

IB continued

IV BULLETIN (Kansas Parent-Teacher)

Write articles for the Kansas Parent-Teacher. These will be requested when desired by an officer in charge of this particular work.

V. Conduct conferences and round tables when called upon. You will be asked to conduct a conference at the convention at least once in three years.

VI. Keep informed on National and State procedures (manual, National and State Bylaws) and all information that pertains to your chairmanship.

VII. EXPENSE

(a) Keep an itemized expense account. This will be called for before the end of our fiscal year, March 15.

(b) You will be allowed expense for:

1-Postage

2-Expense (transportation, hotel and meals) when called into a convention and Board Of Managers Meetings.

3-When directed by the president to do a particular piece of work.