

January 28, 1942.

Mr. Willard M. Rutzen,
Assistant to Managing Director,
Hotel Morrison,
Chicago, Illinois.

Dear Mr. Rutzen:

Our University of Kansas basketball team will arrive in Chicago on Friday, January 30, at 1:15 p.m. on the Rock Island. There will be fifteen men in our party. Mr. Fred Ellsworth, our alumni secretary, is arriving in Chicago on a later train, and would like to have a reservation with us. I trust that you will be able to take care of him.

I will room with Mr. Dean Nesmith, our trainer, but in addition I would like to have a single room that has no outside communication where I can go for a retreat and meet the people that I want to see without interruption. I want no outside calls, and want no one referred to that room. I am sure that you can take care of me very satisfactorily.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

FCA:AH