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UNIVERSITY OF KANSAS  
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

March 5, 1942.

Dr. Forrest C. Allen,  
University of Kansas.

Dear Doc:

In behalf of the committee in charge, I am officially informing you that Friday, March 6th, has been designated as Dr. F. C. Allen Day -- commemorating your twenty-fifth anniversary as Basketball Coach at the University.

Briefly, you are expected to participate as follows:

1. You and Mrs. Allen are to be the guests of honor at a buffet supper at the Union Building at 5:30 p.m. at which there will be nearly three hundred of your friends and former players present.

- (a) Dean Nesmith will take care of the team at "tea and toast".
- (b) You will be able to leave not later than 6:45. There will be no long speeches which will make it difficult for you to leave.

2. You will be expected to participate (merely by your presence) in a congratulatory ceremony at the Auditorium which will start exactly at 7:30 and will continue until 7:45 (in which we are considering the 50th anniversary of the founding of basketball).

- (a) Coach Edwards has been so informed and has agreed to cooperate to the fullest. (He felt he could not attend the supper.)
- (b) Immediately following the pre-game ceremony there will be a ten minute period to allow the teams to warm up. This is at Coach Edwards' suggestion. The band will entertain the crowd during this time.

3. After the game you and Mrs. Allen are expected to be "at home" at the Union lounge to meet some of the friends who