

February 6, 1939.

Coach H. W. Hargiss,
University of Kansas.

Dear Coach Hargiss:

We have decided to make a change in the personnel of our two courses in golf, Elementary and Advanced. Since Glenn Oatman is teaching the varsity, we feel that it would be advantageous to have him teach our courses in physical education. This will give you additional time to put upon your track work.

Very cordially yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

COPY

January 31, 1939

Dr. F. C. Allen
Ruth Hoover
Jane Byrn

Dear Friends:

It occurs to me it might be well to leave a word with all of you regarding the status of Tau Sigma for the future.

Last year I requested that Dr. Allen include the dance group on the departmental budget for \$50. Thus far it has not been necessary to call on this amount but I did want to call it to your attention before leaving.

I doubt, too, if anyone realizes that the large drum, the gong, and the small drum, the large picture in the front office and all the dance magazines are the property of Tau Sigma. The instruments were paid for directly out of its treasury, and either made or purchased by me.

Needless to say, their use has been largely departmental. If it continues to be possible that Tau Sigma can be subsidized in part by departmental funds, I feel it is fair and right that this property should automatically belong to the department. If, however, such does not obtain, then in all fairness Tau Sigma should be reimbursed a reasonable amount for these items. They would easily be worth \$50 to \$75.

I trust the whole matter will take care of itself, but thought for the sake of everyone concerned it might be well to have this statement from me.

Yours very truly,

(Signed) ELIZABETH DUNKEL MacCURDY

EDM:IW

*Copies sent
to Miss Hoover
+ Miss Byrn.*

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF
INTERCOLLEGIATE ATHLETICS

January 31st
1 9 3 9

Dr. F.C. Allen
Ruth Hoover
Jane Byrn

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Yours very truly,

Elizabeth Dunkel MacCurdy

EDM:IW

January 31st
1 9 3 9

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Ruth Hoover
Jane Byrn

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Yours very truly,

EDM: IW

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF
INTERCOLLEGIATE ATHLETICS

January 31st
1 9 3 9

Copies sent to → Dr. F. C. Allen
Members of Staff
University of Kansas

Dear Dr. Allen:

With my life jumping in hectic spasms of finishing school work, finishing packing and socializing, I have given up trying to write each member of the department a personal "thank you" for my perfectly marvelous wedding gift. So, I am asking if you will see that each of them knows that I have written you.

It's when one tries to express thanks that he realizes how hopelessly futile language is. But I have observed to myself several times during the last weeks that the nicest thing about leaving is the discovery that friends and colleagues care enough to do the nice things they have for me. Each tribute touches me and never fails to evoke a humility that is deeply grateful for the warmth that makes friends what they are.

So I want each member of the group who remembered me with the tea service to know that this gesture meant far more to me than a present, and now I'll hope that I can have the pleasure of entertaining all of you during your World's Fair visit.

With my good wishes and personal appreciation to each of you,

Sincerely yours,

Elizabeth Dunkel MacCurdy

EDM:IW

DEPARTMENT OF PHYSICAL EDUCATION

FEEES -- 1937-38

Fall Semester

<u>No. of Course</u>	<u>Name</u>	<u>Hours Credit</u>	<u>Fees</u>	
31M	Phys. Ed.	2 hrs.	\$2.25 + \$1.00 Dep.	\$3.25
31W	Phys. Ed.	2 hrs.	2.25 + \$1.00 Dep.	3.25
33W	Phys. Ed.	2 hrs.	2.25 + \$1.00 Dep.	3.25
67	Phys. Ed.	1 hr.	1.50 + \$1.00 Dep.	2.50
Freshman Phys. Ed.		1 hr.	2.25 + \$1.00 Dep.	3.25
Sophomore Phys. Ed.		1 hr.	2.25 + \$1.00 Dep.	3.25
Gym. Priv. - 1 towel ticket			.75 + \$1.00 Dep.	1.75

Spring Semester

32M	Phys. Ed.	2 hrs.	\$2.25 + \$1.00 Dep.	\$3.25
32W	Phys. Ed.	2 hrs.	2.25 + \$1.00 Dep.	3.25
34W	Phys. Ed.	2 hrs.	2.25 + \$1.00 Dep.	3.25
37	First Aid	2 hrs.	1.00 No Dep.	1.00
68	Phys. Ed.	1 hr.	1.50 + \$1.00 Dep.	2.50
80	Tr. Ath. Inj.	2 hrs.	1.00 No Dep.	1.00
Freshman Phys. Ed.		1 hr.	2.25 + \$1.00 Dep.	3.25
Sophomore Phys. Ed.		1 hr.	2.25 + \$1.00 Dep.	3.25
Gym. Priv. - 1 towel ticket			.75 + \$1.00 Dep.	1.75

January 17, 1939

To Members of the Department of Physical Education:

I have received the following note from the Department of Buildings and Grounds in regard to an incident that occurred last Saturday night.

Jan. 14, 1939

Mr. Bayles,

When I came back this evening a few minutes after 11:00 to close the Gym I found 50 or 60 negro boys in building. They were all over the building, upstairs and down, and had it all lighted up. There was a truck load from Lone Star Lake here with them. I had a time getting them out. It was almost 12:00 before I could get them out.

Listen (night watchman)

Dr. Allen: Was this an 'authorized' party? C. G. Bayles "

I have notified Mr. Bayles that in the future when any meetings are scheduled for the gymnasium at night that we will notify his office in advance so that there will be no repetition of this incident. I trust each member of the department will cooperate in our attempt to prevent such happenings.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

PCA:AH

January 5, 1939.

Dr. E. R. Elbel,
Department of Physical Education.

Dear Ed:

I believe if these basketball batting averages are to be of any value, aside from the massed research material, that they should be made available to the players the next day after a game is played. If they are posted later than that the boys' interest has diminished, and they are concentrating on the next game to be played, not the last one that was played.

The reason I am mentioning this to you is because of the fact that today, Thursday, we are trying to get the Carleton batting average to post on the bulletin board in the dressing room. The game was played Monday, and on Wednesday we had the Kansas batting chart. To be of the greatest value to the boys these charts should have been posted Tuesday and Wednesday.

I am making no complaint of the young man who is doing this work. I think he is fine - very conscientious and accurate in his work. But I am wondering if it would be possible to speed up the work a little so that the charts could be available sooner after a game is played. Is there any way in which you could put another CSEP student on this work to help him? Possibly Dr. Lapp could devote some of his time to these computations.

The report of our research done in this field last year has been reproduced in the bulletin issued by the National Basketball Coaches Association. If you or Dr. Lapp desire a copy of this bulletin we shall be glad to write to the editor and have him send you one.

I trust you will see my point in making these charts available to the boys soon after a game is played. As you know, we play six conference games in sixteen days, and these charts show the players very clearly their weaknesses and strong points.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

January 4, 1938.

To Members of the Department of Physical Education:

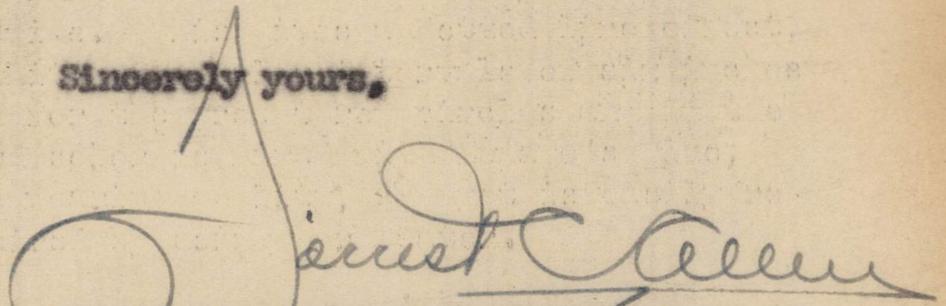
We are desirous of arranging our radio programs for the next few weeks, and I should like for each one of you to stop in the office and designate the dates that you would like to take.

We have arranged for the program for this week, but after this Thursday no dates have been taken. I would like to be relieved of this duty during the basketball season as much as possible, and ask your kindly cooperation in taking over this responsibility in promoting our Department of Physical Education.

Will you please see Mrs. Hulteen and select your dates as soon as possible?

With appreciation, I am

Sincerely yours,



Ernest Allen

Director of Physical Education,
Varsity Basketball Coach.

November 23, 1938.

Miss Joie Stapleton,
1046 Vermont Street,
Lawrence, Kansas.

Dear Miss Stapleton:

Confirming my telephone conversation with you this afternoon, I am very happy to tell you that both Chancellor Lindley and Dean Schwegler have approved your appointment as Assistant Professor in our department. The appointment form will be signed and sent through the regular channels at once, and you will receive official notification from the Chancellor's office in due time.

I want you to know that we are looking forward with much pleasure to your joining our staff, and I trust that your life and work with us will be both enjoyable and profitable to you.

With all good wishes, I am

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

November 19, 1938.

Miss Joie Stapleton,
1046 Vermont Street,
Lawrence, Kansas.

Dear Miss Stapleton:

Miss Hoover has been in twice to ask about your appointment, and I have been over to see Dean Schwegler about it, but the Dean was not in the office so I was unable to see him.

I understood that the Chancellor was to send a letter to Dean Schwegler after your conference with him last Saturday. I have called the Chancellor's Office and learn that Chancellor Lindley has been out of town since you saw him last Saturday, and for that reason the letter has not been written. He will return tomorrow, and the matter will be brought to his attention Monday morning.

I am very sorry for the delay in getting some definite word to you, but as you know we cannot act until the administration acts. I assure you we are doing everything we can to ascertain definite information regarding your appointment. This is just a progress report to you, as I thought you might be getting a little anxious regarding your own plans.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

November 7, 1938.

Dean R. A. Schwegler,
School of Education.

Dear Dean Schwegler:

I am enclosing copy of the letter I took over to Chancellor Lindley this morning.

Miss Byrn is actually to do all of Miss Dunkel's dancing classes, and \$100 is mighty small compensation for that work, but we felt that since she is on part time that was as much as she could have. I am convinced that she should be compensated for this extra amount of work, and personally I would rather that Miss Stapleton have \$2100 and Miss Byrn the \$100 extra than to give Miss Stapleton \$2200.

Last summer Miss Byrn went to Wisconsin, and she is going back this next summer. The expense that she has gone to is all out of proportion in comparison to her salary.

Of course the increase amounts to only \$50 a semester in the budget this year.

As the Chancellor requested, if you will kindly see the budget committee on this matter and let me know at your earliest possible moment regarding what you are able to do, I will appreciate it. I need to get in touch with Miss Stapleton before she meets the appointment concerning this other position. Thank you very kindly.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

November 5, 1938.

Dean R. A. Schwegler,
School of Education.

Dear Dean Schwegler:

Miss Elizabeth Dunkel has not as yet announced definitely that she will be married, but she is accepting wedding presents, so I think it is safe to make a recommendation to you for her successor in the Department of Physical Education. As I understand it, the wedding is to take place some time immediately after our first semester ends.

Miss Hoover and I have made some exhaustive investigations regarding Miss Dunkel's possible successor. A number of people have been considered, but we are of the opinion that Miss Jole Stapleton, Supervisor of Intermediate Physical Education in the Kansas City, Missouri, public schools is without doubt the most able candidate.

Miss Stapleton received her B. S. degree in Education from the University of Kansas in 1928. She received her Master's degree from Columbia University in 1935. She has also had one summer of graduate study in 1936. Miss Stapleton has had exceptional teaching experience to qualify her most splendidly for this job. Her first position after graduating from the University of Kansas in 1928 was full time teacher in the elementary schools in Kansas City, Missouri, and then rotating teacher for the Junior High School.

Then Miss Stapleton taught science and physical education one year at Southwest Junior High School. Her science subjects were zoology and physiology. Prior to her present position, which she has now held for the past three years, she taught in the Kansas City Junior College.

From this very fertile experience I am sure that it would be difficult to find anyone else to supervise our teacher training courses that are so necessary in our major course in physical education. Miss Dunkel has done an excellent job at Oread. She is a master teacher of teachers, and I am of the opinion that we are very fortunate in finding one so well qualified as Miss Stapleton for this position.

Miss Dunkel's salary is \$2200.00 for the year. Miss Stapleton's schedule in Kansas City calls for \$2400.00. I do not know how we can reconcile these figures, because Miss Jane Byrn, who is working on a part-time salary of \$800.00 a year, is expecting to take over Miss Dunkel's dancing classes. It is only proper that she be compensated and I would like to see her get an increase of \$100.00 per year for this part-time work (or \$50.00 for the second semester).

I have discussed this matter with you several times, and I believe that we are in entire accord, but I would appreciate it very much if you will take this up with Chancellor Lindley at your earliest convenience as Miss Stapleton has told me that she is in line for an advancement. It is her understanding that they will call her into a conference real soon. In fact, I understand that she is to be called in next week.

I would recommend that Miss Stapleton receive the rank of assistant professor of Physical Education at a salary of \$2200.00 per year. Miss Stapleton was born at LaHarpe, Kansas, and is 31 years of age.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

November 10, 1938.

Miss Joie Stapleton,
1046 Vermont Street,
Lawrence, Kansas.

Dear Joie:

I am enclosing copy of a letter which I wrote to Dean Schwegler in regard to your appointment. At Dean Schwegler's request I took a copy of this letter to Chancellor Lindley when I had a conference with him.

The Chancellor suggested that he would like to have a conference with you some time soon. He is out of town today, but I understand from his office that he will be here Saturday morning. I have made a tentative appointment for you with him for 10 o'clock Saturday morning. If there is to be a change in the time the Chancellor's office will call you.

I understand that you are to be in Lawrence Friday and Saturday. Since Friday is a holiday I am sending this special delivery so that you will have it before you see Chancellor Lindley.

With best wishes, I am

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

UNIVERSITY OF KANSAS

Date November 19, 1938

To the Chancellor:

I hereby recommend the {appointment
reappointment } of Miss Joie Stapleton {Married
promotion } {Single

whose present address is Kansas City, Mo.

to the position of Assistant Professor at a salary of \$ 2200.00 {per month
per year
per semester

for 9 months' service. Service to begin February, 1939 New positoin?

Or to take the place of Miss Elizabeth Ormal whose salary was \$ 2200 {per month
per year
per semester

This salary is provided in Section Item No. Page of the budget.

The qualifications of the candidate are:

B. S. in Education, University of Kansas, 1928
M. S. in Physical Education, Columbia University, 1936
Additional graduate work in summer of 1936, Columbia University
Miss Stapleton has been an elementary school teacher, junior high school teacher, senior high school and junior college teacher in physical education in the Kansas City, Missouri, school system. Her present position is Supervisor of Physical Education for the Intermediate Schools of Kansas City, Mo.

Supervision of practice teaching; teaching of theory courses for Physical Education majors, and teaching of activity classes.

(Signed)

Approved or statements of deans concerned and chairman of budget committee:

Head of the department of Physical Education

CONFIRMATION OF APPOINTMENT:

The appointment is approved at a salary of \$ {per month
per year
per semester

Title

Dated (Signed)

UNIVERSITY OF KANSAS

Date Nov. 19, 1938.

To the Chancellor:

I hereby recommend the

}	appointment	of <u>Miss Jane Dym</u>	}	(Married
	reappointment			(Single
	promotion			

whose present address is 304 No. 5th, Lawrence, Kansas

to the position of Assistant Instructor an increase in salary of

}	per month
	per year
	per semester

at a salary of \$ 100.00

for 9 months' service. Service to begin February, 1939 New positoin? no

Or to take the place of _____ whose salary was \$ _____

}	per month
	per year
	per semester

This salary is provided in Section _____ Item No. _____ Page _____ of the budget.

The qualifications of the candidate are:

The duties of the candidate will be:

Miss Dym will take over all of Miss Dunkel's dancing classes during the second semester, in addition to her other duties.

(Signed) _____

Approved or statements of deans concerned and chairman of budget committee:

Head of the department of Physical Education

CONFIRMATION OF APPOINTMENT:

The appointment is approved at a salary of \$ _____

}	per month
	per year
	per semester

Title _____

Dated _____ (Signed) _____

November 30, 1938.

Miss Elizabeth G. Dunkel,
Assistant Professor,
Department of Physical Education,
University of Kansas.

Dear Miss Dunkel:

I beg to acknowledge receipt of your favor of the 28th instant tendering your resignation effective at the end of the fall semester.

First, permit me to congratulate you upon the step that you are about to take. However, I want you to know how very much we will miss you and your outstanding accomplishments from our department. But I know that in your new life and new environment you will be able to enjoy all the finer privileges of physical education without all the responsibilities of a daily routine. I have known Dr. MacCurdy and his fine work for a number of years and I am very sure that he will have a wonderful future.

You have made a very definite contribution to fine teacher technique in our department, as well as being a master in your own field. Each year I have watched your product of women physical education majors graduate from the University. Each year these people bore an indelible stamp of poise, assurance, ability and vivacity - something that rarely comes unless those individuals have been in contact with teachers and leaders who are not only sure of their subject but have the rare ability to impart those talents to the generation coming on. I give you, Miss Dunkel, a great deal of credit for giving your teachers something that the rank and file of graduates fail to possess.

Again I say that we will miss you, your personality and your ability very much. We are pretty sure that you do realize how valuable we have considered the many contributions that you have made to our work and our department. You have really done the work of two people, as indicated by the necessity of hiring two individuals to take over your work. We were unable to find any one person with the necessary qualifications to handle all the work that you have done in such a competent manner.

I wish to thank you for the fine compliments that you have paid us in your letter of resignation, and I can assure you that the feeling of appreciation and high regard is reciprocal.

We are indeed sorry to see you go, but we want you to feel that if at any time there is anything that we can contribute to your health or happiness in any way, all that will be necessary will be for you to indicate such a desire or need.

With all good wishes, I am

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

November 28, 1938.

Dr. F. C. Allen,
Director of Physical Education,
University of Kansas.

Dear Dr. Allen:

Although a fairly definite understanding exists concerning my eventual resignation from this department, it occurred to me that a formal letter apprising you of my plans would be in order.

As I have told you, I plan to complete the first semester's teaching, thus finishing half of my year's assignment. However, Dr. MacCurdy and I expect to be married during the Christmas holidays since that is the only time which gives him enough vacation to make the trip out here so we can be married at my family's home in Topeka.

That, of course, means that I will stay on here after the holidays until all my work for this semester is done. I trust I shall not be unwelcome during that month as a "Mrs." instead of a "Miss" - and I would appreciate your letting me know if such arrangement is administratively acceptable.

I should like you to know, too, what a pleasure and inspiration it has been to work under the guidance you have given the Department of Physical Education since its reorganization.

There are idealists who have visions, but can't realize them; and there are practical robots who can work themselves to the bone, but lack the imagination to make their productivity meaningful achievement; but it is the rare soul who can have his visions and also translate them into reality. Your leadership and record attest to your being so endowed.

I leave the department very sure that it is "going places", and I extend my heartfelt wishes for your success and happiness in working with an intelligent and cooperative faculty.

Very sincerely,

December 1, 1933.

Dean F. T. Stockton,
School of Business,
University of Kansas.

Dear Dean Stockton:

I am enclosing a copy of a letter I have received from Miss Elizabeth Dunkel, Assistant Professor in the Department of Physical Education, tendering her resignation effective at the end of the present semester. Miss Joie Stapleton has been recommended to succeed Miss Dunkel.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

December 1, 1938.

Chancellor E. H. Lindley,
University of Kansas.

Dear Chancellor Lindley:

I am enclosing a copy of a letter I have received from Miss Elizabeth Dunkel, Assistant Professor in the Department of Physical Education, tendering her resignation effective at the end of the present semester.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

December 1, 1938.

Dean R. A. Schwegler,
School of Education.

Dear Dean Schwegler:

I am enclosing a copy of a letter I have received from Miss Elizabeth Dunkel, Assistant Professor in the Department of Physical Education, tendering her resignation effective at the end of the present semester.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

December 1, 1938.

Dean Paul B. Lawson,
College of Liberal Arts and Sciences,
University of Kansas.

Dear Dean Lawson:

I am enclosing herewith a copy of a letter that I have received from Miss Elizabeth Dunkel, tendering her resignation from the Department of Physical Education effective at the end of the present semester.

Miss Joie Stapleton has been recommended as Miss Dunkel's successor. Miss Stapleton is now Supervisor of Physical Education for the Intermediate Schools of Kansas City, Missouri. Her training and experience qualify her exceptionally well for the supervision of our practice teachers, and I am of the opinion that we are very fortunate in securing Miss Stapleton.

Miss Stapleton received her B. S. degree in Education from the University of Kansas in 1928. In 1935 she received the Master's degree from Columbia University, and she has also done an additional summer's graduate work. She has taught in the Kansas City schools since 1928. She began in the elementary schools, then was rotating teacher for the junior high school. Later she taught science and physical education in Southwest Senior High School. Prior to her present position she taught in the Kansas City Junior College.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

December 13, 1938.

Dr. E. R. Elbel,
Department of Physical Education,
University of Kansas.

Dear Ed:

Congratulations on your selection as a member of
the committee to choose a successor to Chancellor Lindley.
This is a distinct compliment to you, and we are glad indeed
to have you serve as a representative of our department.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

December 8, 1938.

Miss Ruth Hoover,
Mr. Herbert Allphin,
Department of Physical Education.

Dear Miss Hoover and Mr. Allphin:

I have conferred with Mr. Crow, the University electrician, regarding a permanent electric connection at the west end of the pool, and I concur in his belief that it would be best to have the electricians make this connection each year as needed for the entertainments or demonstrations.

There is much danger in running a wire along to the west end and leaving it there permanently because of the possible contact where there is water. For that reason we believe it will be the safest to make the connections from time to time as needed.

Mr. Crow will put in a receptacle at the east end of the pool at once so that you may connect the electric phonograph there whenever you so desire.

Trusting that this arrangement will be satisfactory with both of you, I am

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH