

NATIONAL RECREATION ASSOCIATION

Founded 1906 AS THE PLAYGROUND ASSOCIATION OF AMERICA

315 FOURTH AVENUE

NEW YORK CITY

March 1, 1943

Dr. F. C. Allen
Kansas University
Lawrence, Kansas

Dear Dr. Allen

J. Kennard Kennedy

has registered with the National Recreation Association for employment service. Your name has been given as one possessing knowledge of the applicant's qualifications, character and ability.

The types of positions which come to our attention include:

1. Superintendent, the chief officer in charge of a department or division and its personnel.
2. Assistant Superintendent
3. Supervisor of Programs for Girls and Women
4. Director of athletics and boys' and men's activities
5. Director of Community Center (Civilian or soldier)
6. Supervisor of Playgrounds
7. Playground Director
8. Supervisor of music, drama, arts and crafts, social recreation and nature.
9. Director of Adult Education
10. Director of Recreation for Industry
11. Director of Recreation at Housing Projects

Such positions call for promotion, organization and community leadership ability in the candidate. Initiative, desire to be of service to others, creativeness and ability to work cooperatively with all kinds of people are also important requisites.

Your frank and confidential opinion of the applicant in terms of the above qualities and in terms of the applicant's capacity for work will be appreciated.

Sincerely yours



Willard C. Sutherland
Local Employment Service