

October 7, 1938.

Dr. E. R. Kibel,
Department of Physical Education.

Dear Ed:

I have spoken to Mr. Falkenstien about the six footballs that you need for the intramural games beginning next Monday. He will have them available for you.

Last year we lost so many balls, so this year I am asking that all our balls be numbered and a pretty careful check kept on all of this equipment. I should like to have your recommendation for someone who could be given this assignment and who would be responsible for checking the equipment.

As you know, last year we lost 30 basketballs, and that, of course, was due to the inefficiency of the check room and to the fact that Mr. Plunley resigned from the department. We had to buy them from the Athletic Association, and of course we can't afford to lose equipment that rapidly.

I trust you will have these footballs numbered and identified as property of the Department of Physical Education, and also have them dated so that we can keep a record of them.

Very sincerely yours,

Director of Physical Education
Varsity Basketball Coach.