

July 1, 1943.

To Whom It May Concern:

I am very happy to commend to you Private David Lee Shirk, who has, I understand, an opportunity to be considered for Officer Candidate School. I have known Dave Shirk for eight years. He came from El Dorado, Kansas, high school with a very outstanding record as a student and an athlete.

In his four years here at the University of Kansas he was an outstanding leader. He was a brilliant member of our varsity football team, being captain in his senior year, 1939. He was an outstanding student, leading his men on the football field by the power of his personality and aggressive play. He was clean, capable and efficient. He has no bad habits, using neither alcoholic beverages nor narcotics. He is loyal to his superiors to an exceptional degree, and knows what cooperation and teamwork mean. His character is of the best.

For three years Dave Shirk has been athletic director and coach of all sports at Augusta, Kansas. He has had a most enviable and successful record. Not only has he been the leader of young men in that community, but he has developed championship teams. The people of August hold him in very high esteem, which in my opinion, is highly deserved.

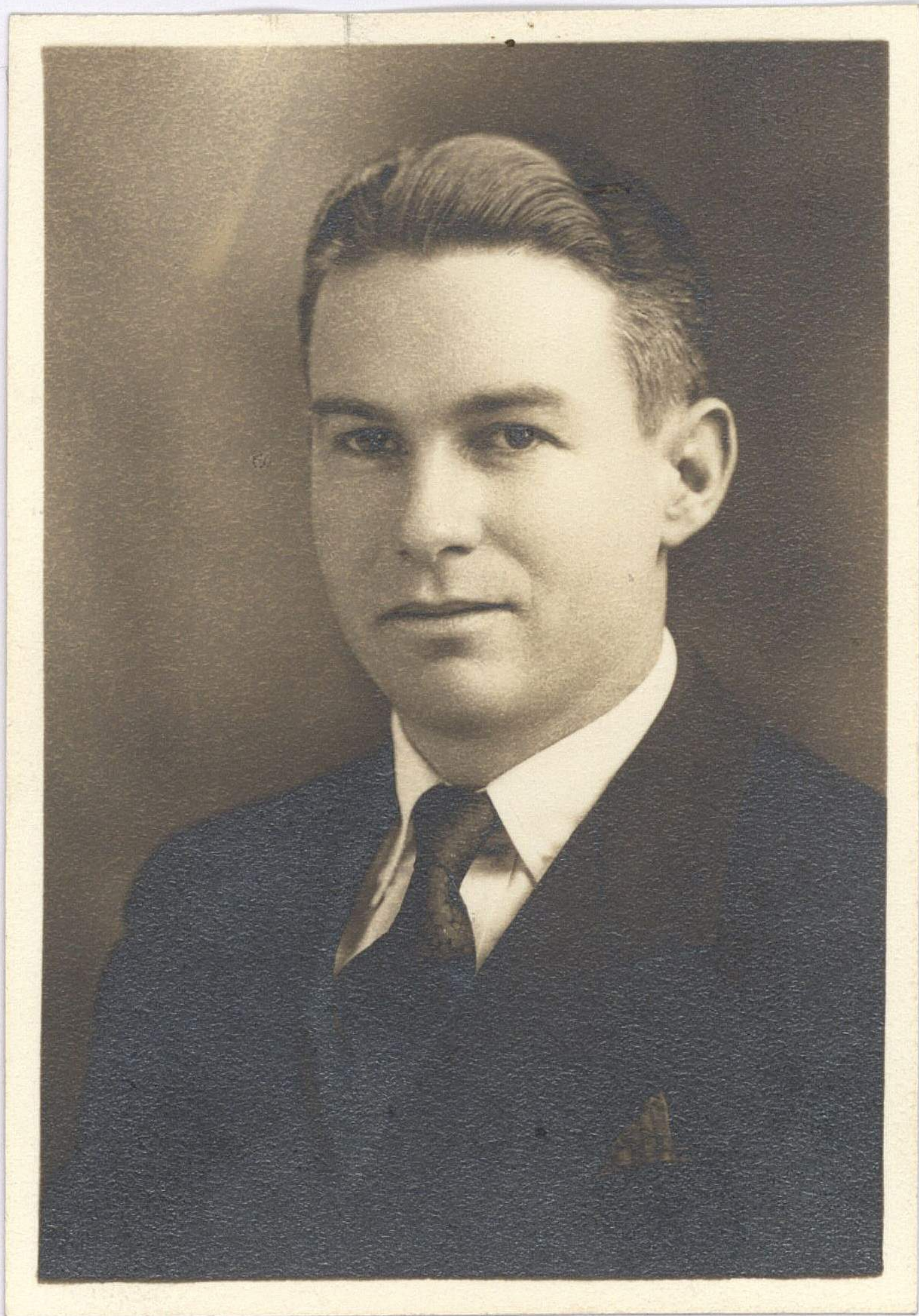
During the year of 1940-41 he was employed as athletic coach and teacher at Haskell Institute, here in Lawrence, Kansas, a large Indian government school. He did exceptional work in the teaching of football, basketball, track and physical education. It was the fine success he had here that led to his job in Augusta. He was employed by me during the summer of 1941 as assistant playground instructor, and did an outstanding job during the time he was taking advanced work at the University of Kansas.

I have the utmost confidence in Dave Shirk, and am happy to recommend him without reservation or evasion.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH



FERGUSON'S STUDIO
PITTSBURG, KAN.

October 25, 1943.

Lt. Commander Nathan Young,
Kansas City, Missouri.

Dear Commander Young:

I desire to commend for your consideration Hovey Horace Hanna of our city. Hovey Hanna received his A. B. degree at the University of Kansas in 1936, and his LL.B. degree in 1939. Since his graduation from the Law School he has not practiced law, but has been a partner with his father in the radio and refrigerator industry in Lawrence, Kansas.

He is a young man of exceptional talents, has a fine personality and a very strong character. He has been very successful in business and has a very strong following among the younger business men of our town. He is clean, capable and energetically aggressive.

I am happy indeed to commend him to you for your consideration.

Very cordially yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

September 16, 1942.

To My Friends at Central Missouri State Teachers College:

I am writing you in behalf of Ray Harris, a former student and a fine track athlete here at the University of Kansas. Ray's home is Trenton, Missouri, but he attended the University of Kansas for the better part of four years. He entered as a freshman in 1937, and competed on the varsity in 1938, '39 and '40. He is lacking a few hours toward graduation, and also needs practice teaching.

As I stated, he was an outstanding track man, and his best time in the half mile was 1:52, in the mile 4:11, and in the two-mile 9:09. I am sure that he would be a very handy man if a coach or a teacher in physical education is needed. At any rate, I have advised him to get his practice teaching and complete his work toward his degree.

Ray is married and of course will be subject to the draft but his draft board informs him that he will not be reclassified until after the first of the year.

Thanking you for any kindness shown to this young man, I am

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

Central Missouri State Teachers College,
Warrensburg, Missouri.

President Diemer
Prof. Earl Foster (Chemistry)
Dr. Morris (Physics)
Prof. Homer Phillips (Agriculture)
Mr. Hoover (Registrar)

Carl Voltmer, Athletic Director
Tom Scott, Basketball Coach

Address Reply to:
The Office of Naval Officer Procurement,
110 East Wisconsin Avenue,
Milwaukee 2, Wisconsin and not to
the signer of this letter.

Ans 9/3-43

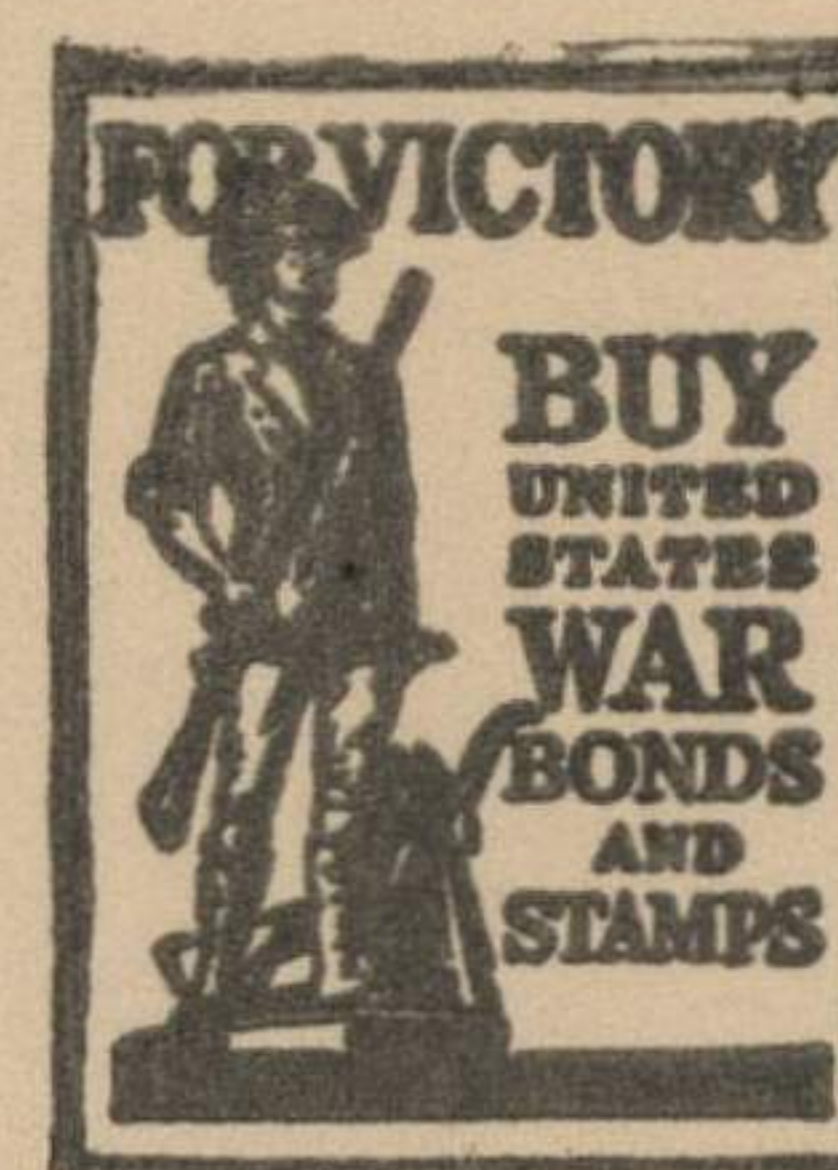
BUREAU OF NAVAL PERSONNEL

NAVY DEPARTMENT

OFFICE OF NAVAL OFFICER PROCUREMENT

MILWAUKEE 2, WISCONSIN

1 September 1943



REFER TO NO.

Dr. F.C. Allen,
Kansas University,
Lawrence, Kansas

Dear Sir:

Reference: Jesse Kennard KENNEDY

Applicant for commission in the U.S. Naval Reserve.

In placing this important matter before you, it is sincerely regretted that a personal letter can not be sent, but to do so would make it necessary to divert energy now focused on other wartime duties.

The conscientious thought given your reply to this request may affect the welfare and safety of many men, as the man about whom we are writing may eventually be in a position of command. Therefore, the requested information is of more than usual significance, and will have an important bearing on the final decision.

Please complete the enclosed questionnaire in duplicate so as to indicate the applicant's qualities. Although we have itemized several questions which we would like answered, we urge you to give us complete information at the bottom of the sheet concerning his character, personality, standing in his community, and your opinion as to his desirability for appointment. If significant distinguish between facts and opinions from your own knowledge and those based on extraneous information.

An envelope is enclosed for the return of the two copies of the questionnaire. This information is officially requested and will be treated as strictly confidential by the Navy Department. Please accept our thanks for your assistance.

Very truly yours,

W.N. Atkinson
Lieutenant, USNR

September 2, 1943.

Naval Aviation Cadet Selection Board,
Bryant Building,
Kansas City, Missouri.

Gentlemen:

I am happy to recommend to you for your consideration Dean Edmon Corder, of Welda, Kansas. Young Corder is an aggressive, personable, loyal and efficient young man.

He is enrolled in the School of Engineering at the University of Kansas. He has come under my observation as a member of the freshman basketball team. He is of small stature but makes up for his deficiency in weight by his intelligence, aggressiveness and fight. He is versatile, clean and capable. He has fine integrity and has a personality that commands respect and attention. He is a fine student, and in my opinion he has capabilities that should make him fine officer material.

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

September 3, 1943.

Lieut. Theodore M. O'Leary,
Naval Aviation Cadet Selection Board,
Bryant Building,
Kansas City, Mo.

Dear Ted:

This will introduce to you Dean Edmon Corder, of
Welda, Kansas, who is now a student at the University of
Kansas. You will recall that I talked to you over the
telephone this week about Dean. Any courtesies you may
extend to him will be greatly appreciated by me.

Very cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

September 2, 1943.

Lieut. Theodore M. O'Leary,
Naval Aviation Cadet Selection Board,
Bryant Building,
Kansas City, Mo.

Dear Ted:

I talked to Dean Corder night before last, and he
is getting all the necessary credentials together.
He is planning to be up Saturday morning at 9 o'clock.

I am giving him a letter of introduction, and will
appreciate anything you can do to expedite matters.

With all good wishes, I am

Fraternally yours,

FCA:AM

Director of Physical Education,
Varsity Basketball Coach.

August 11, 1943.

Pvt. Howard Brown,
Company E, 37th Signal Training Bn.,
Camp Crowder, Missouri.

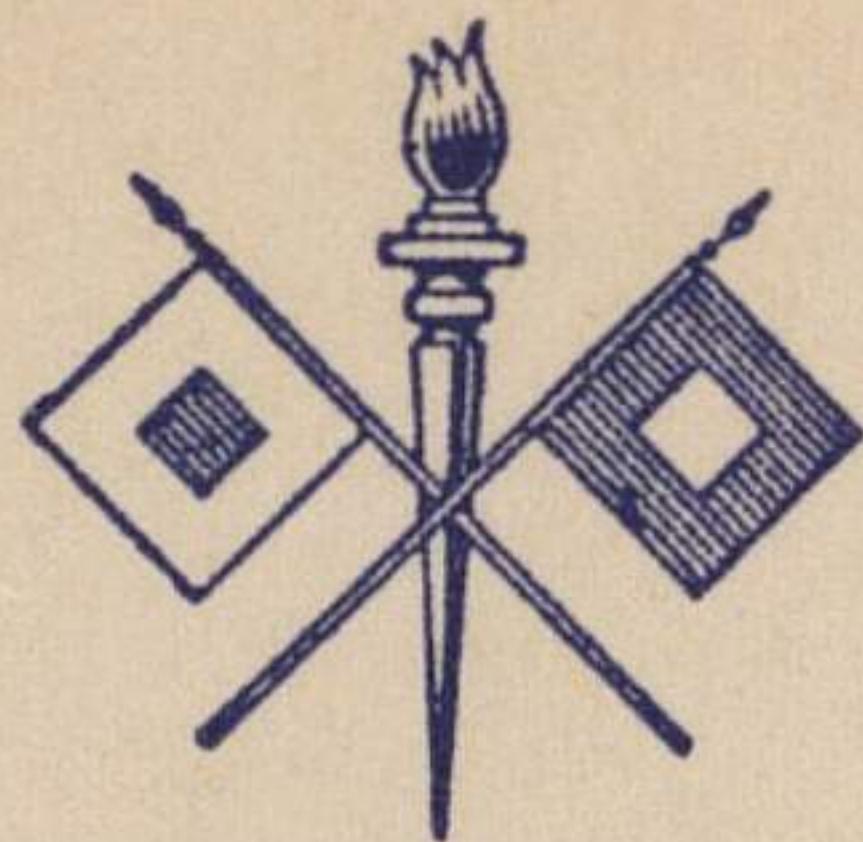
Dear Howard:

I am very happy to write a letter in your behalf.
You have been a fine representative student at the
University. I wish you all kinds of good luck.

Very sincerely yours,

FCA:AH
Enc.

Director of Physical Education,
Varsity Basketball Coach.



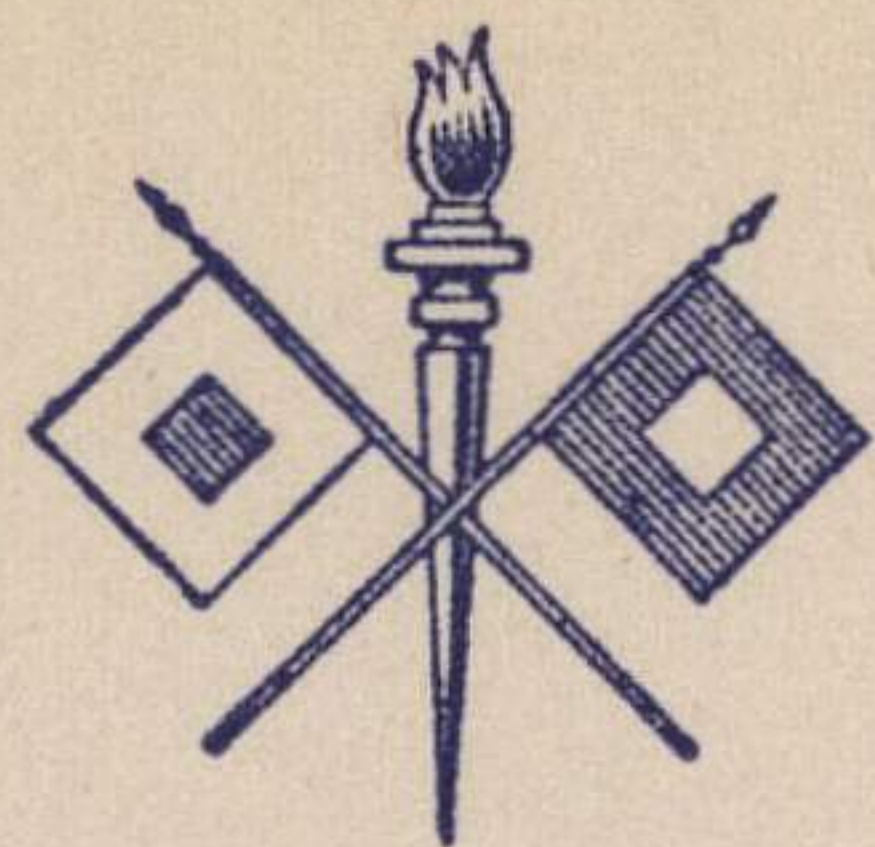
CAMP
CROWDER
MISSOURI

Dr. Forrest C. Allen,
Dept. of Physical Education,
University of Kansas.

Dear sir:

I am writing you concerning
a letter of recommendation which
I need very badly in order to apply
for appointment as an aviation cadet.
It would be greatly appreciated
if you would write a few lines to
this effect, for me.

I am 22 years old, my home
is in Kansas City, Kansas, and
I finished five semesters at K.W.
I was a physical education major
and had the courses, elementary
basketball, intermediate basketball



CAMP
CROWDER
MISSOURI

and first-aid under you.

If possible sir, the use of one of the departmental letterheads would also be greatly appreciated. I have found that they mean a lot since I have been in the army.

Yours truly,

Pvt. Howard Brown

Co. E, 37TH Sig. tr. Bn.

Camp Crowder, Mo.

August 11, 1943.

To Whom It May Concern:

I am very happy to recommend for your consideration Private Howard Brown, of Kansas City, Kansas, now in Company E, 37th Signal Training Battalion, Camp Crowder, Missouri, as a young man worthy of consideration as an aviation cadet.

I have had Howard Brown in three of my classes and find him to be intelligent, cooperative, courteous and cognizant of the necessary loyalties. He is clean, capable and in my opinion is courageous. He was a fine student, punctual at all times, and had the ability to follow orders to the letter.

Brown has completed five semesters at the University of Kansas. He is a major in Physical Education. The courses he had under me were First Aid, Elementary and Intermediate Basketball. His academic work was highly satisfactory.

Very cordially yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

August 9, 1943.

Mr. Glenn A. Oatman,
Seaman, First Class,
U. S. Naval Air Station,
Olathe, Kansas.

Dear Glenn:

I am enclosing the letter which you requested that I send you. I am happy to do this, and wish you lots of success.

It was a pleasure to have a visit with you last evening.

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

August 9, 1943.

Officers Selection Board,
Olathe, Kansas.

Gentlemen:

I wish to recommend for your consideration Glenn Alric Oatman, First Class Seaman, of the U. S. Naval Air Station, Olathe, Kansas.

Glenn was graduated from the University of Kansas in 1937 with a B. S. degree in the School of Business. He was our varsity tennis and golf coach during the years of 1938 and '39. He also taught golf in our Physical Education Department, teaching both men and women.

Glenn Oatman is one of the outstanding golf players of the country. He won the Missouri Amateur Open championship in 1937 and the Kansas Open in 1938.

Oatman is loyal, dependable and cooperative. He is clean in his personal habits, and in my opinion has the qualifications for the making of an officer. His character is above reproach, he has always enjoyed the high respect of the faculty and the students here at the University. After leaving the University he was in business in St. Louis and it is my understanding that he made a very excellent record. I am glad to recommend him to you without reservation.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

July 23, 1943

To Whom It May Concern:

I am happy to commend to you for your consideration Mr. Carl Hird, Jr., of Lawrence, Kansas. Carl has lived in Lawrence during his entire lifetime. He is 20 years of age. He graduated from Lawrence Memorial High School in 1940 after having played four years of high school football.

He competed with distinction at tackle on the University of Kansas football team in 1942. He would have been a junior next year. I have known him intimately during the time he has been on the varsity and find him a man of strong character. He is clean, capable and courageous, and was always a splendid trainer.

Carl Hird is likable and makes many friends. He is dependable, is aggressive and extremely loyal. I am happy to recommend him to you without reservation.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

June 26, 1943.

Cpl. R. C. Crayne,
Hq. Co. CSCRTC,
Camp Crowder, Missouri.

Dear Dick:

I am very happy to comply with your request, and am sending your recommendation for the O.C.S. by return mail. I trust that you are quite successful in getting the nod from your superior officers.

I too am hoping that the war will be over soon and all of our boys over there and here will be back home doing the normal things of living in this grand country of ours.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH
Enc.

Cpl. R. C. Crayne
Hq. Co. CSCRTC
Camp Crowder, Missouri

Dr. Forest C. Allen
Director of Physical Education
State University of Kansas
Lawrence, Kansas

Dear Dr. Allen:

Am writing to you to ask a favor at this time, knowing you are busy and up to your ears in work, never-the-less I hope you can do this for me.

I have just finished preparatory training for Officers Candidate School at Camp Crowder for the Signal Corps. Now I have an opportunity of getting into the Air Corps Physical Education Officers Training School. I would like to have you write me a letter of recommendation and send it to me as it must be sent in to the authorities along with a complete athletic report. To give you some thing to work on I will give you a brief outline of my athletic career. Four years of high school, football, basketball and track at Fairfield, Iowa. Four years of football and one of track at the University of Iowa at Iowa City, Iowa. After graduation with a B. A. Degree I played two years with the Brooklyn Dodgers ('36-'37) in '38 I was at K. U. as you remember and then three years '39-'40-'41 of directing athletics, physical education and coaching football basketball and track at Western Union College. Inducted into the Army July 10, 1942 and from August 1942 through and including February 1942 I was assistant athletic director at Camp Crowder. Any suggestions you care to make and any other contacts I can make will be greatly appreciated.

Have been home for the past couple of days and lucky enough to be able to spend them with Mrs. Crayne and the baby. They are fine and I only hope that this war will soon be over so that our boys over there will be home and have the pleasure of seeing their family again.

With best regards and hoping to hear from you in the near future, I am

Sincerely,

Dick Crayne
R. C. Crayne
Cpl., Sig. C.

June 26, 1943.

To Whom It May Concern:

I am happy to commend to you Richard C. Crayne, Corporal in the Signal Corps, as a young man deserving of consideration for the C.C.S. I have known Dick Crayne for a good many years and have found him to be a fine, aggressive athlete and gentleman.

He made a great record as a fullback at the University of Iowa for three years. He was also an outstanding track man at the University of Iowa. In his high school days he was a football, basketball and track star, coming from Fairfield, Iowa.

After his graduation with an A. B. degree he played two years, 1936 and 1937, with the Brooklyn Dodgers under Coach Patsy Clark. In 1938 he was our backfield coach at the University of Kansas, assisting Ad Lindsay who is now a colonel in the U. S. Army. In 1939 he accepted a position as athletic director and coach of all sports at Western Union College in Iowa.

I last saw Dick Crayne at Camp Crocker when I had my University of Kansas basketball team there last winter. It is my understanding that he was assistant athletic director, and from all that I can learn he is highly proficient and efficient in his work there.

Dick Crayne is loyal, cooperative, and has a high sense of moral standards. I am very happy to recommend him to you without reservation.

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

June 26, 1943.

Mr. Lawrence J. Skinner,
7825 St. Charles Avenue,
New Orleans, La.

Dear Lawrence:

I received your special delivery letter at home last evening. It so happened that last night was our twenty-fifth wedding anniversary, and Milton and his family, Bobby and Eleanor were with us when your letter arrived.

I read your letter and both Mrs. Allen and Mit were mighty happy to hear from you.

Congratulations on your fine family. I know that the grandparents must be mighty proud of Larry John. Of course, it goes without saying that the parents share this unusual affection.

I sincerely trust that you are successful in your quest for this commission. Good luck to you, Larry.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

June 20, 1943.

Office of Naval Officer Procurement,
217-227 Camp Street,
New Orleans, Louisiana.

My Dear Sirs:

I am very happy to commend for your consideration Lawrence John Skinner, whose present address is 7825 St. Charles Avenue, New Orleans, Louisiana.

I have known Mr. Skinner for twenty-five years and have been well acquainted with his father who has an important executive position here with the Kansas Electric Power Company. I have followed Lawrence Skinner in his high school days during the time of his athletic and academic participation in Lawrence Memorial High School. He then enrolled at the University of Kansas and was on my freshman and varsity basketball teams. Since graduating from the University I have followed his activities in his mining engineering work in Colorado and the Philippine Islands.

At the University Lawrence Skinner was one of the most dependable and resourceful of our young men. As an athlete he exhibited sterling qualities of aggressiveness, courage and loyalty. He has the ability to make friends by his dominant qualities of personality. He is capable, dependable, and has integrity which is unquestioned. He is clean, having no bad habits. He is co-operative and knows how to take orders from his superiors.

I would recommend him to you without reservation.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

7825 St. Charles Avenue
New Orleans, Louisiana
June 23, 1943

Dear DR. Allen:

Since I've last seen you I have traveled over a good part of the United States and I am now living in New Orleans. my family is with me which includes my wife Madeline, and young boy, Larry John age 14 months.

Within the last few days I have made an application to the U.S. Navy for an appointment as an officer in this service. I gave passed my physical examination and am now in the process of completing the final papers. I am required to furnish three recommendations from persons who are in a position to testify as to my character, reputation, and mental and professional qualifications. I should like to have a recommendation from you addressed to the Office of Naval Officer Procurement, 217-227 Camp Street, New Orleans, Louisiana. However, Please mail the letter to me as I am required to submit the letter with my other application papers.

I don't know whether you are familiar with my work since leaving school except in a general way but anything that you may have to say will be greatly appreciated.

Since leaving school in 1932 I worked in a mine in Arizona for one year. From 1933 to 1937 I mined gold ore in Boulder, Colorado. From January 1938, to July 1939, I examined mines and worked as a mine foreman in the Philippines. July 1939 to January 1942, I worked for the Philippine Engineering Corporation of Manila, Philippines as a sales engineer and had some administrative responsibilities in connection with the marketing of industrial supplies. I might add that I returned to the states about June 1, for the same firm on a six months business trip and was prevented from returning to the Philippines by the war. Therefore in January of 1942 I went to work for the Quigley Company of New York as a sales engineer in their Southern territory. The Quigley Company manufacture fire brick and other refractory material for industrial furnaces. June 1, I resigned this position to work for Higgins Aircraft Company a defense industry in New Orleans as a loftsmen in the production department. This brings my employment record up to date and is reviewed for your reference purpose.

Recently I was in New York and quite by chance ran into Fergus McKeever whom I had'nt seen since about 1932. He mentioned the pleasure of seeing you and Mrs. Allen on the occasions of your visits to New York.

Please remember me to Mrs. Allen and Mit.

Sincerely,

Lawrence J. Skinner

P.S. If possible I should like to have your answer by Monday June 28
As I have only a limited time to complete my application.

IN REPLY ADDRESS NOT THE SIGNER
OF THIS LETTER, BUT DIRECTOR OF
NAVAL OFFICER PROCUREMENT, NEW
ORLEANS, LA.

OFFICE OF NAVAL OFFICER PROCUREMENT
(NEW ORLEANS)
217-227 CAMP ST.
NEW ORLEANS, LA.

23 June 1943

Dr. F. C. Allen
University of Kansas
Lawrence, Kansas

Re: Lawrence John SKINNER
7825 St. Charles Ave.
New Orleans, La.

Dear Sir:

In placing this important matter before you, it is sincerely regretted that a personal letter cannot be sent, but to do so would make it necessary to divert energy now focused on other wartime duties.

The conscientious thought given your reply to this request may affect the welfare and safety of many men, as the man about whom we are writing may eventually be in a position of command. Therefore, the requested information is of more than usual significance.

Please tell us in detail what you can about this applicant. For your convenience we have enclosed a form which covers the essential items upon which information is desired. It would contribute to our appraisal of the applicant if you would place your answers below the questions on the enclosed sheet.

A return envelope is enclosed. Your reply will be kept in strictest confidence and will have an important bearing on the final decision. Please accept our thanks for your assistance.

Very truly yours,

W. U. Howell

W. U. HOWELL,
Lieutenant, USNR,
Assistant to the Director
of Naval Officer Procurement,
New Orleans, Louisiana.

June 17, 1943.

To Whom It May Concern:

I am happy to commend to you Mr. Arthur George Hulteen, whom I have known for fourteen years. I knew him as a student in the University and also as an athlete on our athletic teams. He was an excellent varsity baseball player, playing in the out-field for three years on our University of Kansas nine.

He is exceptionally well trained academically, having a B. S. degree in the School of Business, and receiving the LL.B. from our Law School in 1935. His business and legal training qualify him most highly for administrative work.

His experience in the Lawrence, Kansas, postoffice has given him valuable and abundant knowledge of the mails and postal service. Mr. Hulteen has served in practically every division in the Lawrence postoffice, including incoming and outgoing mail, parcel post, registered mail, money orders and all divisions of the finance section.

Mr. Hulteen is a man with a family, having a wife and two lovely children, a boy and a girl. He owns his own home here in Lawrence, Kansas, and it was through his feeling of loyalty to the service at this critical time that he volunteered for military service. He has a fine reputation in Lawrence as to honesty, integrity and ability. He has no bad habits.

I am happy to recommend him without reservation or evasion. In my opinion he will make good.

Very cordially yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

May 31, 1943.

Mr. J. Fred Harris, C. Sp.,
1020 S. W. 23rd Ave.,
Miami 35, Florida.

Dear Freddie:

It is a pleasure for me to write the enclosed letter, and
I hope it gets the job done.

Lots of good luck to you.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH
Enc.

May 31, 1943.

The Commanding Officer,
United States Naval Air Station,
Richmond, Florida.

Dear Sir:

I am very happy to write in behalf of Mr. J. Fred Harris, who is at present Chief Specialist at the Naval Air Station, Richmond, Florida.

I have known Fred Harris for a great number of years and have a high admiration for him. He played three years on the varsity football team at the University of Kansas, and was a star performer on my varsity basketball team. He later served as an assistant football coach and freshman basketball coach at the University.

After leaving the University Fred Harris supervised a program for two hundred boys, whose ages ranged from 17 to 24 years, in the National Youth Administration, at Topeka, Kansas. He was outstanding in his success as recreational director in this program.

Fred Harris is a fine, clean, capable, intelligent young man. His character is of the best. He is resourceful and industrious, and realizes the value of loyal cooperation with his superiors. He has the ability to handle men, and at the same time win their admiration and respect. I am of the opinion that he is excellent officer material, and am glad to recommend him to you without reservation or evasion.

Very sincerely yours,

PCA:AE

Director of Physical Education,
Varsity Basketball Coach.

1020 S.W. 23rd Ave/
Miami 35 Florida

Dear Doc:

You are no doubt surprised to hear from me so soon but I have a very special reason in writing. Some time ago I mentioned that I might apply for a commission in the Navy and now that time has arrived. Our names were suggested to the Personnel Officer by our Athletic Officer. There are four of us.

My application after the necessary documents are accumulated will be given to the personnel officer who in turn will present them to the Commanding Officer. The Commanding Officer will weigh the information he has and then forward it to the Bureau of Personnel in Washington if he sees fit. From all the dope I can get all four of us have a good chance of coming out in good shape.

I would certainly appreciate it to no ends if you would write a letter of recommendation for me stressing my ability to handle men and that I served as freshman football and basketball coach at the University of Kansas. I think that this will mean a lot as the Commanding Officer is athletically inclined. Any good word that you can state in my behalf will do a lot of good.

The letter should be written to the Commanding Officer, United States Naval Air Station, Richmond, Florida but be sure and mail it to me at the above address because it will have to go to the personnel officer first. Whatever the outcome is I will be sure and let you know the results. Will you do this for me at your earliest convenience?

Day before yesterday I ran into George Clucas who was a broad jumper at K.U. He is a teacher and an ensign in the Coast Guard. He is an instructor in the Subchaser Training Center in Miami. George Stapleton thinks he is going to be transferred to Ammarillo, Texas or Lincoln, Nebraska. Will close hoping to hear from you very soon.

Yours very truly,

J. Fred Harris
J. Fred Harris