

THE UNIVERSITY OF KANSAS
LAWRENCE

BUSINESS OFFICE

KARL KLOOZ, BURSAR

July 11, 1938

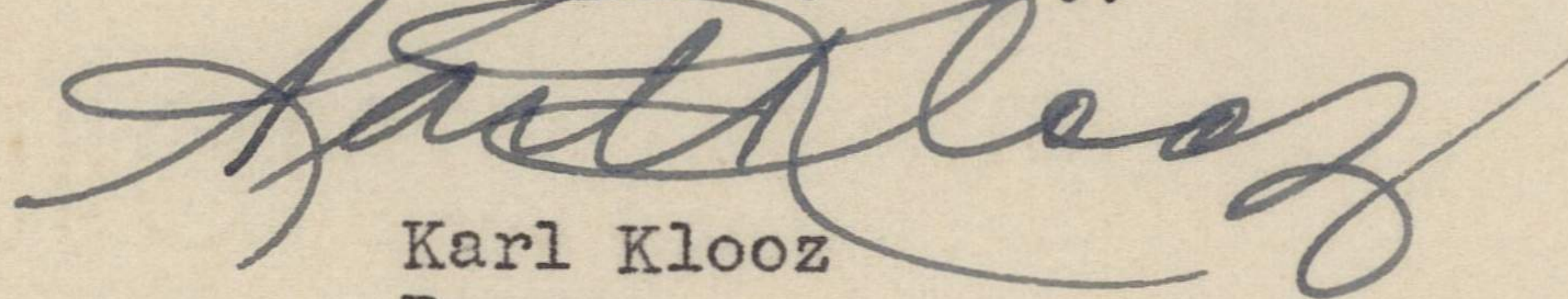
Dr. Forrest C. Allen
Department of Physical Education
University of Kansas

My dear Dr. Allen:

This will acknowledge receipt of your letter of the ninth concerning an arrangement you have made with Mr. C. Gordon Hoffman to make some archery equipment during the summer.

I would suggest that as soon as the new blanks are issued you make up a purchase request for this equipment, attaching a letter of explanation to the request which no doubt will go through without any difficulty.

Yours very truly,



Karl Klooz
Bursar

KK:JMT