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I shall appreciate your cooperation.

September 24, 1938

To Members of the Department of ~~Physical Education~~,
~~Physical Education~~

I wish to call your attention to the fact that ~~all~~ students enrolled in the activity courses must pay the gym privilege fee of 75¢ plus \$1.00 deposit. I am referring particularly to auditors in these classes. Regularly enrolled students were assessed this fee by the Business Office when they enrolled, but quite probably the auditors have not paid the fee.

Each member of the department will please point out to the students in his or her physical activity classes the necessity for paying this fee. We are dependent upon a very small appropriation plus the towel fee to carry on the work of the department, particularly the upkeep of the play fields and the gymnasium facilities. If everyone who uses these facilities contributes equally to the upkeep then we are able to carry on the work of the department more efficiently.

I shall appreciate your cooperation.

Very sincerely yours,

Director of Physical Education