

December 3, 1941

Mr. Scott Chadwick
Chadwick Realty Company
4069 Archer Ave.
Chicago, Illinois

Dear Mr. Chadwick,

Miss Melba Schilling has been employed by the department of physical education here at the University for a term of 9 months at a salary of \$1300.00 per year.

At the present time, Miss Schilling is giving fine satisfaction and as far as we know she will be with us next year. However, it is the policy of the University to employ instructors for just a 9 months term, renewing their appointment every year.

Hoping that this information is sufficient for your use I am

Sincerely yours,

FCA/pg

Director of Physical Education and Recreation
Varsity Basketball and Baseball Coach