

BOULDER, COLORADO  
LAWRENCE, KANSAS  
COLUMBIA, MISSOURI  
LINCOLN, NEBRASKA

ESTABLISHED IN 1929

DIRECTOR  
C. H. FREEARK

# FRATERNITY MANAGEMENT

INCORPORATED

*Financial and Organization Advisers to Fraternities and Sororities*

729 MASSACHUSETTS STREET  
LAWRENCE, KANSAS



FINANCIAL ADVISERS  
ORGANIZATION ADVISERS  
AUDITS - BUDGETS  
SYSTEMS - SUPPLIES  
SOCIAL SECURITY TAX  
BUILDING ANALYSIS

CHAS. A. GALLOWAY  
KANSAS REPRESENTATIVE

January 4, 1940

Mr. John A. Rush,  
121 South Hudson Avenue,  
Los Angeles, California.

Dear Mr. Rush:

I wish to acknowledge receipt of your letter of December 30 in which you requested further information in regard to the financial operations of Phi Kappa Psi, at the University of Kansas.

The Building Association budget calls for income from the active chapter of \$700 per month for nine months, or \$6,300 annually. The following is an itemized schedule of the estimated budgeted expenditures to be incurred during the school year 1939-40.

First Mortgage-Principal	\$500
First Mortgage-Interest	925
Insurance	220
Taxes	825
Furniture & Property Maintenance	2,000
Building Reserve Fund	930
Management Service	400
Bank Note	500
Total	<u>\$6,300</u>

The above figures were set up at the beginning of the school year 1939-40. However, since making up the original budget some changes have been made.

At the beginning of this school year the mortgage balance was \$18,500 and the contract called for a payment of \$500 in June 1940. However, we found that it would be possible to make a principal payment of \$500 on January 1, which was done. When I wrote my previous letter, this payment had just been made and consequently I quoted the mortgage at \$18,000, which is actually the balance at this writing. The interest accordingly was set up at \$925.

The figures for insurance, taxes, and management service are fixed and will run very closely to the amounts above.

The balance on the bank note at the beginning of the school year was \$500, and we contemplate paying that note in full during the school year.