe,  
Building.

Dear Mr. Wiebe:

As you know, no boys except University students, are supposed to use Robinson Gymnasium, and any time you are on duty we should appreciate it if you would move these boys out of the building. If you have any difficulty, call on Officer George Snyder.

Of course, all our employees will cooperate. But many times I am out of the office, and our teachers are not on duty. While you are on duty we would appreciate it if you would clear the building of loiterers.

Sincerely yours,

Director of Physical Education.



January 26, 1938.

Mrs. Leon Bauman,  
615 Ohio Street,  
Lawrence, Kansas.

Dear Mrs. Bauman:

I want you to know that we have very much appreciated your excellent and valuable class instruction to the students at the University of Kansas this past semester.

We regret that things were so long delayed that you could not have been notified earlier of our desire to use you the second semester. However, I learned that you have secured a much more lucrative position. This, together with your other work, will doubtless make you happier under the conditions.

Please feel assured that your work was of the highest order, and if at any time we can testify to your worth while ability it will be a pleasure to do so.

With appreciation for your fine services,

I am

Very sincerely yours,

FCA:AH

Director of Physical Education.



January 27, 1938.

Mr. Elbel  
Dr. Lapp  
Mr. Allphin  
Mr. Plumley  
Mr. Raport

The following letter has been received from John F. Ebelke, an assistant instructor in the Department of German:

"Some time between January 14 and 25, 1938, my locker was entered and certain fencing equipment taken. The locker is in the basement of Robinson gymnasium.

The equipment taken was 1) a fencing mask, trimmed in white, new condition (letters 'JFE' in black ink on some part of the white canvas), value \$2.00. 2) a German foil and blade, with a 'bar bell'; the bell had red padding; some where under the padding the initials 'JE' are faintly scratched into the metal; value \$5.00.

I would appreciate any information leading to the recovery of this equipment.

John F. Ebelke  
302 Fraser

or R.R.4 % Sherbon Tel. 1620J "

We desire to help this young man recover his equipment, and I would appreciate it if you would keep your eyes open for it. I personally went downstairs with him the other day to inspect his locker. He has a fine lock on the locker and it had not been tampered with. However, I learned that he loaned his key to another person, and it is possible that this person failed to lock the locker when he finished using the equipment.

I assured Mr. Ebelke that we would be glad to cooperate with him and would notify him if any of his fencing equipment was located.

Sincerely yours,

Director of Physical Education.



January 27, 1933.

Mr. Jim Raport,  
Department of Physical Education.

Dear Jim:

What steps would you suggest in endeavoring to recover the fencing equipment lost by Mr. Ebelke? I wonder if you would make a mental note to watch the equipment used by your fencers.

When Mr. Ebelke called here the other day I went downstairs with him and examined his locker. I said to him, "This is a fine lock, and it has not been tampered with. You have apparently left it open some time." "No," he replied, "but maybe some other fellow left it open."

That was our conclusion, since he had been loaning his key to another person, permitting him to use the equipment.

We desire to help him recover this equipment, and any suggestions from you would be appreciated.

Sincerely yours,

Director of Physical Education.



January 27, 1938.

Mr. Jay Plumley,  
915 Missouri St.,  
Lawrence, Kansas.

Dear Jay:

I just learned today that you had gone home between semesters, and find that no arrangements had been made for signing the towel tickets. A number of boys have been coming in to have them signed for the refund on their deposits. Mr. Elbel has been doing this, but I believe you should have let me know you were not planning to be here so that we could have made arrangements for this.

Sincerely yours,

Director of Physical Education.



January 31, 1938.

Miss Elizabeth Dunkel,  
Department of Physical Education.

Dear Miss Dunkel:

We dislike to bother you with too many details, but Mr. Bingham and I had talked about another health poster -- Happy Face, Happy Feet, and so forth. Since Miss Hoover is in the hospital I am wondering if you would work with Mr. Bingham and me toward getting the young lady with the feet and the face before the camera.

I had an idea of using the contrast -- Happy Feet, Happy Face and Pinched Feet, Pinched Face. Of course, I want something better than that, but it gives you the idea. Will you keep these suggestions in mind so that we can have the photograph made at an early date?

I would like to have at least three posters for the exhibit at Pittsburg on March 25 and 26. I will appreciate your cooperation.

Very sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH



January 10, 1938.

Miss Ruth Hoover,  
Department of Physical Education  
University of Kansas.

Dear Miss Hoover:

I am enclosing copy of a letter from Chancellor  
Lindley regarding Mrs. Bauman for the rest of the year,  
and also carbon copy of my reply to the Chancellor.

Sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH



UNIVERSITY OF KANSAS  
LAWRENCE

DIVISION OF PHYSICAL EDUCATION AND  
INTERCOLLEGIATE ATHLETICS

December 2, 1937.

Dr. F. C. Allen,  
University of Kansas.

Dear Dr. Allen,

I am still unsuccessful in finding any one to take Mrs. Bauman's position for the second semester in the Physical Education Department.

Graduates who are qualified to fill the position are unwilling to come, first because there is no opportunity to continue study toward a Masters degree in Physical Education, and secondly because the salary is too low to meet their living expenses. If a Masters degree in Physical Education were offered at the University I believe the difficulty might be overcome.

I know the appointment is for only one semester, as two of the same family may not be on the University staff, but since Dr. Sherbon is still on leave on absence, would it not be possible to extend Mrs. Bauman's temporary appointment for the remainder of the year.

Sincerely,

*Ruth Hoover*

*Copy sent to the Chancellor  
on Dec. 14.*



( C O P Y )

January 14, 1938.

Professor W. W. Davis,  
Chairman of the Athletic Committee,  
108 Administration Building,  
Campus.

My dear Mr. Davis:

I would like to have you read this letter before the athletic board at its next meeting. I have been coaching the K.U. swimming team since 1925 and have not received any pay for it. Since that time I have helped build a team up from almost nothing to its present status, and I put in a great deal of time outside of my regular classwork coaching the team as it is impossible to coach this team during the regular swimming classes. I am asking the athletic board to pay me \$100 per year for coaching the swimming team.

I have talked to a few members of the athletic committee and they seem to think that swimming should be put on a stable basis with other sports on the campus, and that I am entitled to this compensation for my efforts.

Gentlemen I earnestly request your consideration in this matter.

Very truly yours,

Herbert G. Allphin,  
Swimming Coach.

hga:hj



January 5, 1938.

Miss Ruth Hoover,  
Department of Physical Education,  
University of Kansas.

Dear Miss Hoover:

Thank you very much for your thoughtfulness  
in sending me a copy of the Cheley Camp mottoes.

These are very fine, and I shall make use  
of some of them.

Cordially yours,

Director of Physical Education.



Dr. and Mrs. Forrest C. Allen request  
your presence at a tea for Physical Education  
Majors at their home, 801 Louisiana Street,  
on Sunday, January the 9th, from 3 to 5 p.m.

Please inform Mrs. Hulteen, at the  
Physical Education Office, whether or not you  
will be able to accept.



January 5, 1938.

Members of the Physical Education Staff:

We have just received a statement from Mr. C. M. Baker, Director of Libraries, of the book fund apportioned to this department for the year 1937-38.

The unincumbered balance at the present time is \$9.00, for the remainder of the academic year.

Sincerely yours,

Director of Physical Education.



UNIVERSITY OF KANSAS  
Lawrence

January 10, 1938

MEMBERS OF THE PHYSICAL EDUCATION STAFF:

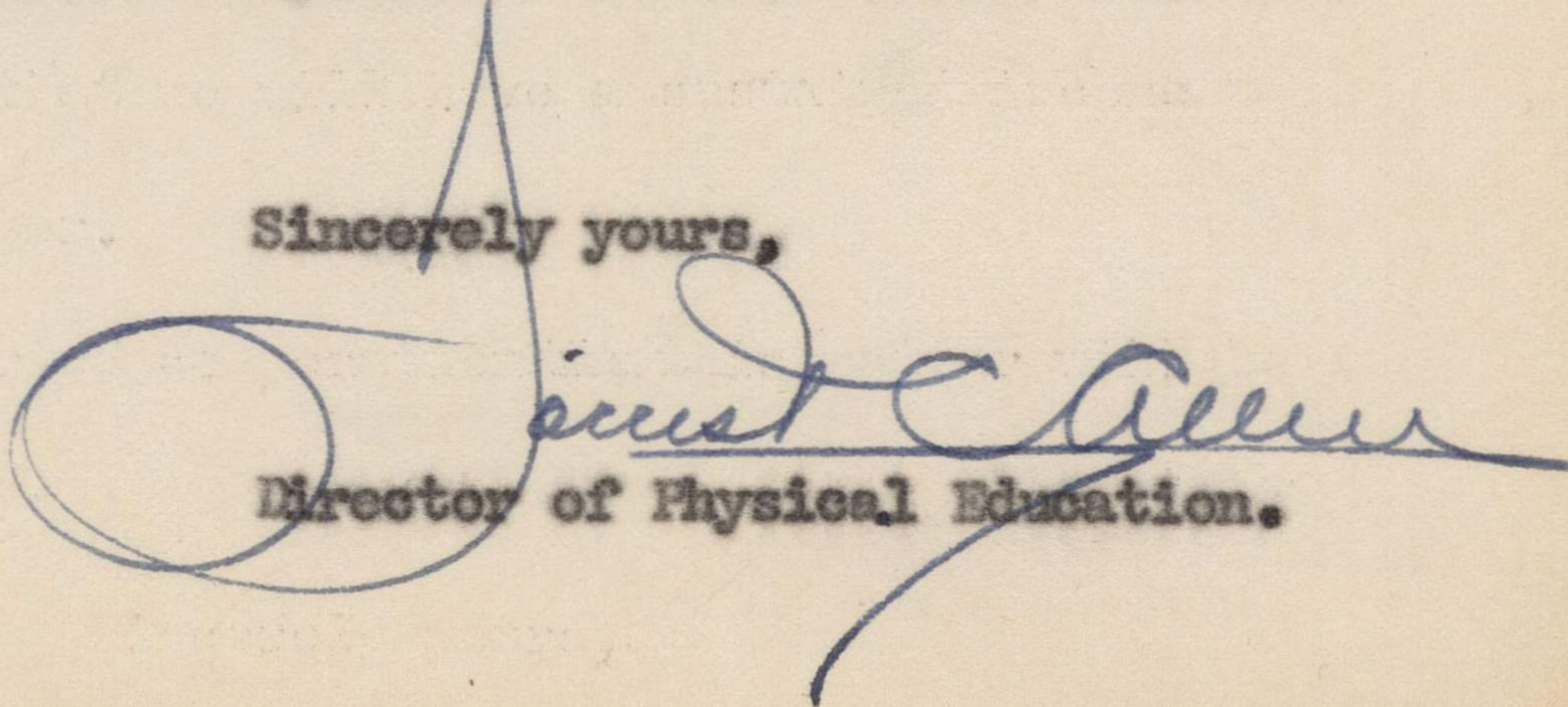
We have been spending money more freely in the upkeep and maintenance of our department than we have ever done before, but from now on unless there is a positive move to increase our towel service we are going to be without funds for the second semester. It might be a good idea to get out some printed sheets giving information about this service at the gymnasium. It was my notion in the early fall to encourage a heavy enrollment and secure a greater towel consumption.

In other words, I think we have got to sell this idea of the use of the gymnasium and the towel service more emphatically than we have done heretofore. It is our maintenance life blood.

Unless we get a large increase in our student towel service we are going to be forced to curtail about 30% or 40% of our student personnel. We received this year a \$1900 cut in our budgetary maintenance allowance over last year's budget. We have gone ahead with imperative improvements, treating the whole situation in an expectant manner. We cannot tell about this until after the enrollment for the second semester, but I doubt that we will have a sustained income comparable to the first semester.

Your wholehearted cooperation in this matter will be greatly appreciated.

Sincerely yours,

  
Director of Physical Education.



UNIVERSITY OF KANSAS  
Lawrence

January 10, 1938

MEMBERS OF THE PHYSICAL EDUCATION STAFF:

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Your wholehearted cooperation in this matter will be greatly appreciated.

Sincerely yours,

  
Director of Physical Education.



January 13, 1938.

Mr. Jim H. Raport,  
Department of Physical Education,  
University of Kansas.

Dear Jim:

I want to congratulate you on your professional bearing that you maintain in your classes. You are always dressed very neatly, and the way you wear your clothes and the demeanor that you maintain in class is not only helpful from a pedagogical standpoint, but you add much to the force of your instruction.

You are to be commended for your attitude, your bearing, and your appearance.

Very sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH



December 8, 1937.

Mr. E. R. Elbel,  
Department of Physical Education.

Dear Ed:

These charts are swell.

I am wondering if you are bringing up the percentages of shots for the three games that have been played so far, in order that we might have the progressive percentages posted on the bulletin board. Could you have this posted this afternoon?

Will you please turn these charts over to Mrs. Webster, and see that the score is transferred to the score book?

Sincerely yours,

Varsity Basketball Coach,  
Director of Physical Education.

FCA:AH



December 15, 1937.

Mr. Jay Flumley, Instructor,  
Department of Physical Education.

Dear Jay:

I learn that there is much complaint from the students that stuff is being taken out of their individual basket equipment. Whether the students fail to put this stuff back in their haste to get to classes, or whether some of the stuff is carelessly handled, I am not at all sure. I think there is very little purloining of the stuff by the men in the locker room.

I think it would be a fine thing for you to have a called meeting of all the boys working in the basket room and very definitely emphasize to them that this equipment is the property of the boys and should be very jealously guarded and handled with much care by employees of the towel room.

I think a checking up occasionally on this thing will do much good to eradicate the complaints. I would like to have a conference with you on this subject.

As I have told you before, I want you to use every energy and method at your command to bring about a minimum of complaints on this towel room service.

Do you think that the fact that we have a great number of boys working down there has anything to do with this, or is it just a general inertia on the part of some of the boys?

I was down in the towel room this morning and noticed a broken basket and other things lying around. There seems to be no general responsibility on the part of the boys there only to come in and check out towel tickets. Personally, I would like for them to have more individual responsibility and for them to feel it. The cleaning up of their quarters and the area outside is very definitely a part of their work as is the checking out of towels and equipment.

Many of the boys count on devoting their entire time to studying. That is fine, after they get their work done, but the job is the first thing. See if you cannot re-emphasize that to the men.

Very cordially yours,

FCA:AH

Director of Physical Education.



December 15, 1937.

Mr. Jay Plumley,  
Department of Physical Education.

Dear Jay:

Will you please issue a statement to all employees of the towel room asking them to clean up the envelopes around the front of the towel room and on the floor out in front? This should be done each hour.

When the students check their valuables they student-like tear the envelopes open and throw them on the floor. As a consequence, the approach to the towel room looks very bad. I will thank you to use some of your personality on these boys toward having a more tidy basement floor.

Another bad habit the boys have is of sweeping the refuse and leaving it right near the door. If we do not have a dust pan there please see Mrs. Hulteen and we will procure one so that they may sweep the refuse up and put it in the wastebasket.

Thank you very much.

Cordially yours,

FCA:AH

Director of Physical Education.