

December 17, 1941.

Captain Milton H. Medenbach,  
Asst. Adjutant General,  
Headquarters Air Corps Technical Training Command,  
20 East Archer Street,  
Tulsa, Oklahoma.

Dear Captain Medenbach:

I have received your communication of December 6th in which you state that a number of additional men are required for positions as Junior Directors of Physical Training.

I desire to recommend to you a young man who is at present Project Supervisor of the N.Y.A., at Topeka, Kansas. His name is J. Fred Harris, and his address is State and Twiss Street, Topeka, Kansas.

I have known Fred Harris for a great number of years and have a high admiration for him. He played three years on the varsity football team at the University of Kansas, and was a star performer on my varsity basketball team. He is 29 years of age, five feet eleven inches tall, and weighs 165 pounds. He is a fine, clean, capable, intelligent young man. He majored in our Department of Physical Education and has been in his present position for two years. He is well grounded in the fundamentals of athletics as well as physical education.

At the present time Mr. Harris is supervising a program for 200 boys whose ages range from 17 to 24 years. These boys are being trained in sheetmetal work, machine shop, radio, woodwork, photography, drafting, etc. His program includes strenuous activity for the boys, such as boxing, wrestling, basketball and baseball, as well as some of the lesser strenuous activities such as ping-pong, shuffleboard, dances and social affairs.

His duties also include the purchasing of materials, equipment and supplies for the operation and maintenance of the projects. Government forms are used that are required through the Federal Security Agency. He also engages in vocational guidance, and is councillor and disciplinarian for these boys. He assists in carrying out a suitable health program and is active in first aid treatment.

It is because of his vast experience and training that I am calling your attention to Fred Harris. I believe he would be invaluable to you in your program. I am very happy to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

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