

THE UNIVERSITY OF KANSAS  
Lawrence

Office of  
The Chancellor

MAY 16 1941

TO THE SUMMER SESSION FACULTY:

At the bottom of this communication is official notice of your appointment for the 1942 Summer Session.

The dislocations of the war make the enrollment prospect somewhat uncertain this year. We are hopeful for a satisfactory number of students, but if a reasonable enrollment does not materialize it may be necessary to curtail teaching activities at the outset of the session. It must be understood, therefore, that every teaching appointment is contingent upon enrollment and inevitably subject to readjustment or cancellation.

For the regular eight-weeks term the standard summer rate of compensation will be paid, namely twenty per cent of the nine-months salary for full-time teaching. For the extra four-weeks term the basic rate will be five per cent of the nine-months salary for full-time service, with provision for payment at the rate of ten per cent if total enrollment attains the expected figure of 400.

We have taken unusual precautions in our fee estimates for the summer sessions in order to protect appointments, and have been encouraged in recent weeks by the increasing interest evidenced from all quarters in the expanded summer program.

Sincerely yours,

DEANE W. MALOTT  
Chancellor

F. C. Allen - Administration ( $\frac{1}{2}$ -time) - \$200; plus \$600  
for instruction ( $\frac{3}{4}$ -time).